

Juanita Nabors

Albany, NY

WORK EXPERIENCE

- 2017-2018 **Administrative Assistant /**
Assembly Deputy Speaker Earlene Hooper, New York State Assembly
- 4/2011 – 6/2015 **Special Assistant to the Commissioner/CEO – Darryl C. Towns**
New York State Homes & Community Renewal, Albany, NY
- Executive level position responsible for the management of various assignments to staff.
- 1/2004 – 4/2011 **Secretary/Scheduler**
Assemblyman Darryl C. Towns, New York State Assembly
- 11/1992 – 12/1999 **Special Legislative Assistant to the Counsel to the Governor**
Executive Chamber, Albany, NY
- Managed all liaison activities with the Senate and Assembly Journal Clerk's office.
 - Responsible for monitoring and certifying all ten-day bills before the Governor and designated chapter and veto numbers.
 - Responsible for the preparation and submission of all Messages of Necessity.
 - Responsible for the production of Pen Certificates.
 - Followed committee agendas and calendars of concern.
- 11/1980 – 11/1992 **Assistant Legislative Secretary to the Counsel to the Governor**
- Assisted the Counsel in legislative activities.
 - Responsible for formulating completed bill jackets for Counsel to obtain Governor's signature.
 - Prepared background memorandums for new releases.
 - Responsible for transactions between Senate and Assembly staff.
 - Processed Messages of Necessity.
 - Followed committee agenda and calendars of concern.
 - Kept Assistant Counsel informed of any pertinent legislation which may have been of interest to the office.
 - Extensive telephone communication with legislators and general public.
 - Responsible for daily schedule, supervised permanent and temporary office staff.

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EDUCATION

9/1989 - 6/1993

Bachelor of Theology
Mid-Hudson Bible Institute, Albany, NY

9/1974 - 6/1975

Schenectady County Community College, Schenectady, NY
Concentration: Human Psychology
Courses included *Psychology, Interpersonal Relations and Behavioral Modification*

9/1962 - 6/1964

Associate of Science - June 1964
Albany Business College, Albany, NY
Concentration: Business Administration
Courses included *Written and Oral Communication, Business Law, Principles of Accounting I and II, Intermediate Accounting, Cost Accounting, Investments, Business Mathematics, Income tax*

COMMUNITY ORGANIZATIONS AND SERVICES

Albany Community Charter School Board

- Vice Chairperson & Finance Committee

Henry Johnson Charter School Board

- Trustee & Finance Committee

Albany County Human Service Advisory Board

- Board Member

Capital Area Urban League, Albany, NY

- Board Member

Big Sister Program, Albany, NY

- Mentor

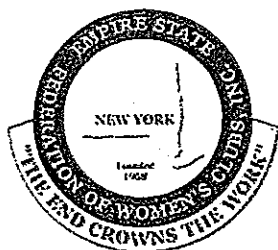
2016 City of Albany Elections Poll Inspector

2017 Honoree - City of Albany Common Council

- Outstanding Contributions to the Community

2018 City of Albany Committee Person, 12th Ward - 3rd District

2019 - See Attached



**EMPIRE STATE FEDERATION OF WOMEN'S CLUBS INC.
OF THE
NATIONAL ASSOCIATION OF COLORED WOMEN'S CLUBS, INC.
AND YOUTH AFFILIATES, INC.**

*Judith O'Savio, 28th State President
Dr. Juanita Edwards, Albany Region President*

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Chair Board of Directors

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Janice Richardson
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Fin Secretary

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Treasurer

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Chaplin

Beulah Jackson
Parliamentarian

Martha D. Jackson
Historian

MacCola Williams
Statistician

Linda Satterfield
Youth Supervisor

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Albany Region

Debra Thompson
Buffalo Region

Dorothy Medley
Hudson Region

Vivien Salmon,
Westchester Region

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Westchester Region

Ruth Gist-Goins

Hudson Region

Emma Jean Davis,
Westchester Region

Attie Tucker,

Hudson Region

MacCola Williams
Buffalo Region

Lilyn Hill

Westchester Region

Diane Johnson

Westchester Region

May 14, 2019

Dear Mrs. Juanita Nabors,

The Empire State Federation of Colored Women's Clubs, Inc (ESFCWC) would like to invite you to be an honoree presented with our "**Citizens Recognition Award**" at our Citizens Night Recognition Ceremony, during our 111th Annual State Convention. This event will be held on Friday, July 12, 2019 Desmond Hotel 660 Shaker Road Albany NY, 12211 7:00pm.

ESFCWC is a sector of the National Association of Colored Women's Clubs (NACWC, the oldest black women's organization established in 1896). Mrs. Mary Church Terrell, Mrs. Booker T. Washington, Mary McLeod Bethune and Harriet Tubman were some of the outstanding leaders of our organization.


The Empire State Federation incorporates four (4) regions (Albany, Buffalo, Hudson, and Westchester) which integrates 9 different clubs. Through the years it has been the constant aim of this organization to encourage and foster the work of Women's clubs in the Northeast along lines which lean toward the lifting of humanity, raising standards of true womanhood, encouraging higher education among women, and of course community service.

Our Citizens Night Ceremony is open to the public and free of cost, however, we encourage each person in attendance, to bring one (1) **STANDARD SIZED PILLOWCASE** to be donated to "**LITTLE DRESSS FOR AFRICA**" an International Mission Project where dresses, made from pillowcases are sent to needy African Girls.

The Albany Region Sector of ESFOCWC Inc. would be deeply honored to recognize you for your ongoing commitment to the Albany Public School System through the "Grandparents Program". We acknowledge your 12 years of dedicated service and deem it an honor to salute you with the ESFCWC Citizens Recognition Award.

Should you accept our invitation, please email a pictured Bio to me at jedward9@nycap.rr.com on or before June 15, 2019. We also invite you to place an AD in our 111th Convention Journal. Attached, is a copy of journal contract form for your convenience and to share with your well-wishers.

Sincerely,

Dr. Juanita Edwards 

Dr. Juanita Edwards, President
ESFCWC, Inc. Albany Region

"Lifting as We Climb"



Juanita McCann Nabors Bio

Juanita McCann Nabors is a long-time resident of Albany, New York - originally downtown (Dongan Avenue) and since 1945, Rapp Road, formerly known as the Holy Land.

Juanita has been active most of her life in the community and her church, the historic Wilborn Temple First Church of God in Christ, where her Pastor is Dr. Solomon Dees. Her work in the community includes serving as mentor for the Big

Sisters Program, board member of the Capital Area Urban League, and the Albany Human Service Advisory Board, trustee and finance committee member for the Henry Johnson Charter school Board, and former vice chairperson, now chairperson of the Albany Community Charter School.

Juanita has a long history of working in the political arena, where she has served in various capacities, including legislative assistant to the Governor's Council's office, the New York State Assembly, special assistant to the Commissioner/CEO of NYS Homes and Community Renewal, as well as administrative assistant in the office of Earlene Hooper, Deputy Speaker of the New York State Assembly.

Since the early 1980s, Juanita has been a staunch supporter and has worked tirelessly with the Rapp Road Historical Association, now an official non-profit organization which was formed to preserve and interpret the rich history that Rapp Road holds.

In 2009, Juanita became a full supporter for charter schools. She helped organize a mentor program for charter school students with the NYS Black, Puerto Rican, Hispanic and Asian Legislative Caucus. She was a member of Grandmothers for Charter Schools.

In 2017, she was honored by the City of Albany Common Council for her Outstanding Contributions to the Community.

Juanita holds a Bachelor of Theology from the Mid-Hudson Bible Institute, where she also serves as registrar for the school, and an Associate of Science degree from Albany Business College (majored in accounting) and Certificate of Science from Schenectady Community College (majored in Psychology).

She is a mother of four, Minister Archie McQueen, Donna Cook, Barnard and Sonya Nabors. She is the proud grandmother of ten, great-grandmother of ten and great-great-grandmother of two.