

Subject: New submission ALBANY Arts, Culture, and Tourism Application

Date: Friday, June 30, 2023 at 1:54:28 AM Eastern Daylight Time

From: jnytko@govsol.org

To: jnytko@govsol.org

General Information
Date of application
06/30/2023
Name of Entity
Historic Cherry Hill
Entity TIN, EIN or Social Security Number
14-1482741
Entity physical address
523 1/2 South Pearl Street Albany, NY 12202 United States Map It
Is the physical address different from the mailing address?
No
Website (if available)
https://historiccherryhill.org
Primary Contact Information
Primary contact name
Deborah Emmons-Andarawis
Primary contact title
Executive Director
Primary contact phone
(518) 506-4760
Primary contact email
deborah@historiccherryhill.org
What is the primary contacts preferred method of contact?
Email
Entity Info and Structure
Which structure best describes the entity?
Non-profit organization
What is the date of establishment?
1964

If applicable, is the entity a W/MAM (Minority or Women-Owned Business Entity)?

No

Have you or the entity ever received any form of COVID-19 relief funds or loans specific to the negative impacts of the Pandemic?

Yes

If "Yes" above, please specify the type(s) and amount(s).

PPP1: \$19,324
PPP2: \$114,117
ERC: \$59,518
Grants below were competitive and project based:
NEH CARES: \$30,000
NEH SHARP: \$50,000
HNY CARES: \$2500
HNY SHARP: \$20,000
Albany for All (ARPA): \$143,451.89

General Project Information

Describe the arts/cultural/tourism activities your organization provides in Albany County.

Built in 1787 for Philip and Maria Van Rensselaer, Cherry Hill was inhabited over nearly two centuries by extended family, enslaved people, descendants, and servants—who left artifacts, documents, and stories behind. Those collections--70,000 in all--are the basis of our programs and educational initiatives.

As a historic house museum and research center, Historic Cherry Hill (HCH) serves a diverse audience of family groups, tourists, and researchers, as well as elementary, middle, high school, undergraduate, and graduate students through a variety of on- and offsite programs.

Our core tour, "The Rankins of Cherry Hill: Struggling with the Loss of Their World," was developed with support from the National Endowment for the Humanities and was glowingly reviewed in the Journal of American History. Throughout the school year, we offer a free after-school program for Albany teens, which trains them for paid employment as guides during the summer months, in collaboration with the Albany Summer Youth Employment Program. The teen program, called History Is Now, enables the museum to meet demand during our peak season and provides meaningful paid work experience to Albany's youth.

Our interactive school programs serve students from across the Capital Region and are offered to Albany City Schools (classified by the NYS Board of Education as "high need") at no cost. In collaboration with Schuyler Mansion State Historic Site and the Underground Railroad Education Center, this year the museum launched a three-site field trip experience called "Mining the Untold Stories" that explores narratives related to women and people of color at each site. HCH's outreach program, The Hudson River Trading Game teaches math, science, and critical thinking skills to 4th- and 5th-grade students through role playing based on Cherry Hill's Hudson River merchant, Philip Van Rensselaer (1747-1798). In spring of 2022, in partnership with the Greater Capital Region Teacher Center, HCH offered professional development opportunities for CTLE credit for area teachers focused on the museum's collection documenting African American life at Cherry Hill. HCH's Executive Director has taught a graduate-level course, Artifact Analysis in Historical Scholarship, at Cherry Hill's collections center for the History Department at the University at Albany. Students draw from HCH collections throughout the course, and their work culminates in original research papers.

The museum offers a variety of special events each year, several of which have been recognized with awards from the Museum Association of New York. Annual events include the Albany History Fair and Murder at Cherry Hill, a dramatic tour exploring the site's infamous 1827 murder. In collaboration with Siena College's Creative Arts program and the NorthEast Theatre Ensemble, HCH has commissioned place-based theater productions based on stories in our collections. With the Siena Beverage Institute, we have offered tasting events drawing from recipes found in the 1768 manuscript cookbook of Maria Van Rensselaer. Throughout the year, we offer a variety of lectures and special-focus tours, often in collaboration with heritage partners. In 2020, HCH joined the Museums for All initiative to support wider access to the museum, regardless of family income.

If an award is made, describe how Albany County will benefit. Where possible, please quantify impact.

This project constitutes a significant investment in Albany County's heritage tourism infrastructure. With components including preservation and façade improvements, wheelchair access, walkways, and a parking lot, this project will improve the visitor experience, making the site more welcoming and walkable, and multiplying our capacity to serve

large groups and hold special events. Part of our 2022-2025 Strategic Plan, the project completes a multi-phase restoration of the 1787 historic landmark and precedes the launch of a new Cherry Hill “experience”—a new tour, exhibition, film, and landscape installations—which will be in place for our 2026 season. Already on a trajectory of growth since completing our interior restoration and reopening following nearly a decade of limited access, HCH’s attendance has increased more than 400% since 2019. Launch of the new Interpretive Plan (i.e. the new tour, exhibition, etc.) will be accompanied by a marketing push that taps into regional and national commemorations of the 250th anniversary of the Declaration of Independence, and HCH is poised to continue a trajectory of growth, bringing 20,000 people annually through its doors and into the region by 2030—but only if our infrastructure can meet demand and provide an outstanding visitor experience. Façade improvements are desperately needed to preserve and restore the historic character of the building, transforming a sense of disinvestment to pride of place. Wheelchair access is needed so that our site—and our region—can welcome diverse audiences. And parking is needed so that the museum can accommodate larger groups and expand our roster of special events. Our parking area currently consists of 4-5 spaces at the base of our driveway—visitors are otherwise required to park on South Pearl Street, a real deterrent, particularly for those traveling from outside of the region. With plans to expand our always-sold-out Murder at Cherry Hill tours as Discover Albany launches its All Hallow E’en Festival, a parking lot is needed more than ever as a visitor amenity. The proposed project will enable Cherry Hill to better serve residents of our region while making the museum an economic driver and a focal point of heritage tourism.

If an award is made, describe how the funds will help you to sustain your operations in Albany County.

Historic Cherry Hill has always had an extraordinary burden of stewardship. In addition to the remarkably intact 1787 structure, our collections—70,000 artifacts and manuscripts, all original to the house—are at once our greatest asset and challenge. Long crammed into the attic of the historic house, their sheer weight, literally crushing the house, necessitated two massive capital projects—building a collections and research center (per our structural engineer’s recommendation to remove live loads from the attic), and stabilizing and restoring the compromised historic house, a project that cost 10 times the museum’s typical operating budget. For much of the museum’s history, weathering the challenges of “cultural resource management” while performing core mission work as best we could within our limited capacity consumed our resources, leaving little room for public engagement, building our brand, and diversifying our revenue streams by planning for earned income. But this “model” was not sustainable.

With public access to Cherry Hill’s newly restored interiors returned, the museum has secured competitive national funding to invest in core programs and visitor experiences (including the new Interpretive Plan), secured funds for marketing and public engagement, expanded our staffing, and developed a Strategic Plan that provides a robust framework for growth and envisions Cherry Hill as a vibrant community anchor, a recognized research center, and a focal point of heritage tourism. The Institute of Museum & Library Services, the National Endowment for the Humanities, and Humanities New York—seeing the museum’s extraordinary potential—have invested over \$250,000 in our programs and interpretive initiatives over the past three years; this project will solidify Cherry Hill’s trajectory of growth, enabling the museum better to serve and expand audiences and creating opportunities for earned revenue generation. This project promises to sustain Historic Cherry Hill and make it THE heritage tourism destination in the Capital Region.

Describe the extent to which the COVID-19 pandemic increased or decreased demand for your services. As an option, you may attach to this application any optional information that supports you’re the service increase or decrease being described below.

With the rest of the cultural sector, Historic Cherry Hill experienced a sharp decrease in demand for our traditional services as New York went “On Pause,” and in-person gatherings became public safety hazards. The timing of the shut-down hit HCH especially hard as March and April were typically the peak months for our signature school program, The Hudson River Trading Game, which at the time was held at the Albany Visitor Center and paired with their “Navigating the Seas” planetarium program. Our tour season, which typically would have opened in April, did not, and our largest public-facing event, the Albany History Fair, was postponed indefinitely from its usual slot on the first Sunday in May.

That said, demand for digital and virtual programs increased dramatically as schools instituted remote learning with few tools in place, and New Yorkers of all ages struggled for educational, creative, and entertainment outlets while in quarantine. HCH pivoted nimbly to meet the needs of its stakeholders, creating digital resources for teachers and a virtual “fly-over” of the house through a research, digitization, and educational initiative called Historical African American Experience at Cherry Hill, funded by the National Endowment for the Humanities. In all, over 600 records related to the lives of African Americans who were part of the Cherry Hill household from the 18th century into the 20th were digitized and may be viewed at <https://nyheritage.org/collections/historical-african-american-experiences-cherry-hill> . We also transformed our Albany History Fair into a virtual program series that reached 4000 people.

As we move into our post-COVID “new normal,” demand for in-person experiences is growing. Attendance at the Albany History Fair in 2022 beat all records, and last fall we presented a hybrid program series on the Gilded Age at Cherry Hill, which was extremely well received. This spring we piloted new field trip experiences for primary and secondary students in collaboration with Schuylar Mansion State Historic Site and Underground Railroad Education Center; the programs will be ready to market in the coming fall.

Please select the grant opportunity you wish to apply to

Arts, Culture, and Tourism (ACT) Promotion Grants (Up to \$100,000)

Project Information – Promotion Grants

Please select whether the proposed project is new or existing

Creates a new initiative or project

Please provide a short summary of your proposed project including a project name, general description, total cost, reason(s) why you are pursuing the project and anticipated impact:

The final phase of the museum’s restoration of our 1787 historic house, the proposed project, “Investing in the Infrastructure of Heritage Tourism: Capital Improvements at Historic Cherry Hill,” includes final repairs to the building envelope and interior, reconstruction of the historic porch, exterior painting, drainage improvements, creating walkways and a parking area, introducing wheelchair access to the first floor of the house, creating an accessible first-floor bathroom, and creating workspaces to accommodate our expanding staff. These improvements will make the site more welcoming and walkable for all patrons and community members, enable guests using wheeled mobility to access core interpretive spaces for the first time in history, and make the site a visual asset in our South End neighborhood. It will also multiply our capacity to serve large groups and hold special events by providing visitor amenities such as parking. Our parking area currently consists of 4-5 ill-defined spaces at the base of our driveway —visitors are otherwise required to park on South Pearl Street, a real deterrent, particularly for those traveling from outside of the region. With plans to expand our always-sold-out Murder at Cherry Hill tours as Discover Albany launches its All Hallow E’en Festival, a parking lot is needed more than ever as a visitor amenity. The proposed project will enable Cherry Hill better to serve residents of our region while making the museum an economic driver and a focal point of heritage tourism.

This project supports the museum’s DUAL vision to be “a vibrant community anchor...and a focal point of heritage tourism.” In a neighborhood that has seen disinvestment, planned façade improvements will contribute to a sense of vibrancy while creating a landscape that is welcoming, whether for cultural programs or passive recreation. Through painting, repairs, and drainage improvements, the project preserves one of Albany’s most historic structures, while accessibility improvements enable the museum to serve diverse audiences. Interior repairs, particularly at the basement level, will prepare the spaces for installation of exhibitions and tour experiences that are part of a new interpretive plan. Investing now in capital improvements and visitor amenities at Cherry Hill will have a reverberating impact for the museum’s sustainability, for the South End neighborhood, and for heritage tourism in the Capital Region for years to come. (Please also see first narrative question above, “If an award is made, describe how Albany County will benefit.”)

The full cost of this project will be \$698,363. Of this, we have already secured \$438,294.

What amount of funding is being requested?

\$100,000.00

Please describe the entity’s capabilities to implement the project you propose including organizational structure, staff members involved, a summary of similar initiatives you have undertaken and the date they were completed:

HCH is a 501(c)3 educational institution governed by an eight-member Board of Trustees with two full-time and four part-time positions and 40 active volunteers. The Executive Director oversees the museum’s day-to-day operations, presenting reports at regularly held board meetings, proposing an operating budget for approval at the Annual Meeting, and working with Board committees throughout the year. Finances are tracked in a financial management system (Quicken) by the museum’s Business Manager, and reports are routinely generated for Board review.

HCH has undertaken several capital projects of a similar scope and/or scale, including building the Edward Frisbee Center for Collections & Research in 2003 (\$625,000) and completing 3 phases of restoration work that in sum, and including staff and development costs, cost approximately \$2 million. Phase 1, completed in 2013, addressed structural stabilization (sill replacement, foundation repairs, dutchman repairs to posts and studs, and window restoration; Phase 2, completed in 2015, comprised installation of a new HVAC system; Phase 3, completed in 2021, included roof repairs, installation of a VESDA fire detection system, and restoration of interior finishes (primarily plaster and wallpaper). This most recent phase of work cost \$475,000.

Throughout the three completed phases of restoration, HCH has worked with Stephen Tilly, Architect (STA), and we will continue to work with them during the upcoming project for specs and drawings, preparation of bid documents, contractor selection, and construction oversight. STA developed our initial Existing Conditions Report, which provided a “roadmap” for the work to follow. STA brings expertise in historic preservation, low-impact environmental design,

and extensive knowledge of the site, having worked with us over more than a decade. (Please see stillyarchitect.com for more information.)

Executive Director Deborah Emmons-Andarawis will serve as Project Director, administering the grant and working with STA on managing the project and overseeing construction. Emmons-Andarawis managed HCH's most recent Restoration Phase 3, which was funded by two New York State grants from the Environmental Protection Fund (Historic Preservation program) and the Community Capital Assistance Program and administered by the Office of Parks, Recreation & Historic Preservation and the Dormitory Authority of New York respectively. She has ample experience with the State's rigorous contracting and review processes, which are comparable to those at the federal level. Additionally, she has administered numerous federal grants including an NEH CARES grant for \$30,000 in 2020, an NEH SHARP grant for \$50,000 in 2021, an NEH Public Humanities grant for \$48,000 in 2022, and IMLS Inspire grants, each for \$50,000, in 2020, 2021, and 2022.

Having previously served as HCH's Curator, Emmons-Andarawis has been part of the staff team overseeing the restoration since its beginning. Before construction began, she undertook the massive project of packing the 2000 collection items that are typically exhibited as part of the museum's historic furnished spaces and tracking their locations in a database. As Curator, she assisted with project planning and oversight and was thus prepared to take on directing and administering the third phase of work as Executive Director. Following completion of Phase 3's interior work, Emmons-Andarawis led a team of staff, consultants, and volunteers in reinstalling collections, itself a massive undertaking. Emmons-Andarawis's experience in administration, project management and team leadership well suit her to manage the proposed work. To view images of Restoration Phase 3, please visit <https://www.dropbox.com/scl/fi/11mx069nutr3l00l2l4or/HCH-restoration.pptx?dl=0&rlkey=bzw463zhjz37m61autjzs4wvn>.

Please describe, in detail, the impact your proposed project will have on Arts, Culture and/or Tourism in Albany County. Describe how your project will attract new visitors to Albany County. Where possible use metrics/estimates of impact (i.e. increased visitation etc.).

Heritage is central to Albany's brand as a destination and key to its livability. The Albany 2030 Plan cites historic architecture as among the City's great assets, and the Cultural Heritage and Tourism Partnership Results Report notes the well-known potential for heritage tourism to be a major economic driver for the County—heritage tourists, after all, travel more often, spend more on trips, and stay longer (CHAT Partnership Results Report). But for heritage sites to positively impact the regional economy, they must be visitor ready—they must be capable of providing a high-quality visitor experience, certainly in terms of program content, but also in terms of visual impressions, safety, and amenities. HCH currently struggles with the latter three: peeling paint gives an appearance of neglect; the façade, without its "piazza" falls short of its historic appearance and splendor; the lack of parking and uneven paving are a constant frustration to guests; and those using wheeled mobility cannot even make it to the first floor. (Only the walk-out basement is currently accessible.) Those who make it through our doors have already endured sufficient obstacles that it is difficult to instill in them a sense of welcome—and that does not bode well for the "hospitality" sector.

For the past three years, HCH has been actively working to ensure that our "products" are of the highest quality—we are developing an Interpretive Plan, complete with signage, exhibitions, a film, and a new tour, that provides an inclusive and immersive history of site (and its relevance today); we have also begun securing funds to market the site, joining regional efforts to commemorate the 250th anniversary of the Declaration of Independence. This proposed project will address the other critical aspects of visitor readiness, removing physical and emotional barriers to enjoyment of the site, creating a sense of welcome, and investing in the "attraction" that visitors most come to see--the historic house itself.

The proposed project—specifically the new parking area—will also enable HCH to accommodate larger groups and special events, thus boosting the museum's capacity to draw more visitors to the region. The project is especially timely in light of our plans to expand our Murder at Cherry Hill tours, tapping into Discover Albany's All Hallow E'en Festival.

Success on this project will be measured through attendance numbers and surveys of visitor experience. Our attendance has already quadrupled since 2019 because of our site improvements to date—namely our interior restoration—and because of our investments in programs and engagement. As we launch our Interpretive Plan, we believe that we will see current attendance double by 2026 and double again by 2030—if this project is funded.

How will you track performance goals and define success? Include at least two key performance indicators and expected annual outcomes/impact during the reporting period (September 2023 - December 2026).

Within the project period, performance will be measured primarily with yes/no indicators within a schedule of deadlines. Additionally, attendance numbers and survey responses will serve as performance indicators as project components are completed. (NB: Phase A—façade, drainage, paving, and accessibility improvements and minor interior repairs—will be completed by the end of 2024; Phase B—construction of a 15-20-car parking area—will be completed by the end of 2025.)

Performance indicator 1: Using 2023 attendance numbers as a baseline, we expect to grow attendance by 50% during our 2025 season, when Phase A will have been completed; we expect growth by 100% over our 2023 baseline by the end of our 2026 season.

Performance indicators 2 & 3: Using surveys, we will measure change in visitor satisfaction in terms of appearance and accessibility. In response to the statement “The site is attractive and well preserved,” we define success to be a ranking of 4/5 by the 2026 season. In response to the statement “The site is walkable and accessible,” we consider success to be any statistically significant improvement over our 2024 baseline by 2026.

Performance indicator 4: Success in construction of a parking area will be measured in terms of a yes/no to the question, Is the parking area open for public use during the 2026 season?

What is the proposed project start date?

January 2, 2024

What is the anticipated date of completion?

11/30/2025

Please provide key performance indicator(s) demonstrating anticipated results

Indicator	2024	2025	2026
Attendance		growth by 50% over 2023 baseline	growth by 100% over 2023 baseline
Visitor satisfaction: site appearance and state of preservation			score of 4/5
Visitor satisfaction: walkability and accessibility			statistically significant positive change over 2024 baseline
New parking lot in use during 2026 season			yes

Please provide key project milestones inclusive of the anticipated timelines and descriptions

Milestone	Anticipated Timeline	Task Description
Specs & Drawings for Phase A	January-April 2024	STA prepares specs and drawings for Phase A (façade, drainage, paving, and accessibility improvements, minor interior repairs, and creation of staff workspace) and secures OPRHP approval
Phase A Contractor Selection	May 2024	After a public bid process, STA will analyze bids and advise, and HCH will select contractor.
Phase A Construction	June-December 2024	Contractor completes Phase A: façade, drainage, paving, and accessibility improvements, minor interior repairs, and creation of staff workspace
Grant contracting for Phase B	January-December 2024	Preparation of grant contracts for anticipated grant funds from State sources
Phase B Specs & Drawings	January-April 2025	STA prepares specs & drawings for parking area
Phase B Contractor Selection	May 2025	After a public bid process, STA will analyze bids and advise, and HCH will select contractor.

Phase B Construction	June- November 2025	Construction of 15-20-car parking lot
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At the top of this page is a downloadable project budget. Please download the budget form and upload it here.

- [Historic-Cherry-Hill-ARTS-Budget.pdf](#)

If you are funding a multi-year initiative, please provide a breakdown of funding level per year below*:

2023	2024	2025	2026
0	\$50,000	\$50,000	

Is any upfront funding needed to successfully implement your proposed project?

No

Describe how the funding will support a sustainable Arts/Culture/Tourism initiative that will continue to serve Albany County residents after ARPA funds have been exhausted .

As a capital project, this initiative will by definition continue to serve Albany County residents after the project period concludes and the construction dust has settled. South End residents will benefit from an improved streetscape, those using wheeled mobility will finally be able to access the cultural treasures in Cherry Hill’s historic spaces, and locals as well as heritage tourists will enjoy convenient parking while attending the museum’s expanding roster of programs. What is more, this project constitutes not only a capital project but a preservation project. Painting the exterior, improving drainage on the west side of the house, and planned interior repairs will protect the historic fabric of the 1787 National Register structure, safeguarding it for another generation. Finally, this project will support HCH’s trajectory of growth, making the site more sustainable and a stronger contributor to the heritage tourism fabric of Albany County.

Explain why ARPA Funds Are Needed to Complete the proposed program/project. Would the proposal be Possible Without ARPA Assistance? Describe how your proposal would be impacted if you are awarded a smaller grant than requested?

It is a profound challenge for a small museum to fund a project on the scale of this initiative. HCH has managed it on more than one occasion, as our track record demonstrates; but it is always by securing sizable grants and gifts from multiple sources. Every gift and every grant is extremely important. HCH has proven itself both adept at fundraising and worthy of investment through the funds that it has already secured for this project. This request is a critical part of our fundraising strategy.

That said, HCH is also incredibly nimble and incredibly resilient. If needed, we may seek additional funds from other sources or reduce our scope, determining which aspects of the scope are most important for meeting our objectives. We have experience with scope reduction from our recent restoration project.

Tax Information

Please upload Federal tax returns for 2019

- [2019-HCH-Form-990.pdf](#)

Please upload Federal tax returns for 2020

- [HCH-Form-990-2020.pdf](#)

Please upload Federal tax returns for 2021

- [HCH-990-2021.pdf](#)

If available, please provide your Unique Entity Identifier (UEI) from SAM.gov

HHXZVHDCMTY5

Risk Assessment
Has the entity adopted and/or implemented policies relating to: records retention, conflict of interest, code of ethics, and/or nondiscrimination policies?
Yes
If "Yes" above, please specify which policies have been adopted
Records Retention, Code of Ethics. Conflict of Interest has been drafted.
Is the entity properly insured?
Yes
If "Yes" above, please specify which types of insurance(s) are held and the limit(s).
Property (\$1,163,230); Business Interruption (\$25,000); Inland Marine-Blanket Collections (\$1,000,000); Personal Property in Transit (\$50,000); Accounts Receivable (\$500,000 blanket); Crime (\$25,000); General Liability (\$2,000,000); Auto Liability (\$1,000,000); Umbrella (\$2,000,000); D&O (\$1,000,000); Workers' Comp (\$1,000,000).
Does the entity have a financial management system?
Yes
If "Yes" above, please provide details about the financial management system.
We utilize Quicken software for budgeting, tracking revenue/expenses, and report generation.
Has there been any change in the entity's key staffing positions in the last 2 years?
No
Has the entity previously done work for the Federal government (i.e. Is the entity experienced in managing Federal funds)?
Yes
If "Yes" above, please provide details on the Federal funds managed
NEH "We the People" Challenge Grant for \$575,000 in 2007; NEH CARES grant for \$30,000 in 2020; NEH SHARP for \$50,000 in 2021; NEH Public Humanities grant for \$48,000 in 2022; Institute of Museum & Library Services Inspire grants for \$50,000 in 2020, 2021, and 2022.
The County is careful about identifying and avoiding conflicts of interest, especially with grants awarded through the County. A conflict of interest arises when a person's self-interest and professional interest or public interest intersect. In this situation, there is the potential for biased professional judgment and lack of objectivity which creates a serious conflict when one of the interests can benefit financially or personally from actions or decisions made in the official capacity. A conflict of interest exists whether or not decisions are affected by a personal interest; there only needs to be the possibility of bias for a conflict. If your organization knows of a possible conflict of interest with your application for funds please disclose that information here. Otherwise write "None."
none
Certifications
US Treasury Reporting & Compliance Acknowledgment 1
<ul style="list-style-type: none"> I Have Been Provided a Copy and Understand the U.S. Treasury's Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds (see link or PDF included at the top of page)
US Treasury Reporting & Compliance Acknowledgment 2
<ul style="list-style-type: none"> Should the County Allocate ARPA Funds, I am Able to and Pledge to Adhere to ALL Compliance and Reporting Requirements of the U.S. Treasury as it relates to any State and Local Fiscal Recovery Funds
US Treasury Reporting & Compliance Acknowledgment 3

- I Understand the County Will Contact me if/when Additional Information is Needed and that Information will be Promptly Provided to the County to Support Reporting Requirements

US Treasury Reporting & Compliance Acknowledgment 4

- If for Any Reason I am Unable to Comply with the U.S. Treasury's Compliance and Reporting Requirements I will Immediately Notify the County in writing by email or letter

US Treasury Reporting & Compliance Acknowledgment 5

- All Information Submitted in this Application is True & Accurate

Electronic Signature Agreement

- I Agree

Type name

Deborah Emmons-Andarawis