



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

January 6, 2023

Honorable Andrew Joyce, Chairman
Albany County Legislature
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to apply for and accept grant funding and enter into a contract with the State of New York, Division of Criminal Justice Services, for the FY2023 Body Worn Camera (BWC) Funding program.

Our award is in the amount of \$102,000.00 with no match. The grant period is for 24 months, from February 1, 2023 to January 31, 2025.

Should there be any questions, please do not hesitate to call.

Sincerely,


Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : FEBRUARY 6, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW _____
- AMENDMENT OF PRIOR LEGISLATION _____
- APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
- BOND APPROVAL _____
- BUDGET AMENDMENT(SEE BELOW) X
- CONTRACT AUTHORIZATION (SEE BELOW) X
- ENVIRONMENTAL IMPACT _____
- HOME RULE REQUEST _____
- PROPERTY CONVEYANCE _____
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____

TO APPLY AND ACCEPT THE FY2023 BODY WORN CAMERA GRANT FROM DCJS
IN THE AMOUNT OF \$102,000 AND THE CORRESPONDING BUDGET AMENDMENT

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. A33110.03305BWC23 (CIVIL DEFENSE)
SOURCE OF FUNDS: NYS DIVISION OF CRIMINAL JUSTICE SERVICES
TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT _____
- PURCHASE (EQUIPMENT/ SUPPLIES) _____
- LEASE (EQUIPMENT/SUPPLIES) _____
- REQUIREMENTS _____
- PROFESSIONAL SERVICES _____
- EDUCATIONAL/TRAINING _____
- GRANT: NEW X
- RENEWAL _____
- SUBMISSION DEADLINE DATE _____

SETTLEMENT OF A CLAIM _____
RELEASE OF LIABILITY _____
OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

ROSANA ROSADO, COMMISSIONER

NYS DIVISION OF CRIMINAL JUSTICS SERVICES

80 SOUTH SWAN STREET, ALBANY NY 12210

AMOUNT/RATE SCHEDULE/FEE:

\$ 102,000.00

TERM: 2/1/2023 - 1/31/2025

SCOPE OF SERVICES: TO BE USED FOR THE PURCHASE OF BODY CAMERAS

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO X

FUNDING SOURCE: NYS DIVISION OF CRIMINAL JUSTICS SERVICES

COUNTY BUDGET ACCOUNTS:

REVENUE: A33110.03305.BWC23 - CIVIL DEFENSE

APPROPRIATION: A93110.22750.BWC23 (SECURITY EQUIPMENT)

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES X NO _____

IF MANDATED CITE: AUTHORITY SHERIFF'S DEPT. GENERAL ORDERS

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE 100%

COUNTY _____

TERM/LENGTH OF FUNDING 2/1/2023 - 1/31/2025

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS GRANT PROVIDES FINANCIAL ASSISTANCE IN THE PURCHASE OF BODY CAMERAS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

2023 BUDGET AMENDMENT

RESOLUTION NO.	BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE
A9 3110		2 2750	SECURITY EQUIPMENT	102,000.00	
		BWC23			
			TOTAL APPROPRIATIONS	102,000.00	0.00
			REVENUES		
RESOLUTION NO.	BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE
A3 3110		03305	CIVIL DEFENSE	0.00	102,000.00
		BWC23		0.00	102,000.00
			TOTAL REVENUES	0.00	102,000.00
			GRAND TOTALS	102,000.00	102,000.00
CREATE					

Attn: Comptrollers Office - project code - BWC23 (Description "BODY WORN CAMERA GRANT 2023")



Division of Criminal
Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Douglas C Miller
FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services
DATE: February 3, 2023
SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$102,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.

As a reminder, all funded agencies must maintain a BWC policy that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. (See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*)

DCJS is pleased to be able to provide your agency with funding to support BWCs, which can help improve police officer interactions with the public and serve as an integrated part of your agency's problem-solving and community-engagement strategy. We look forward to working with you in our shared efforts to keep New Yorkers and visitors to our state safe, and ensure a criminal justice system that works for all.

If you have any questions about this award, please contact DCJS at BWCquestions@dcjs.ny.gov and please include "BWC Payment" in Subject Line of the email. Thank you for your partnership.

Cc: John Cox