

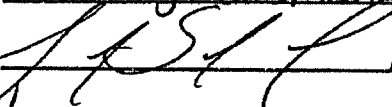
COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Morgue and Laboratory Services
RFP Number: 2025-006

Submit a detailed/itemized cost proposal as per section 4 Scope of Services.

COMPANY: Ellis Medicine
ADDRESS: 1101 North St.
CITY, STATE, ZIP: Schenectady, NY 12309
TEL. NO.: 518.243.3636
FAX NO.: 518.243.1355
FEDERAL TAX ID NO.: #14-1338428
REPRESENTATIVE: Jeremy Sikorski
E-MAIL: Sikorski.j@ellismedicine.org
SIGNATURE AND TITLE:  Administrative Laboratory Director
DATE: 1/9/25

3. Plan Implementation

Ellis Medicine will provide facilities, staff, supplies and equipment necessary to perform autopsy procedures. Scope of Service may include: *

- Morgue facility is staffed by the equivalent of 2 FT autopsy technicians with forensic training to assist pathologists with autopsies.
- Ellis /Morgue facility staffed:
 - a) To receive deceased persons on a twenty-four (24) hour per day basis
 - b) To release deceased persons to funeral homes
- Scalpels, scissors, clamps, hoses and knives.
- Specimen holders, specimen labeling, storage and proper maintenance of chain of custody.
- Masks, caps, shoe covers, special full face masks with hepa filter for isolation cases of TB as specified in OSHA guidelines.
- Office space with telephone for Coroner, Law Enforcement personnel and pathologists.
- Isolation area with showers for doctors and attendants/assistants.
- Stock storage of autopsy tissues, blocks, and microscopic slides and incineration of waste materials.
- Two (2) autopsy tables.
- Morgue cooler capable of holding at least six (6) bodies.
- Refrigerator for storing blood and organs for Medical/Leal examinations.
- Radiology services.
- Weighing machines.
- Adequate lighting.
- Preparation of routine H&E and special stained slides which will be available within three (3) business days of the postmortem examination and transported by the courier service to the pathologist.
- Provide transportation to lab testing facility, logs specimens, obtain receipt from organs and specimens while maintaining patient confidentiality and proper maintenance of chain of custody, if necessary.
- Disposal of organs and specimens in accordance with New York State Department of Health Rules and Regulations for disposal of pathological waste.
- Security personnel for proper handling of deceased persons while on hospital property.
- Provide D.N.A. and H.I.V. testing and serology testing for blood disorders as required by Albany County.

* Third party toxicology testing will be contracted separately by Albany County

4.3 Fees

- a. Full Autopsy: \$1200
Cost includes:
- Morgue facility staffed by the equivalent of 2 FT autopsy technicians with forensic training.
 - Scalpels, scissors, clamps, hoses and knives.
 - Specimen holders, specimen labeling, storage and proper maintenance of chain of custody.
 - Masks, caps, shoe covers, special full face masks with hepa filter for isolation cases of TB as specified in OSHA guidelines.
 - Office space with telephone for Coroner, Law Enforcement personnel and pathologists.
 - Isolation area with showers for doctors and attendants/assistants.
 - Stock storage of autopsy tissues, blocks, and microscopic slides and incineration of waste materials.
 - Two (2) autopsy tables.
 - Morgue cooler capable of holding at least six (6) bodies.
 - Refrigerator for storing blood and organs for Medical/Leal examinations.
 - Weighing machines.
 - Adequate lighting.
 - Preparation of routine H&E slides which will be available within three (3) business days of postmortem examination.
 - Provide transportation to lab testing facility, logs specimens, obtain receipt from organs and specimens while maintaining patient confidentiality and proper maintenance of chain of custody, if necessary.
 - Disposal of organs and specimens in accordance with New York State Department of Health Rules and Regulations for disposal of pathological waste.
 - Security personnel for proper handling of deceased person while on hospital property.
- b. External Autopsy requiring the use of Autopsy Technician: \$300
- c. In-house Histology processing \$100
- d. In-house general lab testing/special stains: \$100
- e. Non-standard reference lab testing such as DNA and genetic testing: Cost to be reimbursed by county plus \$25 processing and handling ;
- f. Radiology Assistance: \$250
- g. Storage (after 30 days and subsequent 30 days thereafter): \$100