



Redlich Horwitz Foundation

August 27, 2020

Dear Commissioner Manning,

The Redlich Horwitz Foundation ("the Foundation") is pleased to award **Albany County Department for Children, Youth, and Families** ("the Grantee" or "you"), a local district of social services and a governmental entity, with a grant of \$10,000 to support your continued implementation of strategies and practices to strengthen Grantee's readiness for Family First in calendar year 2020. We are awarding these funds allocated as follows:

\$2,500 to purchase two subscriptions to Tableau,
\$7,500 to provide supports for kinship and foster parent recruitment and certification, and
88 hours of consultation.

Consulting hours include the expectation of two onsite visits over the course of the year.

In addition, the Foundation will provide Grantee with the opportunity to select three staff to participate in a monthly learning collaborative. The selection of those staff members is solely within Grantee's discretion, in consultation with the collaborative facilitator. There does not exist an agreement, oral or written, whereby the Foundation may cause the Grantee to select any particular staff member. The Family First Readiness learning collaboratives will provide peer support for districts' ongoing implementation and continuous learning. You will receive an email in the next week with more information about the learning collaboratives and an opportunity to provide your input on their design and launch.

The Foundation will also invite your staff to participate in several remote trainings over the course of this year, to include fiscal modeling, project management, and kinship firewall development. The Foundation is interested in continuing to support the development of tools, templates and resources your district can use, and we will keep our website, FamilyFirstNY.org, updated with the latest resources that have been developed for the Family First Readiness initiative.

This grant is made for the purpose outlined in Grantee's submitted application and in the attached Letter of Acceptance and may not be expended for any other purpose without the Foundation's prior written approval. Please note that for any portion of the grant unexpended at the completion of the project or the end of the calendar year period, a written no-cost extension shall be submitted to the Foundation prior to December 31, 2020, or the unexpended funds shall be returned to the Foundation.

It is understood that you will not use grant funds to intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by IRC section 501(c)(3) or, if applicable, IRC sections 501(h) and 4911. This grant is not in any way earmarked to support or carry on any legislative lobbying or voter registration drive within the meaning of IRC section 4945. Grantee hereby reaffirms that the project's current budget, attached to this grant agreement, accurately reflects a prohibition on using grant funds to engage in legislative lobbying or voter registration in Grantee's current fiscal year.



Redlich Horwitz Foundation

The Foundation reserves the right to discontinue, modify or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if such action is necessary: (1) because you have not fully complied with the terms and conditions of this grant; (2) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation; or (3) to comply with the requirements of any law or regulation applicable to your district, the Foundation, or this grant.

At the conclusion of the calendar year, you will be expected to participate in an end-of-year survey and call with me to share the results of this work and how these grant funds made an impact in your district.

In order to accept this award, please take the following steps:

1. Sign the attached Letter of Acceptance below and return it to me at jrothkuo@rhfdn.org by September 15, 2020.
2. Please send your updated two-year Family First work plan to me at jrothkuo@rhfdn.org. The Foundation will need your updated plan prior to dispersion of funds.
3. Additionally, please [click here](#) to schedule a 30-minute call with me. During this call, we will discuss your county's plan and the disbursement of funds, and I can answer any questions you have.

Thank you for your continued commitment to successful Family First implementation. I am looking forward to our continued partnership.

Sincerely,

Jessica Rothkuo
Senior Program Manager