



# CAPITAL DISTRICT TRANSPORTATION COMMITTEE

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Date: September 10, 2021

To: All Interested Parties

From: Sandy Misiewicz, AICP, CDTC Executive Director

Re: **Notification of Transportation Project Solicitation**

The Capital District Transportation Committee (CDTC) is seeking transportation project and program proposals for its 2022-2027 Transportation Improvement Program (TIP). CDTC, as the designated Metropolitan Planning Organization for the counties of Albany, Rensselaer, Saratoga and Schenectady (excluding the Town of Moreau and the Village of South Glens Falls), has the responsibility under federal law to adopt a multi-year capital program of capital projects known as the TIP. Hundreds of State and local transportation projects are programmed in the TIP using federal surface transportation funds.

To be considered for federal funding, transportation projects must be eligible for federal aid funding programs under the FAST Act (Fixing America's Surface Transportation). Eligible project types include, but are not limited to, the repair or reconstruction of roads, bridges, transit systems, sidewalks and shared-use trail systems. Preservation of the existing transportation system and projects that improve the performance of the transportation system are a high priority. Proposed projects must also be consistent with the adopted planning and investment principles in CDTC's New Visions 2050 Metropolitan Transportation Plan. To review a summary of the New Visions 2050 Plan, see the following webpage, <https://www.cdtcmpo.org/nv2050>.

Projects programmed in the TIP usually receive 80% of their funding from federal fund sources and the remaining 20% from local fund sources (either State or local). Eligible applicants include the New York State Department of Transportation, the Capital District Transportation Authority, local governments and other public entities within CDTC's metropolitan planning area. Details on project eligibility, the project evaluation process, and links to CDTC's new web based application materials can be found at: <https://www.cdtcmpo.org/2022tip>.

To review projects programmed in the existing 2019-2024 TIP, see the following webpage: <https://www.cdtcmpo.org/2019TIP>. If a project was submitted in an earlier project solicitation but not funded or if a project is programmed on the current TIP, but no federal funds have been obligated for any project phases, you will need to submit a new application for that project.

CDTC's staff will be hosting an optional virtual TIP Workshop on Friday, September 24, 2021 from 1:00 to 3:00 p.m. to guide potential project sponsors through the application process by reviewing project eligibility requirements, reviewing application form tips and tricks and sharing information on data and resources to complete project proposals. Time will be reserved to answer questions. Register at: <https://www.cdtcmpo.org/2022tip>. The workshop will be recorded and made available on the 2022-2027 TIP webpage.

If you would like to submit a project for funding consideration, you must do so by 5:00 p.m. on **Friday, November 5, 2021**. Along with your electronic application, a submission letter to CDTC should be signed by the chief elected official or equivalent. Please note CDTC is soliciting for candidate projects before definite budget estimates are available and in anticipation of the availability of federal transportation infrastructure funds.

Enclosed for your reference is the proposed 2022-2027 TIP update schedule. We encourage you to participate in the TIP update process by attending CDTC Planning Committee and Policy Board meetings.

If you have any questions, call Sandy Misiewicz at 518-458-2161 or send an email to [tip@cdtcmpo.org](mailto:tip@cdtcmpo.org).

## **2022-2027 Transportation Improvement Program (TIP) Update Schedule**

Note: The proposed TIP update schedule is subject to change based on the availability of federal transportation infrastructure funds and NYSDOT TIP/STIP guidance.

- August 4, 2021:** Planning Committee approves TIP project solicitation and evaluation materials and recommends CDTC Policy Board authorize initiation of the 2022-2027 TIP update process.
- September 2, 2021:** Policy Board approves TIP solicitation materials and authorizes initiation of the 2022-2027 TIP update process including soliciting for new projects.
- September 10, 2021:** **Issue solicitation for new TIP projects.**  
Public notice released announcing timeline, amount for new programming (if available), project eligibility and project screening & evaluation criteria.  
Notify Policy Board, Planning Committee, state and local governments and other potential sponsors.  
Launch TIP update webpage.  
Begin discussions with NYSDOT, CDTA and local governments on the status of existing projects in the 2019-2024 TIP.
- September 20-24, 2021:** Schedule Virtual TIP Workshop, record and post on TIP update webpage.
- October 6, 2021:** Planning Committee briefed on TIP update status.  
Review draft lists of projects rolling off the TIP, projects staying on the TIP, and projects in the post period.  
Review potential changes to regional set-asides.  
Develop and discuss draft budget estimates and programming targets.
- November 3, 2021:** Planning Committee reviews and approves lists of projects rolling off the TIP, projects staying on the TIP, and projects in the post period.  
Discuss and approve budget estimates and project programming targets.  
Review list of proposed new projects categorized by project type and preservation vs. beyond preservation, if applicable.
- November 5, 2021:** **New TIP project submission deadline. Begin project evaluation process.**
- December 5, 2021:** Policy Board briefed on TIP update status.  
Review proposed new project list.  
Review summary of cost and other changes to existing TIP projects.  
Review proposed TIP budget estimates and programming targets (if available).
- December 13, 2021:** **Staff completes initial evaluations.**  
Project evaluation results provided to sponsors for review.
- December 22, 2021:** CDTC staff deadline to ask and respond to questions clarifying project proposals.  
Sponsor deadline to submit questions and comments on project evaluations.
- December 28, 2021:** CDTC staff deadline to finalize all materials for Planning Committee mail out.