



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

February 1, 2024

Honorable Joanne Cunningham
Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

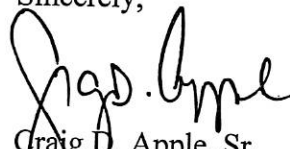
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Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested authorizing the County Executive to enter into an Agreement with the New York State Governor's Traffic Safety Committee in the amount of \$570,937.00 for the 2024 Albany County STOP-DWI Plan. These funds will be used to support this plan which accounts for and includes multi-agency police enforcement and DWI supplies for all participating agencies in Albany County, STOP-DWI Program staffing, and educational/awareness campaigns and programs. The STOP-DWI Plan covers the dates of October 1, 2023 – September 30, 2024, BUT the County Contracts that are included in this plan cover the dates January 1, 2024 – December 31, 2024.

Should there be any questions, do not hesitate to call.

Sincerely,


Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : JANUARY 17, 2024

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: CRAIG D. APPLE, SR.
TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: CRAIG D. APPLE, SR.

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT(SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)

X

X

APPROVE THE STOP DWI PLAN FOR 2024. TO BE SUBMITTED TO NYS DEPT OF MOTOR VEHICLES
GOVERNOR TRAFFIC SAFETY COMMITTEE

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO.
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/ SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING
GRANT: NEW

X

RENEWAL

SUBMISSION DEADLINE DATE

SETTLEMENT OF A CLAIM

RELEASE OF LIABILITY

OTHER: (STATE BRIEFLY)

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

NYS DEPT OF MOTOR VEHICLES -GTSC

6 EMPIRE STATE PLAZA

ALBANY, NY 12228

AMOUNT/RATE SCHEDULE/FEE:

\$570,937.00

TERM:

10/01/23 - 09/30/24

SCOPE OF SERVICES:

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES X NO

FUNDING SOURCE: DWI FINES AND OTHER REVENUE SOURCES (VICTIM

IMPACT PANELS & ALIVE @ 25 PROGRAM)

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE:

YES NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET:

YES

NO

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING:

(DOLLARS OR PERCENTAGES)

FEDERAL

0%

STATE

0%

COUNTY

0%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

23-338 (COPY ATTACHED)

DATE OF ADOPTION:

8/14/2023

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

APPROVE THE STOP DWI PLAN FOR 2024 (ATTACHED) - SUBMIT TO NYS DEPT OF MV

AND AUTHORIZE THE EXECUTION OF ANY NECESSARY AGREEMENTS AND

EXPENDITURES FOR THE IMPLEMENTATION OF THE STOP DWI PROGRAM-PLAN.

BACK-UP MATERIAL SUBMITTED

(I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY:

CRAIG D APPLE, SR

TITLE:

SHERIFF

RESOLUTION NO. 338

**APPROVING THE 2023 ALBANY COUNTY STOP-DWI PLAN AND
AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE
GOVERNOR'S TRAFFIC SAFETY COMMITTEE**

Introduced: 8/14/23

By Public Safety Committee:

WHEREAS, The Coordinator of the Albany County STOP-DWI Program has prepared a STOP-DWI Plan pursuant to the New York State Vehicle and Traffic Law, and

WHEREAS, The proposed STOP-DWI Plan for 2023 must be certified by the Albany County Legislature and approved by the New York State Department of Motor Vehicles (DMV), and

WHEREAS, Upon approval by the New York State DMV, the County will receive \$570,977 for multi-agency police enforcement, prosecution, probation, rehabilitation, public information, and education in an effort to reduce alcohol-related crashes, injuries and deaths, now, therefore, be it

RESOLVED, By the Albany County Legislature that the 2023 Albany County STOP-DWI Plan is hereby ratified and approved, and, be it further

RESOLVED, That the County Executive is authorized to enter into any and all necessary agreements regarding the implementation of the approved 2023 STOP-DWI Plan, including agreements for the receipt of \$570,977 from the New York State DMV for a term commencing January 1, 2023 and ending December 31, 2023, and, be it further

RESOLVED, That the County Attorney is authorized to approve any agreements associated with the aforementioned approved plan as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 8/14/23

KATHY HOCHUL
Governor



Department of Motor Vehicles

JUSTIN O'CONNOR
Director
(518) 474-0972
Fax: (518) 473-6946

GOVERNOR'S TRAFFIC SAFETY COMMITTEE
6 EMPIRE STATE PLAZA • ALBANY, NY 12228

December 14, 2023

Craig Apple
Albany County STOP DWI Program
58 Verda Ave, PO Box A
Clarksville, NY 12041

Dear Sheriff Apple:

We are approving your 2024 STOP DWI Plan as submitted. Thank you for your dedication and continued work to address the problem of impaired driving.

We recognize that county governments continue to experience the same fiscal constraints as the rest of the state. In these difficult times, we have a duty to ensure that program spending is constrained to activities that prevent impaired driving, including the enforcement of impaired driving laws, and is not used to supplant local expenses. If you plan to modify this approved STOP DWI budget plan, you must notify the GTSC (Governor's Traffic Safety Committee) before incurring any costs.

If you have any questions about your plan or the program in general, please contact Dylan Keenan at the GTSC at STOP.DWI.PROGRAM@dmv.ny.gov or (518) 486-6615.

Sincerely,

Justin O'Connor
Director

JO'C/RB/JK/DK/mr

cc:

Albany County STOP DWI

Submitted by:

Name: Matthew Nash

Title: First Sergeant

Agency: Albany County Sheriff's Office

Phone Number: 518-487-5400

Email: stopdwi@albanycountyny.gov



Component Totals

Component	Grand Total
Law Enforcement	\$124,200.00
Court Related/Prosecution	\$50,000.00
Probation	\$64,000.00
Rehabilitation	\$27,500.00
Public Information/Education	\$18,900.00
Administration	\$286,337.00

Total STOP-DWI Budget: \$570,937.00

Estimated fine revenue for 2024: \$200,000.00

Other source(s) of revenue: \$41,000.00

Total Estimated Revenues: \$241,000.00

Rollover/Funds balance: \$0.00

(Not planning to use rollover)

Other source(s) of revenue:

Victim Impact Panels, Alive at 25 classes

Additional Comments:

Remainder of budget will be covered by the county general fund - DK (10/25/23)

Law Enforcement Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Law Enforcement Component Activity (Overtime/Equipment) Budget

Jurisdiction	Agency	DWI Patrol/Overtime	OTPS/Equipment
County	Albany County Sheriff's Office	\$0.00	\$0.00

Overtime funding: \$0.00

Overtime: \$0.00

Equipment: \$0.00

Fringes: \$0.00

Total Personal Services: \$0.00

Other Than Personal Services

Vehicle Description	Agency	Vehicle Funding
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Vehicle Total: \$0.00

Vehicle Maintenance Description	Agency	Maintenance Funding
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Vehicle Maintenance Total: \$0.00

Equipment Description	Agency	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
As Needed Supplies: breath test tubes, blood kits, urine kits, DWI Warning Cards, Field note cards, etc. Will be purchased if needed. - DK (10/25/23)	\$5,000.00

Supply Total: \$5,000.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
Albany County Sheriff's Office	\$12,800.00

Contractual Service Description	Contractual Service Funding
Albany Police Department	\$20,000.00
Altamont Police Department	\$2,000.00
Bethlehem Police Department	\$18,400.00
Coeymans Police Department	\$2,000.00
Cohoes Police Department	\$8,000.00
Colonie Police Department	\$20,000.00
Green Island Police Department	\$4,000.00
Guilderland Police Department	\$20,000.00
Menands Police Department	\$4,000.00
Watervliet Police Department	\$8,000.00

Contractual Service Total: \$119,200.00

Other Item Description	Other Funding
	Other Item Total: \$0.00

Activities to be funded in this area

Scheduled blanket patrol details will be scheduled in conjunction with the NYS STOP-DWI High Visibility Engagement Campaigns and may include other mobilization campaigns. Other campaigns are generally unannounced and would be based on needs determined by the specific law enforcement agency. These needs could include additional patrols around community events where a high probability of impaired driving may occur. Some law enforcement agencies may request for use of funds for underage liquor sale enforcement. These must be pre-approved by the STOP DWI Administrator in advance and concluding data must be sent to the Albany County STOP DWI Unit at the conclusion of the detail.

Total Other Than Personal Services: \$124,200.00

Law Enforcement Component Grand Total: \$124,200.00

Court Related/Prosecution Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Assistant DA DWI Prosecutor	Albany County District Attorney's Office	Partially	\$50,000.00

Total Funded Positions: \$50,000.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$50,000.00

Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Court Fee Description	Court Fee Funding
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Court Fee Total: \$0.00

Activities to be funded in this area

The Albany County STOP DWI Unit will continue to partially fund the activities of an Assistant District Attorney in the Vehicular Crimes Bureau.

Total Other Than Personal Services: \$0.00

Court Related/Prosecution Component Grand Total: \$50,000.00

Probation Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Probation Officer Dedicated to DWI Cases	Albany County Probation Department	Partially	\$39,000.00
Probation Officer dedicated to Ignition Interlock Cases	Albany County Probation department	Partially	\$25,000.00

Total Funded Positions: \$64,000.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$64,000.00

Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Victim Impact Panel Description	Victim Impact Panel Funding
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Victim Impact Panel Total: \$0.00

Activities to be funded in this area

Albany County STOP DWI will continue to partially fund a DWI Case Manager/Probation Officer position and an Ignition Interlock Manager. Probation Officer. It will be their duty to manage DWI Probation cases in Albany County (including any transfers) and monitor the installation, use and removal of Ignition Interlock Devices.

Total Other Than Personal Services: \$0.00

Probation Component Grand Total: \$64,000.00

Rehabilitation Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$0.00

Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
Honor Court	\$22,000.00
Addictions Care center of Albany	\$5,000.00

Contractual Service Total: \$27,000.00

Other Item Description	Other Funding
VIP Speakers and treatment providers as needed for educational events.	\$500.00

Other Item Total: \$500.00

Activities to be funded in this area

Albany County STOP DWI will continue to provide funding for both Honor Court and Addictions Care Center of Albany (ACCA). ACCA will assist when needed with speakers for public speaking engagements and offer treatment options at these events. ACCA also provides preventative educational programs for all ages about drug s and addiction and the importance of healthy life choices in these areas.

Honor Court is a rehabilitation agency focused on changing the lives of people accused of alcohol and drug related crimes, including Driving While Intoxicated. It was designed to be an alternative to incarceration and provides education, vocational training, treatment, and employment to area citizens who have been arrested as a result of their use of drugs and/or alcohol. - DK (10/25/23)

Total Other Than Personal Services: \$27,500.00

Rehabilitation Component Grand Total: \$27,500.00

Public Information/Education Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$0.00

Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
Alive at 25 materials: handbooks provided to each student, certificates, educational updates, and teacher manuals. - DK (10/25/23)	\$1,500.00

Supply Total: \$1,500.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
Mini Grants to six area high schools for assistance for post prom events. These grants are by request and must be pre-approved by the Administrator	\$2,400.00
Victim Speakers (panels, schools, events)	\$3,000.00
Community Advertising	\$5,000.00
Times Union Advertising Sponsorships	\$5,000.00
Funding for Teen Youth Summit	\$2,000.00

Contractual Service Total: \$17,400.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Activities to be funded in this area

Up To six local high schools can submit for a mini-grant up to \$400.00 to assist with post-prom events. Applications must be submitted in writing to the STOP DWI Unit for approval. Albany County STOP DWI will continue sponsorships at the Times Union Center which are contracted annually for PSA advertising at venues. Albany County STOP DWI will also assist with sponsorship funding for the annual Youth Summit which targets various topics, including impaired driving. Small stipends will be given to victim speakers as needed for community presentations.

Total Other Than Personal Services: \$18,900.00

Public Information/Education Component Grand Total: \$18,900.00

Administration Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Administrator	Albany County Sheriff's Office	Fully	\$131,409.00
Stop DWI Specialist	Albany County Sheriff's Office	Fully	\$88,645.00
STOP DWI Specialist	Albany County Sheriff's Office	Fully	\$56,283.00

Total Funded Positions: \$276,337.00

Overtime funding: \$10,000.00

Fringes: \$0.00

Total Personal Services: \$286,337.00

Other Than Personal Services

Equipment Description	Agency	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Recognition Awards/Events Description	Recognition Funding
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Recognition Total: \$0.00

Activities to be funded in this area

Administration officials will be responsible for the day-to-day operations of the STOP-DWI Program in this County. Filing proper paperwork, submitting for grant money, proper disbursement of funds, etc.

Total Other Than Personal Services: \$0.00

Administration Component Grand Total: \$286,337.00