



**ALBANY COUNTY
BOARD OF ELECTIONS**
224 S. Pearl St Albany, NY 12202
(518) 487-5060 • Fax (518) 487-5077
boardofelections@albanycounty.com
www.albanycounty.com/vote

Commissioners
RACHEL L. BLEDI
KATHLEEN A. DONOVAN

Deputy Commissioners
MELISSA KERMANI
DAVID CADY

MEMO

TO: Andrew Joyce, Chairman of the Legislature
Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Dave Reilly, Commissioner of Management & Budget
Sameer Modasra, Budget Analyst

FROM: Rachel Bledi, Board of Elections Republican Commissioner
Kathleen Donovan, Board of Elections Democratic Commissioner

RE: Technology, Innovation and Election Resource (TIER) Grant Program,

DATE: 08/31/2023

Please be advised that the Albany County Board of Elections is seeking approval for a contract amendment for the Technology, Innovation and Election Resource (TIER) Grant Program, which had its term extended from 01/27/2023 to 03/31/2024. We also received an additional \$238,619.74 in state funding and request approval to utilize those funds to purchase 60 additional ballot on demand systems from Knowink, the sole source vendor of the ballot on demand system.

Annexed hereto is the copy of the grant. If you have any questions, please feel free to contact us.

INCREASE: A-1450-22900, Election Equipment, \$238,619.74
INCREASE: A-1450-03222, Tech Innovation Election Res, \$238,619.74

REQUEST FOR LEGISLATIVE ACTION

..title

Contract Authorization for Expenditures by Board of Elections

..body

Date:	08/31/2023
Submitted By:	Rachel Bledi and Kathleen Donovan
Department:	Board of Elections
Title:	Commissioners of Elections
Phone:	518-487-5070
Department Rep.	
Attending Meeting:	Rachel Bledi and Kathleen Donovan

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) _____

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☒ Contractual
- ☒ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual
- ☐ Revenue

Increase Account/Line No.:

Source of Funds:

A145-22900 Election Equipment

Title Change:

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- ☒ Change Order/Contract Amendment
☒ Purchase (Equipment/Supplies)
☐ Lease (Equipment/Supplies)
☐ Requirements
☐ Professional Services
☐ Education/Training
☒ Grant

Submission Date Deadline 3/31/2024

- ☐ Settlement of a Claim
☐ Release of Liability
☐ Other: (state if not listed) _____

Contract Terms/Conditions:

Party (Name/address): Knowink
2111 Olive St, St. Louis MO 63103

Additional Parties (Names/addresses):

Amount/Raise Schedule/Fee: \$238,619.74

Scope of Services: The Albany County Board of Elections is seeking approval for a contract amendment for the Technology, Innovation and Election Resource (TIER) Grant Program, which had its term extended from 01/27/2023 to 03/31/2024. We also received an additional \$238,619.74 in state funding and request approval to utilize those funds to purchase 60 additional ballot on demand systems from Knowink, the sole source vendor of the ballot on demand system.

Bond Res. No.:
Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☒ No ☐
If Mandated Cite Authority: Election Law mandates the use of election equipment to
conduct elections.

Is there a Fiscal Impact: Yes ☒ No ☐
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: A1450--03222
Revenue Amount: \$238,619.74

Appropriation Account and Line: A1450-22900
Appropriation Amount: \$238, 619.74

Source of Funding – (Percentages)

Federal:
State: 100%
County:
Local:

Term

Term: (Start and end date) 04/07/2021 – 03/31/2024
Length of Contract: 2 years and 11 months

Impact on Pending Litigation Yes ☐ No ☒

If yes, explain:

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Date of Adoption:

Justification: (state briefly why legislative action is requested)

The total amount to be expended is \$238,619.74 fully reimbursable by the state under the Technology, Innovation and Election Resource (TEIR) Grant Program. The amount and contractual approval falls under the purview of the County Legislature.

Budget Amendment

APPROPRIATIONS					
ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
A9 1450 22900	Election Equipment	238,620		238,620	Board of Elections
TOTAL APPROPRIATIONS		238,620.00	0.00		
ESTIMATED REVENUES					
ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
A3 1450 032222	Tech Innovation & Election Res		238,620	238,620	Board of Elections
TOTAL ESTIMATED REVENUES		0.00	238,620.00		
GRAND TOTALS		238,620.00	238,620.00		

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

STATE AGENCY (Name & Address): New York State Board of Elections 40 North Pearl Street, Suite 5 Albany, NY 12207	BUSINESS UNIT/DEPT. ID: BOE01/1110000 CONTRACT NUMBER: BOE01 - C004344 - 1110000 CONTRACT TYPE: <input type="checkbox"/> Multi-Year Agreement <input type="checkbox"/> Simplified Renewal Agreement <input checked="" type="checkbox"/> Fixed Term Agreement
CONTRACTOR SFS PAYEE NAME: Albany County	TRANSACTION TYPE: <input type="checkbox"/> New <input type="checkbox"/> Renewal <input checked="" type="checkbox"/> Amendment
CONTRACTOR DOS INCORPORATED NAME: N/A	PROJECT NAME: Technology Innovation and Election Resource (TIER) Grant Program
CONTRACTOR IDENTIFICATION NUMBERS: NYS Vendor ID Number: 1000002428 Federal Tax ID Number: 14-6002563 DUNS Number (if applicable):	AGENCY IDENTIFIER: N/A CFDA NUMBER (Federally Funded Grants Only): N/A
CONTRACTOR PRIMARY MAILING ADDRESS: 260 South Pearl Street Albany NY 12202 CONTRACTOR PAYMENT ADDRESS: <input type="checkbox"/> Check if same as primary mailing address CONTRACT MAILING ADDRESS: <input type="checkbox"/> Check if same as primary mailing address	CONTRACTOR STATUS: <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Municipality, Code: <input type="checkbox"/> Tribal Nation <input type="checkbox"/> Individual <input type="checkbox"/> Not-for-Profit Charities Registration Number: N/A Exemption Status/Code: N/A <input type="checkbox"/> Sectarian Entity

Contract Number: # BOE01 - C004344 - 1110000

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Master Grant Contract, Face Page

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM:</p> <p>From: 04/07/2021 To: 01/27/2023</p> <p>CURRENT CONTRACT PERIOD:</p> <p>From: 04/07/2021 To: 01/27/2023</p> <p>AMENDED TERM:</p> <p>From: 04/07/2021 To: 03/31/2024</p> <p>AMENDED PERIOD:</p> <p>From: 04/07/2021 To: 03/31/2024</p>	<p>CONTRACT FUNDING AMOUNT <i>(Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):</i></p> <p>CURRENT: \$314,454.61</p> <p>AMENDED:\$553,074.35</p> <p>FUNDING SOURCE(S)</p> <p> <input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other </p>
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FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT:
 (Out years represent projected funding amounts)

#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				

ATTACHMENTS PART OF THIS AGREEMENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Attachment A: | <input checked="" type="checkbox"/> 1 Program Specific Terms and Conditions
<input type="checkbox"/> A-2 Federally Funded Grants |
| <input checked="" type="checkbox"/> Attachment B: | <input checked="" type="checkbox"/> B-1 Expenditure Based Budget
<input type="checkbox"/> B-2 Performance Based Budget
<input type="checkbox"/> B-3 Capital Budget
<input type="checkbox"/> B-1(A) Expenditure Based Budget (Amendment)
<input type="checkbox"/> B-2(A) Performance Based Budget (Amendment)
<input type="checkbox"/> B-3(A) Capital Budget (Amendment) |
| <input checked="" type="checkbox"/> Attachment C: Work Plan | |
| <input checked="" type="checkbox"/> Attachment D: Payment and Reporting Schedule | |
| <input checked="" type="checkbox"/> Other: | Attachment E: Funding Schedule |

Contract Number: # BOE01 - C004344 - 1110000

IN WITNESS THEREOF, the parties hereto have executed or approved this Master Contract on the dates below their signatures.

CONTRACTOR:

Albany County

By: _____

Printed Name

Title: _____

Date: _____

STATE AGENCY: NYS Board of Elections

By: _____

By: _____

Printed Name

Title: _____

Date: _____

STATE OF NEW YORK

County of _____

On the ____ day of _____, _____, before me personally appeared _____, to me known, who being by me duly sworn, did depose and say that he/she resides at _____, that he/she is the _____ of the _____, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) _____

ATTORNEY GENERAL'S SIGNATURE

Printed Name

Title: _____

Date: _____

STATE COMPTROLLER'S SIGNATURE

Printed Name

Title: _____

Date: _____