

## **REQUEST FOR QUOTES #2019-127**

### **Purchase of carpet and installation services from NYS Contract for 175 Green Street Albany NY**

Department of General Services

#### **SCOPE OF SERVICES**

1. The scope of services shall be as outlined herein, and shall be performed in accordance with all applicable building codes, standards and material specifications.
2. The successful Contractor shall provide all equipment, materials, labor and incidentals to perform the following work:

#### **Scope of Work:**

- Remove existing broadloom carpet on 1<sup>st</sup> & 2<sup>nd</sup> floors as noted.
- Thoroughly clean all dirt and debris from exposed sub floor.
- Prep and patch sub floor as needed. Sub floor should be smooth and level.
- Install "Interface Cubic Carpet Tile" Color #6395 Construction. (No Substitute)
- Install 4" Vinyl Cove Base in all areas receiving new carpet. Color TBD
- Install Vinyl Transitions.
- Contractor is responsible for moving/lifting all office furniture, file cabinets, shelving, cubicles and equipment as needed to access areas to be carpeted and returning said items to their original locations.

#### **General Requirements:**

- Contractor shall provide labor, tools and other supplies needed to perform the work.
  - Scheduled hours of work will be 6pm and 2am, Monday through Friday. Additional hours may be permitted with written authorization from Albany County.
  - Project Forman must coordinate with on-site representative at least two days in advance for scheduling specific areas for carpet replacement.
  - All areas where carpet is removed must be re-carpeted and ready each day for use during normal business hours.
  - All tools and supplies must be stored in the designated area(s) during normal business hours.
  - Contractor is responsible for placing all removed carpeting, debris and packing materials in the on-site dumpster provided.
  - Vinyl Cove Base has been previously removed by painters.
  - Provide additional 5% (attic stock) of "Interface Cubic Carpet Tile" Color #6395 Construction.
3. The successful Contractor shall coordinate access to job site and all work activities with the facility supervisor present.

4. The successful Contractor shall field verify all dimensions **PRIOR** to commencing work.
5. Contractor shall clean all work areas each day to the satisfaction of the Facility Supervisor present. Contractor shall remove and legally dispose of all construction debris.
6. Contractor shall be responsible for all site staging and safety operations, as well as complete restoration of any disturbed areas to the satisfaction of the Facility Supervisor present.
7. Contractor shall erect temporary construction barriers and provide warning signs where required to ensure safety of pedestrians.
8. Contractor shall comply with all necessary OSHA regulations and standards, including but not limited to "PART 1926 SAFETY and HEALTH REGULATIONS for CONSTRUCTION".
9. Contractor shall protect existing systems and surfaces to remain, all damage resulting from the contractor's operations shall be replaced or repaired to a condition acceptable to the County Engineer, by the contractor at no additional cost to the County.
10. Contractor shall determine exact location of existing utilities before commencing work. Contractor agrees to be fully responsible for any and all damages which might be incurred by his failure to exactly locate and preserve utilities.
11. Incorrectly fabricated, damaged or otherwise misfitting or non-conforming materials or conditions shall be reported to the County prior to remedial or corrective action. Any such action shall require approval.
12. Contractor shall provide warranty to cover contractor workmanship for a minimum of 90 days from date of final completion of work.
13. Contractor shall provide manufacturer's standard warranty for materials. Warranty shall take effect upon final approval of work by Albany County.