



Office of Children
and Family Services

KATHY HOCHUL
Governor

SHEILA J. POOLE
Commissioner

November 12, 2021

Mr. Daniel McCoy, County Executive
Albany County Office Building
112 State Street; RM 1200
Albany, Ny 12207

Dear Mr. McCoy:

The Office of Children and Family Services (OCFS) has received Albany County's Resource Allocation Plan (RAP) and Youth Bureau Narrative(s) for 2021. The RAP, submitted through the Quality Youth Development System (QYDS), includes applications requesting State aid in the amount of \$379,859.

While your Narrative(s) and RAP have been approved, internal reviews, fiscal audits and adjustments to State aid may ultimately result in a change in the approved State aid amount. Should that occur, the County will be notified in writing of the specific adjustment, the reason therefore, and the revised State aid amount.

If there is a balance in State aid, the County may submit amendments to the RAP during the year. Any request for an amendment for a new program, or for expansion of an existing program, must be submitted to OCFS staff for review at ocfs.sm.YouthBureau@ocfs.ny.gov. and approval must be granted prior to any expenditure pursuant to the proposed agreement.

Upon receipt of acceptable claims, the County will be reimbursed for each program listed in the program summary, subject to the terms of the RAP. All submitted claim documents must include the QYDS ID number, which replaces the Program Code used previously.

Please be aware relevant appropriation language requires that OCFS must receive **Youth Development Program (YDP)** claims no later than twelve (12) months after the end of the calendar **year** during which the expenditures were made.

Runaway and Homeless Youth (RHYA) claims must be submitted no later than twelve (12) months after the end of the calendar **quarter** in which the claimed services were delivered.

If you have questions, please connect with Matthew Newman by email at matthew.newman@ocfs.ny.gov or by phone at (518) 474-8120.

Sincerely,

Nina Aledort, Ph.D., LMSW
Deputy Commissioner

CC: Valerie Johnson, Youth Bureau Director