

MOIRA E. MANNING, LCSW-R

EDUCATION

July 1989	M.S.W. State University of New York at Albany
	Major: Direct Practice in Social Work
May 1987	B.A. Siena College
	Major: Social Work

CLINICAL EXPERIENCE

Albany County Department for Children, Youth and Families (DCYF)

August 2013 - Present

Deputy Commissioner

Responsibilities include organizing, directing and coordinating the work of employees, both professional and non-professional, in the Children, Youth and Families Department to achieve effective and efficient operations of multiple programs under the Department. Assist in the in the daily operations of the department with primary oversight over personnel matters, including all phases of the hiring processes, disciplinary actions and arbitration, formulation of job duties and qualifications of employees. Work closely with CSEA, County Civil Service and Human Resources. Complete Requests for Proposals (RFP), Request for Legislative Action (RLA) and provide fiscal implications to service delivery for Albany County resident to the County Legislature. Provide direct supervision of the Director's of Children's Mental Health Services, Children with Special Needs, Youth Bureau, Staff Development and Healthy Families.

Albany County Department for Children, Youth and Families (DCYF)

January 2012- April 2014

Clinical Director (DCYF), Children's Mental Health Services and Division for Children with Special Needs

In the dual Director role, my responsibilities remain consistent with the below description under mental health Clinical Director. However, my new title has expanded my accountability, which now includes the administration and supervision of the Division for Children with Special Needs. Responsible for the supervision of a multi-tiered division; which includes Early Intervention services coordination, preschool services and transportation for children with special needs. Development and implementation of policies and procedures and to ensure compliance with New York State Education Department and New York State Department of Health mandates and regulatory standards.

Albany County Department for Children, Youth and Families (DCYF)

March 2009 – April 2014

Clinical Director, Children's Mental Health Services

Responsibilities include the administering and supervising of the social work and administration services of community mental health programs. This includes the Children's OMH licensed outpatient clinic, Intensive and Supportive Case Management programs, Child Forensic Services and the Single Point of Access. Developed and implementation of policies and procedures to ensure compliance with the New York State Office of Mental Health with the new Part 599 Regulations, state mandate and regulatory standards of care. Formulated a Suicide Prevention and Education Committee (SPEC) to address Community needs related to suicide awareness, educational, community resource and developing a response after a suicide. Collaboration with community providers through the newly formed Mental Health Collaboration meeting to address the changing landscape of mental health service delivery system, this includes partnership the Behavioral Health Organization in the region.

Albany County Department for Children, Youth and Families (DCYF)

December 2004 – September 30, 2011

***Albany County System of Care Coordinator/Project Director
Substance Abuse and Mental Health Services Administration (SAMHSA)***

Responsible for the management of a 9.4 million dollar SAMHSA grant from the Federal Government. Serving as administrative and operational leader for the project. Ensure all program requirements related to goals and objectives are achieved. Developed an operational manual for the System of Care in Albany County. Additional responsibilities include oversight of subcontract agencies, development of a Management Information System (MIS), oversight of sub specialty groups, such as Social Marketing, Family Resource Center and Early Intervention. Cross system collaboration with County departments and providers to ensure that the System of Care principles are infused in children's services throughout Albany County. Facilitation of cross system collaborations including Special Planning Meeting, Joint Case Conferencing with Child Protective Services (CPS) and Probation, Clinic Plus Initiative and Youth in Transition. Interface with representatives of SAMHSA, Technical Assistance Partnership and Opinion Research Corporation (ORC) Macro. Coordinate and facilitate the Executive Committee, Project Management and Project Workgroup meetings. Responsible for biannual reporting to SAMHSA, which includes implementation, strategic planning, fiscal reporting and regulatory compliance.

Albany County DCYF January 2004 - February 2005

Albany County Department of Mental Health (MH) March 2003 - December 2003

Coordinated Children's Services Initiative (CCSI) Coordinator

Facilitated cross systems Tier II meetings to address Children's mental health needs and gaps in service delivery. Advocated for strength-based approach when working with families and adhered to the Child and Adolescent Service System Program (CASSP) principles. Coordinated a community action response to address the needs of high risk children and their families. Accountable for devising statistics for New York State Office of Mental Health (NYS OMH).

Albany County DCYF January 2004 - February 2005

Albany County MH February 2002 - December 2003

Single Point of Access (SPOA) Coordinator

Implemented the Single Point of Access for Children in Albany County, according to NYS OMH recommendations. Assessed the high risk high need Seriously Emotionally Disturbed (SED) children and families, who are in need of high end mental health services. Oversight monitoring of services provided through the SPOA process for all eligible children in Albany County. Acted as the Local Government Unit (LGU) for HCBSW at Parsons Child and Family Center. Accountable for devising quarterly and annual reports for the NYS OMH.

Albany County DCYF January 2004 - February 2005

Albany County MH September 2000 - December 2003

Coordinator of Children's Mental Health Case Management

Responsible for the direct day to day operations of the Children's Intensive Case Management (ICM) and Supportive Case Management (SCM) programs.

Albany County Department of Mental Health

December 1994 - September 2000

Supervising Social Worker, Crisis Stabilization Intervention Program (CSI)

Created the CSI program in Albany County, based on the Home Builders/ Family Preservation Model. Development and implementation of policy and procedures manual. Responsible for crisis assessments and triage of SED children and youth. Provided individual and family therapy in an intensive home based program, thus diverting psychiatric hospitalization.

The Center for the Advancement of Family and Youth

February 1992 - December 1994

Unit Coordinator, Lewis Swyer Shelter, Emergency Group Foster Care

Administrator of a 10-bed emergency group foster care program for Albany County youth. Provided Albany County Family Court with 30 day diagnostic assessments and treatment recommendation.

November 1989 - July 1992

Family Social Worker, Project STRIVE Prevention Services

Provided clinical treatment to service mandated children and families, including individual psychotherapy and family therapy.