

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Licensed Practical Nurse (LPN) and Certified Nursing Assistant (CNA) Services
RFP Number: 2022-136

THIS PROPOSAL IS SUBMITTED TO:

Pamela O Neill, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date 11/28/2022

Number 1,2,3

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
7. Communication concerning this Proposal shall be addressed to:
Anita Vitallo, RN
anita.vitallo@HANStaff.com
Phone: 518-278-4310
8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

SECTION I

PROPOSAL RESPONSE

REQUEST FOR PROPOSAL FOR LICENSED PRACTICAL NURSE (LPN) AND CERTIFIED NURSING ASSISTANT (CNA) SERVICES (RFP #2022-136)

FROM:

**HEALTH ADVOCATES NETWORK INC.
1875 NW CORPORATE BLVD, SUITE 120
BOCA RATON, FL 33431
ANITA VITALLO, RN
518-278-4310**

FLASH DRIVE

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SECTION II

QUALIFICATION

Health Advocate Network, Inc (“HAN”) is headquartered in Boca Raton, Florida and was established in November 2020. HAN has hubs of operation in the Northeast, Albany, NY; Southeast, Melbourne, FL; and nationally for travel nurse and allied healthcare. Our diverse classification of specialty offerings consists of all areas of nursing, including RN, LPN and CNAs, clinical laboratory, diagnostic imaging, respiratory therapy and in late summer therapies such as PT, PT, OT, COTA and SLP. We provide non-clinical specialties’ such as administrative support, environmental services, food services etc.

The expertise that HAN brings to Shaker Place Rehabilitation and Nursing Center is our well-known, respected local management team with a proven track record of client satisfaction. The Albany team has a deep knowledge of local hospital and LTC systems and has provided staffing on a per diem and contract basis for over 18 years to over 40 LTC Clients and 5 Hospitals. HAN collectively has over 200 years of healthcare staffing and clinical experience, coupled with the senior executive team have worked together for twenty-five (25) years building successful healthcare staffing companies such as Medical Staffing Network (“MSN”), Accountable Healthcare Staffing (“AHS”) and now Health Advocate Network (“HAN”). They are recognized for building staffing modalities to meet daily, shift to shift as well as short and longer-term contract staffing offering flexibility with local or travel staff to meet the rapid response time hospitals need today.

HAN’ goal is to partner with major healthcare systems to deliver high quality staffing models that will address the ever- changing healthcare landscape. Our expertise is recruiting, screening and hiring competent, qualified, experienced and caring healthcare professionals (“HCP’s”) to place in a variety of care settings that meet the various staffing model needs of its clients. We believe that working in partnership with our clients ensures that a high level of patient care and satisfaction to the patient, family members and medical team(s) are achieved.

HAN has Recruiters and Account Managers based in Albany NY and throughout the U.S spanning coast to coast for recruitment and candidate submissions. Once selected as a provider to Shaker Place Rehabilitation and Nursing Center a mutually approved Account Manager will be assigned to Shaker Place Rehabilitation and Nursing Center working closely with the Shaker Place Rehabilitation and Nursing Center department staff and managers to place qualified candidates with the appropriate clinical, technical, and cultural skills.

Why choose Health Advocates Network

Our team is diligent in providing our clients with prompt, honest, and reliable services at a fair cost. We have expertise placing new staff into various facilities by assessing staffing needs, arranging proper orientation, and maintaining the proper paperwork and personnel files to assure compliance with State, Federal and Joint Commission guidelines and requirements. You never have to worry that the proper vetting has been conducted and that the necessary paperwork and documentation is in place. Our communication is clear and streamline with your staffing team to ensure schedules are complete and your expectations are met. We stress reliability and punctuality with our staff, and we are accountable for their performance.

Health Advocates Network is committed to giving our employees consideration when arranging assignments, to encouraging their professional development, and ensuring both the client and employee will have a successful outcome.

Hours of operation – 8:30am to 5:00pm EST regular business hours. We operate twenty-four **(24) hours** a day, **seven (7) days** a week with our own staff answering phones and scheduling our employees, during off hours and holidays. Our staff and clients can speak directly with one of our local staff immediately 24/7. Our phone number is 518-278-4310

EXPERIENCE

HAN provides staffing services in Albany NY and its surrounding counties. HAN provides travel and allied services on a national and local level. We are confident about filling any needs of this contract as we have the inhouse expertise necessary to successfully fill and meet the needs of Shaker Place. We act as true advocates for healthcare providers, staff, and clients. HAN thrives to provide the best tailored services, the best personnel, with the required qualifications for each order HAN services many LTC and rehabilitation centers similar to Shaker Place Rehabilitation and Nursing.

Similar Services are provided to the following clients in the Albany NY and surrounding areas.

Daughters of Sarah Senior Community	180 Washington Ave Ext	Albany	518-456-7831
Albany Medical Center	43 New Scotland Ave	Albany	518-262-3125
ARC Schenectady County	214 State Street	Schenectady	518-372-1160
Heritage Green Rehabilitation & Skilled Nursing	3023 Route 430 Box 430	Greenhurst	716-483-5000
Amsterdam Memorial	4988 State Highway 30	Amsterdam	518-842-3100
New York Pain Management	9 Old Plank Road	Clifton Park	518-371-0777
Pathways Nursing and Rehabilitation Center	1805 Providence Ave	Schenectady	518-374-2212
Samaritan Hospital	2215 Burdett Ave	Troy	518-271-3300
Schuyler Ridge	1 Abele Blvd	Clifton Park East	518-371-1400
Eddy Hawthorne Ridge	32 Community Way	Greenbush	518-280-8385
Eddy Heritage Nursing and Rehab	2920 Tibbets Ave	Troy	518-274-4125
Eddy Senior Care	385 Watervliet Shaker Road	Latham	518-213-7526
Our Lady Of Mercy	2 Mercy Care Lane	Guilderland	518-464-8100
St Peters Hospital	315 S Manning Blvd	Albany	518-525-

			1550
St Marys Hospital	427 Guy Park Ave	Amsterdam	518-842-1900
Teresian House	200 Washington Ave Ext	Albany	518-456-2000
Wilkinson Center	4988 NY-30	Amsterdam	518-842-3100
Nathan Littauer Nursing Home	99 E State St	Gloversville	518-725-8621
Eddy Village Green at Beverwyck	21 and 31 Beverwyck Lane	Slingerlands	518-533-6936
Marjorie Doyle Rockwell Center	18 Pasinella Way	Cohoes	518-238-4150
Eddy Memorial Geriatric Center	2256 Burdett Ave	Troy	518-274-9890
The Terrace at Beverwyck	41 Beverwyck Lane	Slingerlands	518-459-4062
Sunnyview Rehabilitation Hospital	1270 Belmont Ave	Schenectady	518-382-4500
Eddy VNA - Trinity Einstein	433 River Road	Troy	518-274-6200
Samaritan Hospital - Albany Memorial Campus			518-471-3221
-	600 Northern Blvd.	Albany	518-280-8361
Eddy Terrace at Glen Eddy - Trinity Einstein	1 Ascot Lane	Schenectady	518-237-5630
Eddy Village Greene at Cohoes -Trinity Einstein	421 W Columbia Street	Cohoes	518-243-4000
Ellis Hospital	1101 Nott Street	Schenectady	607-847-7000
Chase Memorial Nursing and Rehabilitation Center	1 Terrace Heights 2210 Troy	New Berlin	518-346-9400
Bellevue Women's Center Hospital	Schenectady Road	Niskayunna	518-782-3700
Community Care Physicians PC	711 Troy Schenectady Road	Latham	551-824-3131
Ellis Bariatric Surgery Office	2125 River Road #3302	Niskayuna	518-612-8601
Ellis Endocrinology Office	624 McClellan Street suite 202	Schenectady	518-828-7601
Columbia Memorial Hospital	71 Prospect Street	Hudson	518-243-3300
Ellis State Street Mental Health Center	1023 State Street 700 East Brighton	Schenectady	315-469-1991
Loretto Management Corporation	Ave	Syracuse	518-384-3600
Glendale Nursing and Rehab	59 Hetcheltown Rd	Schenectady	518-591-3300
St. Margaret's Center	27 Hackett Blvd	Albany	518-926-1000
Glens Falls Hospital	100 Park St	Glens Falls	

Nathan Littauer Hospital	99 E State Street	Gloversville	518-725-8621
Samaritan Hospital - Albany Memorial Campus	600 Northern Blvd	Albany	518-471-3221
Heritage Park Rehab & Skilled Nursing	150 Prather Ave	Jamestown	716-488-1921
Ellis Family Health Center	624 McClellan Street suite 101	Schenectady	518-382-2260
Ellis Pediatric Office	624 McClellan Street suite G02	Schenectady	518-347-5113 .
The Terrace at The Glen Hiland Meadows			518-280-8385
Queensbury	71 Longview Dr	Queensbury	518-370-4700
Baptist Health Nursing and Rehab Center	197 N. Ballston Ave	Scotia	518-346-2187
Schenectady County Public Health Department		Schenectady	518-382-2000
Ellis Residential Rehabilitation Center	600 McClellan St	Schenectady	518-689-0453
Massry Assisted Living Residence	182 Washington Ave Ext	Albany	518-525-7600
St Peters Nursing and Rehabilitation Center	301 Hackett Blvd	Albany	315-469-5570
Loretto Health and Rehabilitation	700 E. Brighton Ave	Syracuse	518-587-3600
Wesley Health Care Center	131 Lawrence St.	Saratoga Springs	518-691-1560
Woodlawn Commons	156 Lawrence St	Saratoga Springs	518-587-3600
The Wesley Community	131 Lawrence St	Saratoga Springs	518-783-3500
St Joseph's Provincial House	385 Watervliet-Shaker Road	Latham	518-280-8385
Eddy Terrace at Memorial	2256 Burdett Ave #1	Troy	518-704-2760
Darrow School	110 Darrow Road	New Lebanon	845-691-7201
Hudson Valley Rehabilitation	260 Vineyard Ave	Highland	585-275-2100
URMC University of Rochester Medical Center			518-828-0800
- Adaptive - Vector	601 Elmwood Avenue	Rochester	518-384-1281
Ghent Rehabilitation and Nursing Center	1 Whittier Way	Ghent	518-374-8424
Burnt Hills Pediatrics and Internal Medicine	RT 50 1184	Ballston Lake	
Mohawk Opportunities	201 Nott Terrace	Schenectady	

Location

Headquarters in Boca Raton, FL
Florida (Corporate Headquarters)
20283 State Road 7, Suite 335
Boca Raton, FL 33498

Local Albany Office (servicing Shaker Place)
Health Advocates Network Albany
Great Oaks Office Park Suite 300
Albany, NY 12203

RESUME

Anita Vitallo, RN, VP Operations Northeast Division. Location Albany NY. Anita is a Registered Nurse with 30 years of experience in healthcare management. Over the last 18 years most of her experience is in the staffing and recruiting industry. In 2006, Anita joined Medical Staffing Network as Branch Manager with direct oversight of the Upstate NY area. Quickly, Anita was promoted to Regional Manager. After multiple accomplishments, Anita's area of responsibility expanded into the Northeast. In 2014, Medical Staffing Network was acquired by Cross Country Healthcare and Anita was promoted to Vice President of Branch Operations. In 2017, Anita was awarded Cross Country Healthcare 1st Pinnacle award, best in class across all divisions. Anita joined Health Advocates Network in September of 2020 and manages the Northeast Division, where she oversees a team based in Albany, NY. Anita and her team have vast experience supporting the supplemental staffing needs of numerous clients throughout the State of New York with a concentration in Albany NY.

Krystle Brooks Account Manager Albany NY. Krystle has 15 years of experience in developing and maintaining client relationships by providing both contract and per diem nurses, to hospitals and Long-Term Care facilities in the Albany area and surrounding NY territory. She has been with Health Advocates Network since 2020 and prior to that she worked as an Account Manager for Medical Staffing Network, Cross Country Staffing. Krystle ensures that all staff submitted are reviewed to ensure skills sets and experience match the position specification requirements. Krystle provides exceptional customer service and has worked as on site staffing liaison for Ellis Medicine staffing partnership from 2015 to 2019. Krystle has worked with most of the local LTC nursing facilities in the Albany area and is highly regarded by many.

Mikayla Kvinlaug Career Advocate, Albany NY. Mikayla sources for the finest talent for our client base in Albany NY. She assists with candidates testing and credentialing through our onboarding process to ensure our staff is clinically and professionally competent. Mikayla started her recruiting career with MSN, Medical Staffing Network / Cross Country Healthcare as a recruiter in 2018. She worked for Solomon Page before joining Health Advocate Network in 2020.

Vanessa Knaak, VP of Travel Nurse and Travel Allied Division, . Vanessa has been in the Healthcare Staffing Industry since 1998 and has a long history with the leadership of Health Advocates Network. She was with Medical Staffing Network in its inception working with the Allied teams. Focusing on Imaging, Laboratory, Respiratory, Therapy and Pharmacy, Vanessa held various positions within her 14 years at MSN and managed a 25M book of business within the allied travel division. She then went on to focus on the Nursing Specialties of Healthcare Staffing and spent 5 years taking a small local company and transforming them into a national nursing player quadrupling annual revenues within 2 years. Vanessa joined Accountable Healthcare staffing in 2019 and spent her time focused on Business Development and identifying key direct clients in the national sector. This segment of the business was grown within the first year to 6.5M. Vanessa is once again pleased to join in with HAN's executive leadership team.

Clinical support – Support is provided 24hrs per day to assist our staff and our clients is issues or questions arise. The following RNs are available as a resource.

Anita Vitallo, RN, Jacqueline Norris, RN and Lynne Mathews, RN, COO.

Health Advocates Network, as a two-year-old staffing firm, has the in-house expertise necessary to successfully fill and meet the staffing needs of Shaker Place Rehabilitation and Nursing. The executive, management, recruitment and account management teams have worked together since 1997 at Medical Staffing Network and Accountable Healthcare Staffing. They have won major RFP and MSP contracts throughout their tenure. Many of them located in Albany, NY.

Primary contact person who will be responsible to support Shaker Place Rehabilitation and Nursing.

Primary Contact: Anita Vitallo, RN
Title: Vice President Clinical Operations
Phone: 518-278-4310
Email: anita.vitallo@hanstaff.com

Alternate Contact: Andrew S. Goldwyn
Title: Chief Administrative Officer and General Counsel
Phone: 561-437-4880
Email: legal@hanstaff.com

ANITA VITALLO

805 Al Constantino Drive, Schenectady, NY 12306

Ph: 518-209-6905

anitavitallo@gmail.com

Professional Summary

Proven leader with over 15 years in healthcare staffing, recruiting and homecare experience, coupled with solid operations and sales. Strong ability to motivate and engage staff to independently exceed goals through training and ongoing mentoring. Developed strong client relationships by providing exceptional customer service. Solid ability to collaborate with all levels of an organization and provide cohesive delivery with optimal results.

Skills

- Leadership/Building strong productive teams
- Strategic and Operational Planning
- Sales/Solid customer relationships
- Budgeting and cost containment
- Strong interpersonal communications
- Quality/Commit

Experience

Vice President Northeast Operations

September 2020 – present

Vice President Operations

Jan 2017 - Feb 2020

Cross Country Healthcare - Boca Raton, FL

- Sales and operational leadership for a network of 25 branch staffing locations within the East Region
- Led division to become nation's largest provider of per diem and contract nurse staffing in the US for 2018
- Restructured regional management and branch alignment based on the company goals and market need
- Directed all sales and service for 7 MSP clients in NYS
- Develop individual branch and region budgets yearly.
- Developed and implemented dashboard reporting for recruitment and staffing to monitor productivity and performance across all branches in the US
- Established new and maintained current client relationships to ensure satisfaction and revenue growth
- Responsible for financial performance of all assigned 25 branches and overall division
- Implemented standardization processes to maximize efficiencies throughout the US

Regional Vice President

Jan 2012 - Jan 2017

Cross Country Healthcare - Boca Raton, FL

- Directed and developed largest and most profitable region in division
- Responsible for the sale, contract execution, implementation and management of 2 highly successful MSP clients in the region

- Increased specific markets from \$1.5 million to over \$19 million in sales
- Responsible for developing top 2 branches in the country (out of 50)
- Mentored Branch Managers to optimize their performance in leadership, sales, profit, collections.
- Lead 6 of 8 Branches to Presidents Club over a 2-year period

Branch Manager Albany NY

Jun 2004 - Jan 2012

Cross Country Healthcare - Boca Raton, FL

- Hired, trained and managed a team of talented staff members. Increased FTE count from 3 to 12 due to increasing sales
- Expanded local client base from 20 clients to 65 clients billed each week in 4 years
- Increased branch revenue from \$2.4 million to \$19 million by traditional organic growth, one local client at a time
- Created number one performing branch in Cross Country Healthcare for 6 consecutive years
- Improved CI from 15% to 19% and GP from 25% to 30%
- Implemented Travel Nursing in local Albany market in 2006
- Developed a successful recruitment team in the local per diem office mirrored throughout company
- Recognized as local leader in staffing industry by hospitals, long term care facilities and healthcare providers in the capital region
- Executed local exclusive agreements with county correction facilities still in existence

Region Infusion Manager

Feb 1999 - May 2004

Apria Healthcare/Coram (Currently CVS Infusion) - Albany, NY

- Oversight for Home Infusion operations for New England Region
- Managed three Infusion Pharmacies, 12 Pharmacists, 8 Pharmacy Technicians, 5 Customer service reps and 25 Registered Nurses
- Successfully assisted sales team with new client sales and maintenance of key accounts
- Conducted continuing education programs for nursing agencies throughout New England
- Fiscal responsibly of profit and loss for the New England Region
- Managed all adherence to state and federal policies within the pharmacy and nursing area to ensure safe/quality practice
- Execute contracts for home infusion pharmacy and nursing services
- Managed most profitable region in division
- Developed and implemented Enteral Nutrition specialty division for clients and patients, to streamline services and enhance cost containment due to reimbursement constraints

Director of Nursing

Feb 1990 - May 1999

Apria Healthcare/Coram (Currently CVS Infusion) - Albany, NY

- Responsible for the supervision and direct care of patients receiving IV therapy in the home.
- Hired, trained and managed nursing staff
- Monitored compliance with quality assurance programs
- Provided on going education to hospitals, MD offices and insurance companies on the benefit of home infusion
- Managed referral intake and medical reimbursement coverage
- Implemented cost-effective operations using best practices to ensure efficiencies and profitability
- Implemented onsite hospital liaison programs to expedite discharges to conserve insurance reimbursement

- Led the New England Region through numerous Joint Commission surveys with successful accreditation.

Education

Associate of Science: Registered Professional Nurse
Russell Sage College - Troy, NY

Awards

2017 Cross Country Healthcare Presidents` Club
2016 Cross Country Healthcare Presidents` Club
2016 Cross Country Healthcare Pinnacle Award
2007 Quality Score
2006 Quality Score
2005 Revenue Growth over Budget
2005 Contribution Margin %

Technology/Tools

- Microsoft office, word, excel, teams
- VMS tools: B4Health, Shiftwise, CSS, Medifis, Einstein E2
- Social Media: LinkedIn, Indeed, Zip Recruiter
- WebEx, Zoom Conference

Krystle Brooks

I am a revenue generator, with a vision for success. Providing exceptional customer service and satisfaction.

27 Farmingdale Road
Latham NY 12110
(518) 248-9139
krystlebrooks11@gmail.com

EXPERIENCE

Health Advocates Network, Albany NY— Account Manager

May 2021- Present

Cross Country Medical Staffing Network CCMSN, Albany NY— Account Manager

June 2014 - July 2020

Daily management of Ellis Medicine MSP program with Cross Country Staffing. On site liaison who works daily with hospital leadership to ensure adequate staffing levels. Consulted with all branches and travel companies to obtain quality submissions. Ability to work cohesively with all levels within the organization to provide exceptional service, investigating issues/problem solving and providing ongoing support to the Account Manager Group

Cross Country Staffing, Albany NY— Staffing Coordinator

April 2007 - June 2014

Organize and prepare work schedules for nurses i.e. LPN, RN CNA. Daily contact with all clients to obtain open orders and fill vacancies as needed. Worked with a high performing team to form the largest MSN branch in the US. Trained new staff as requested. Worked together with recruitment to ensure orders are filled timely.

EDUCATION

Creekside High School, Fairburn GA — High School Diploma

June 2004

PROJECTS

Ellis Hospital — Manage Account as Exclusive Account- MSP

2014 to present an established exclusive relationship with Ellis Hospital as staffing partner.

SKILLS

Excellent communication skills both written and verbal.

Interpersonal skills.

Exceptional Negotiation skills.

Ability to generate ideas and lead.

Ability to prioritise and manage.

Giving presentations, setting up meetings.

General administrative duties.

Acting as the first point of contact to clients.

Liaising with clients in order to identify their needs.

Dealing with client requests.

Generating ways to attract new clients..

AWARDS

10 Years of Dedicated Service

Cross Country Presidents
Club Winner 2016

LANGUAGES

English

Mikayla Kvinlaug

2 Moulds Avenue, Rensselaer, NY 12144 | 518-300-2830 | Mikayla.kvinlaug@gmail.com

Education

Maria College, bachelor's in healthcare management, December 2018

Columbia High School, High School Diploma, June 2015

Skills

- Recruiting
- Multi-line Phone System
- Microsoft Office
- HR Sourcing
- Customer Service

• Experience

CARERR ADVOCATE | HEALTH ADVOCATE NETOWRK | DECEMBER 2020 – PRESENT

STAFFING MANAGER | SOLOMON PAGE | NOVEMBER 2020– DECEMBER 2020

- Responsible for recruiting, interviewing, hiring, and staffing candidates
- Sourced for Healthcare professionals to places at Long Term Care facilities throughout multiple states. Temporary staffing assignments and travel contracts.
- Gather important credentials in a timely manner to match each client's needs.
- Networked with Long Term Care business to maximize exposure.
- Wrote advertisements and sourced for candidates on indeed and LinkedIn.

SENIOR RECRUITER | CROSS COUNTRY MSN | APRIL 2019 – OCTOBER 2020

- Recruitment of RNs, LPNs and CNAs to Long Term Care facilities, local Hospitals, correctional facilities, and excellent work opportunities for temporary staffing assignments and contracts
- Met very strict compliance standards and met and exceeded goals from upper management
- Start to finish recruiting process from finding candidates to conducting in person interviews as well as effectively gathering important nursing credentials and documents in a timely manner for complete on boarding
- Very strong recruiter pipeline, hiring up to 30 nurses while meeting monthly metric and goals.
- Utilize a variety of tools (i.e., email, telephone, social media, including Facebook and LinkedIn) to establish relationships and expand the applicant pool

SERVER/HOSTESS | DENNY'S RESTAURANT | JUNE 2015 – NOVEMBER 2019

- Provided exceptional, friendly, and fast service
- Responsible for maintaining a sanitary work environment
- Assist others whenever needed to ensure great experience for all customers

- Trained and mentored new wait and host staff
- Inquired about great satisfaction, anticipated additional needs, and fulfilled request

INTERNSHIP | ST. PETER'S HEALTH PARTNERS MEDICAL ASSOCIATES PC. | MAY 2018 – OCTOBER 2018

- Performed outstanding customer service
- Keep the office organized
- Scheduled float pool employee schedules
- Organized and made spread sheets for employee evaluations
- Provided administrators with guidance in use of Excel for business analysis

RECEPTIONIST | BETH A. KAYSER CPA PC. | JANUARY 2016- FEBRUARY 2017

- Provide great customer service, excellent with solving problems
- Receptionist duties: Mail sorting/ answering multi phone line, filling, copying/faxing, data entry
- Keep the office organized and Scheduled appointments

Vanessa Knaak,
Director of Business Development.

Vanessa has been in the Healthcare Staffing Industry since 1998 and has a long history with the leadership of Health Advocates Network. She was with Medical Staffing Network in its inception working with the Allied teams. Focusing on Imaging, Laboratory, Respiratory, Therapy and Pharmacy, Vanessa held various positions within her 14 years at MSN and managed a 25M book of business within the allied travel division. She then went on to focus on the Nursing Specialties of Healthcare Staffing and spent 5 years taking a small local company and transforming them into a national nursing player quadrupling annual revenues within 2 years. Vanessa joined Accountable Healthcare staffing in 2019 and spent her time focused on Business Development and identifying key direct clients in the national sector. This segment of the business was grown within the first year to 6.5M. Vanessa is once again pleased to join in with HAN's executive leadership in developing the Midwest Regional Territory and continuing with National Business Development.

ABOUT

Experienced VP of Operations with a demonstrated history of working in the staffing and recruiting industry. Skilled in Permanent Placement, Staffing Services, Internet Recruiting, Sourcing, and Applicant Tracking Systems. Strong operations professional.

EXPERIENCE

Health Advocates Network

VP Non-Clinical Operations and Business Development

Jul 2020 – Present

Naperville, Illinois, United States

Accountable Healthcare Staffing

Western Regional Sales Manager

May 2019 – Jul 2020

Greater Chicago Area

Med-Call Healthcare

Director of Operations

Dec 2013 – Dec 2018

Chicago, Illinois

MSN

Director of Allied Travel Services

Oct 1998 – Mar 2013

- Full P&L management of a 20-million-dollar business unit. Responsible for Sales, Recruitment, and Travel Coordination teams-40 Personnel. Managed business development plans, recruiting and retention initiatives, and marketing strategies. Responsible for training program design, implementation, and delivery of training programs. Responsible for assembly and analysis of monthly/weekly/daily sales reports. Coordinated and attended conferences and trade shows and client meetings.

EDUCATION

Northern Illinois University

SECTION III

REFERENCES

Health Advocate Network, Inc has a history of providing State contract work that are similar in size, scope and complexity as the Shaker Place Rehabilitation and Nursing Center. Below is a list of our references:

1. Client Name: Nathan Littauer and Nursing Home

Address: 99 East State Street Gloversville NY 12078

Contact Person: Allison Hatlee

Email: ahatlee@nlh.org

Phone: 518-725-8621

Contract Period: November 2021 (Evergreen)

Services Provided: Nursing / Allied / Acute/ LTC

2. Client Name: Schenectady County Glendale Nursing and Rehabilitation

Address: 59 Hetcheltown Rd Schenectady, NY. 12302

Contact Person: Todd Zbytniewski, Administrator

Email Todd.zbytniewski@schenectadycounty.com

Phone 518-410-1547

Contract Period: 11/14/22 to present Evergreen

Services Provided: LTC Nursing Contract and Perdiem

3. Client Name: River Ridge Nursing and Rehabilitation

Address: 100 Sandy Drive, Amsterdam, NY 12010

Contact Person: Cassandra Fleck RN

Email: glacycass@gmail.com

Phone 518843-3503

Contract Period: 3/23/21 to present Evergreen

Services Provided: LTC Nursing Contract and Perdiem

SECTION IV

PLAN IMPLEMENTATION

Once awarded an introductory meeting would be held for introductions and to learn more about the facility staffing needs and process. Below outlines an implementation agenda.

Activity	Tasks	Time Frame	Responsible Person	Deliverables	Progress Reporting (Complete for Progress Report Only)
Open staffing orders/contract request received from client	Confirm/ Clarify order with Shaker Place if received via fax or email or phone Prioritize Orders based client needs Enter in database Discuss requirements/job order with rest of the office team to begin to identify the best candidate for the job order	1 hrs.	Krystle Brooks	Work order created	
Recruitment/order fulfillment	Run skills search in database for existing candidates with skill match Recruit for additional candidates using online, internet, and networking resources established. Candidate Identification	2hrs	Krystle Brooks Mikayla Kvinlaug	Candidate Identified	
Credentialing	Verification of Licensure LPNs or CNA certification Employment Eligibility Verification Clinical and competency testing/assessments Verifications of professional references, education, and skills Background check and drug screen Medical Requirements	24-48 hours	Mikayla Kvinlaug	Submission of qualified candidate's profile to client for review and/or interview	
Order is filled client approval/ Confirmation	Staff presented to Shaker Place approval and acceptance Ensure proper time keeping is reviewed Schedule orientation/ first shift Schedule ongoing shifts needed per Shaker Place request Verification of Schedules with staff and facility	1hrs	Krystle Brooks	Order fulfillment complete	
Quality Checks	First day follow-up End of week follow-up Weekly follow-ups with both client and temp staff Evaluations of performance and client satisfaction	Ongoing	Krystle Brooks Anita Vitallo	Data collected, documented, and maintained for satisfaction	Quality Outcomes
Ongoing evaluation of Shaker Place orders	Account Manager will follow up with client daily (minimum) to assess ongoing needs for additional staff and backfills.	Ongoing	Krystle Brooks	Order Assessment/ orders filled/ filled rate %	Fill rate %

SECTION V

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Certified Nursing Assistant (CNA) Services
RFP Number: 2022-136

Shift	Proposed Price Per Hour LPN	Proposed Price Per Hour CNA
All	\$55	\$38

COMPANY: Health Advocates Network, Inc.

ADDRESS: 1875 NW Corporate Blvd, Suite 120

CITY, STATE, ZIP: Boca Raton, FL 33431

TEL. NO.: 518-278-4310

FAX NO.: N/A

FEDERAL TAX ID NO.: 84-4187795

REPRESENTATIVE: Anita Vitallo, RN

E-MAIL: anita.vitallo@HANStaff.com

SIGNATURE AND TITLE: Vice President Clinical Operations

DATE: 11/28/2022

SECTION VI

MANDATORY DOCUMENTATION

See next pages for the populated mandatory documents.

- Non-Collusive Bidding Certificate (Attachment “A”)
- Acknowledgment by Proposer (Attachment “B”)
- Vendor Responsibility Questionnaire (Attachment “C”)
- Iranian Energy Divestment Certification (Attachment “D”)

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation


Signature

Chief Administrative Officer
Title

11/28/2022

Date

Health Advocates Network, Inc.

Company Name

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____

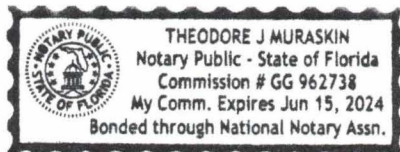
Qualified in _____

Commission Expires _____

If Corporation:

STATE OF Florida)
COUNTY OF Palm Beach) SS.:

On this 28th day of November, 2022, before me personally appeared Andrew S. Goldwyn to me known, who, being by me sworn, did say that he resides at (give address) 6733 NW 105th Lane, Parkland, FL 33076; that he is the (give title) Chief Administrative Officer & General Counsel of the (name of corporation) Health Advocates Network, Inc., the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.



Theodore J. Muraskin
Notary Public, State of FLORIDA

Qualified in FLORIDA

Commission Expires 6/15/24

If Partnership:

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 20____, before me personally came _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____

Qualified in _____

Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME Health Advocates Network, Inc.		3. IDENTIFICATION NUMBERS a) FEIN # 84-4187795 b) DUNS # 11-740-9585	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) https://hanstaff.com/	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 1875 NW Corporate Blvd, Suite 120 Boca Raton, FL 33431		7. TELEPHONE NUMBER 518-278-4310	8. FAX NUMBER
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i> Great Oaks Office Park, Suite 300, Albany, NY 12203		10. TELEPHONE NUMBER 518-278-4310	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Anita Vitallo, RN Title Vice President Clinical Operations Telephone Number 518-278-4310 Fax Number e-mail anita.vitallo@HANStaff.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME Kevin Little	TITLE CEO	b) NAME Lynne Mathews	TITLE COO
c) NAME Andrew Goldwyn	TITLE General Counsel	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 			
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 80%;"> <p>a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i></p> <p>b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i></p> </div> <div style="width: 15%;"> <p style="text-align: right;"> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No </p> </div> </div>			

16.	<p>WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p> <p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process; <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p> <p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
17.	<p>IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES ¹ HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>
18.	<p>DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
19.	<p>HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES ¹ WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>
20.	<p>IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

21.	IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES ¹ :	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;		
Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.			

¹ “Affiliate” meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity’s daily operations, that entity will be an “affiliate” for purposes of this questionnaire.

**ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE**

FEIN # 84-4187795

State of:) Florida
) ss:
County of:) Palm Beach

CERTIFICATION:

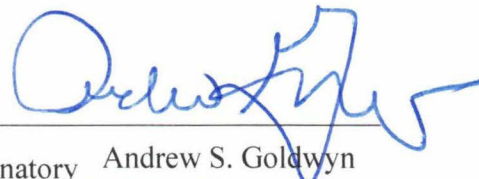
The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business Health Advocates Network, Inc.

Signature of Owner



Address 1875 NW Corporate Blvd, Suite 120

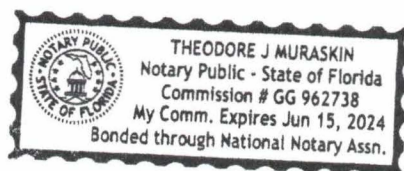
Printed Name of Signatory Andrew S. Goldwyn

City, State, Zip Boca Raton, FL 33431

Title Chief Administrative Officer & General Counsel

Sworn before me this 28th day of November , 20 22 ;

Notary Public



Printed Name


Signature

11/28/2022

Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



Signature

Chief Administrative Officer & General Counsel
Title

11/28/2022
Date

Health Advocates Network, Inc.
Company Name

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES PURCHASING DIVISION
112 STATE STREET, ROOM 1000, ALBANY, NY 12207
TELEPHONE: 518-447-7140/ FAX: 518-447-5588

TITLE: Certified Nursing Assistant (CNA) Services RFP NUMBER: 2022-136

Receipt Confirmation Form

Please complete and return this confirmation form as soon as possible:

Pamela O Neill
Purchasing Agent
County of Albany
112 State Street, Room 1000
Albany, NY 12207

**IF YOU PLAN TO SUBMIT A PROPOSAL, YOU MUST RETURN
THIS FORM TO ENSURE THAT YOU WILL RECEIVE ALL
FURTHER COMMUNICATION REGARDING THIS RFP.**

Company Name: Health Advocates Network, Inc.

Address: 1875 NW Corporate Blvd, Suite 120

City: Boca Raton State: Florida Zip Code: 33431

Contact Person: Anita Vitallo, RN

Title: Vice President Clinical Operations

Phone Number: 518-278-4310 Fax Number: N/A E-Mail: anita.vitallo@HANStaff.com

If a Bidders/Proposers meeting has been arranged for this Bid/RFP, please indicate if you plan to attend:

☒ Yes / ☐ No

I authorize the County of Albany to send further correspondence that the County deems to be of an urgent nature by the following method (check):

Fax Number: N/A E-Mail anita.vitallo@HANStaff.com