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November 9, 2022

Hon. Andrew Joyce, Chairman
Legislative Clerk's Office
112 State St., Room 710
Albany, NY 12207

Dear Chairman Joyce,

The Department of Social Services respectfully requests legislative approval for the following:

Pursuant to resolution 64 adopted 3/14/2022 approval was granted to accept an allocation of \$1,125,750 from the NYS Office of Temporary and Disability Assistance to provide vital rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status. Subsequent to this approval, NYS approved the grant through 3/31/2023. Approval is now requested to extend the RSP Program end date from 12/31/22 to 3/31/2023.

The Albany County Department of Social Services (DSS) is currently administering the Rental Supplement Program in its entirety. DSS utilizes a program specific application for applicants to complete and sign to apply for RSP funding. In addition to the application, there is other required documentation such as a lease or rental agreement and proof of income. Families or individuals who are in our emergency contracted shelters work with their shelter case managers to complete and file an application. Case managers at the shelters will forward the application to our Temporary Assistance Client Support Specialist and/or Temporary Assistance Caseworker for approval and follow up.

Families or individuals who are not in one of our contracted shelters but are homeless and working with other Albany County community providers will be linked directly with our Temporary Assistance Client Support Specialist and Temporary Assistance Caseworker who will then contact the applicant to assist with the completion and filing of an application and required documentation. It is expected that up to 90 families and individuals will be served by the program once fully operational.

Sincerely,

Michele G. McClave
Commissioner

cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Minority Counsel