



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: David M. Latina, Commissioner
General Services

FROM: Karen Storm *KAS*
Purchasing Agent

DATE: December 31, 2019

RE: RFB#2019-111 Performance Stage and Accessories for the Times Union

I am in receipt of your recommendation to award the aforementioned Request for Bids to Stage Right Corporation in the amount of \$161,302.00.

As StageRight is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of County Legislature, so that we may issue a Notice of Award to the successful bidder.