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March 5, 2025

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street – Suite 710
Albany, New York 12207

RE: RLA – Final Countywide Adjustments to the 2024 Adopted Budget

Dear Chairwoman Cunningham,

The Department of Audit and Control is requesting approval of countywide end-of-year adjustments to the 2024 Adopted Budget. These adjustments are necessary to appropriately close 2024. Additional supporting detail will be provided to the County Legislature the week of March 24, 2025.

Should you require any additional information, please let me know.

Sincerely,

Susan A. Rizzo
Albany County Comptroller

CC: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Necole Chambers, Clerk of the Legislature
Caitlin O'Brien, Chief of Staff
Rebekah Kennedy, Majority Counsel
James Curran, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

Final Countywide Adjustments to the 2024 Adopted Budget

Date: March 5, 2025
Submitted By: Susan A. Rizzo
Department: Department of Audit and Control
Title: Albany County Comptroller
Phone: (518) 447-7130
Department Rep.
Attending Meeting: Susan A. Rizzo

Purpose of Request:

- Adopting of Local Law
 - Amendment of Prior Legislation
 - Approval/Adoption of Plan/Procedure
 - Bond Approval
 - Budget Amendment
 - Contract Authorization
 - Countywide Services
 - Environmental Impact/SEQR
 - Home Rule Request
 - Property Conveyance
 - Other: (state if not listed) _____
-

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: N/A

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) _____

Contract Terms/Conditions:

Party (Name/address):

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee:

Click or tap here to enter text.

Scope of Services:

Click or tap here to enter text.

Bond Res. No.:

Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service:

Yes No

If Mandated Cite Authority:

Local Finance Law

Is there a Fiscal Impact:

Yes No

Anticipated in Current Budget:

Yes No

County Budget Accounts:

Revenue Account and Line:

Detail to be submitted the week of March 24, 2025.

Revenue Amount:

Appropriation Account and Line:

Detail to be submitted the week of March 24, 2025.

Appropriation Amount:

Source of Funding – (Percentages)

Federal:

State:

County:

Local:

Click or tap here to enter text.

Term

Term: (Start and end date)

Length of Contract:

Click or tap here to enter text.

Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain:

Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Date of Adoption:

Click or tap here to enter text.

Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Final countywide adjustments to the 2024 adopted budget are necessary to close the 2024 fiscal year. Supporting detail will be provided to the County Legislature the week of March 24, 2025.