



# Redlich Horwitz Foundation

April 13, 2020

Commissioner Moira Manning  
Albany County Dept. for Children Youth & Families  
112 State Street - Suite 400  
Albany, New York 12207

Dear Commissioner Manning,

The Redlich Horwitz Foundation ("the Foundation") is pleased to support Albany County Dept. for Children Youth & Families ("the Grantee" or "you") with a grant of \$20,000 to support virtual family-driven care in families and youth that reside in Albany. Enclosed is a check for \$20,000, representing the first and final installment of this grant.

Grantees should use the most cost-effective options, maximize non-profit discounts, state and bulk rates. Hardware and device purchases should remain the property of the purchasing entity by implementing a process for the return, sanitization and redeployment of devices.

Grantees should keep a record of expenditures relating to this grant, and make those records available to the Foundation upon reasonable request. We may request a brief report that outlines use of the funds and families served through this grant. We may also request a phone call or meeting with key staff if necessary.

This grant is made for the purpose outlined in the Grantee's April 2020 application, and may not be expended for any other purpose without the Foundation's prior written approval. Please note that any portion of the grant unexpended at the completion of the project or the end of the period shall be returned to the Foundation.

It is understood that you will not use grant funds to intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by IRC section 501(c)(3) or, if applicable, IRC sections 501(h) and 4911. The Foundation reserves the right to discontinue, modify or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if such action is necessary: (1) because you have not fully complied with the terms and conditions of this grant; (2) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation; or (3) to comply with the requirements of any law or regulation applicable to the Grantee, the Foundation, or this grant.

Feel free to follow up with Anthony Fermin (afermin@rhfdn.org), Program Associate, or Rashida Abuwala (rabuwala@rhfdn.org), Director, with any correspondence and reporting related to this grant.

Sincerely,

Robert Horwitz  
Trustee  
Redlich Horwitz Foundation

Sarah Kroon Chiles  
Executive Director  
Redlich Horwitz Foundation

cc: Catherine L. Redlich, Trustee  
Rashida Abuwala, Director