

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

September 2, 2025

Honorable Joanne Cunningham
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office Emergency Medical Services Unit to amend a grant contract to accept additional funding from the New York State Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH), FY2025-2026 Cares Up Family-Inclusive Mini Grant with a contract period of 8/8/2025-12/31/2025.

The term of the original contract remains at 24 months.

The additional award amount for the Albany County is \$6,000.00. These funds will be utilized towards holding a wellness event for all agency staff and their families.

This grant was previously approved by the Albany County Legislature in 2025 under Resolutions 25-132 and 25-133.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig D. Apple, Sr.", is written over a circular embossed seal. The seal is partially visible and contains the words "ALBANY COUNTY" and "SHERIFF".

Craig D. Apple, Sr.
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to apply, accept additional funding for the 2025-2026 NYS CARES UP Grant

..body

Date:	August 27, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Contract Authorization 04/01/2025-03/31/2027

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Research Foundation for Mental Hygiene, Inc. 150 Broadway, Suite 301 Menands, N.Y. 12204

Term: (Start/end date or duration) 04/01/2025-03/31/2027

Amount/Raise Schedule/Fee: \$6,000.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Budget: Yes ☐ No ☒

Spreadsheet attached: Yes ☒ No ☐

Source of Funding – (Percentages)

Federal: 0 County: 0

State: 100% Local: 0

County Budget Accounts:

Revenue Account and Line: Enter text.

Revenue Amount: Enter text.

Appropriation Account and Line: Enter text.

Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☐ No ☒

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes ☐ No ☒

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Res #133 4/14/2025

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Additional funds will be utilized towards holding a wellness event for all agency staff and families.

2025 BUDGET AMENDMENT

APPROPRIATIONS				
RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE
A9 3110	4 4046	Fees forService	6,000.00	
		TOTAL APPROPRIATIONS	6,000.00	0.00

REVENUES				
RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE
A2 3110	02770	UNCLASSIFIED	0.00	6,000.00
		TOTAL REVENUES	0.00	6,000.00
		GRAND TOTALS	6,000.00	6,000.00

For RFMH Use Only:	
<input type="checkbox"/> New P.O. # _____	<input checked="" type="checkbox"/> Change P.O. # <u>168124</u>
Category Breakdown:	
Consulting: \$ <u>6,000.00</u>	
P/T/A: <u>1018482/3/28284</u>	
Project Org: <u>550 OMH SPCNY</u>	
Period of Performance: <u>8/8/2025</u> to <u>12/31/2025</u>	
PI: <u>Stephanie Lao</u>	

AMENDMENT Number 1

AGREEMENT BETWEEN

**RESEARCH FOUNDATION FOR MENTAL HYGIENE, INC.
AND
INDEPENDENT CONTRACTOR**

AMENDMENT to the AGREEMENT made by and between the RESEARCH FOUNDATION FOR MENTAL HYGIENE, INC. (hereinafter referred to as "FOUNDATION"), a nonprofit corporation organized and existing under the laws of the State of New York, with its principal offices located at Riverview Center, Suite 301, 150 Broadway, Menands, New York 12204 and Albany County Sheriff (dba under Albany County EMS) having a place of business at 112 State Street, Albany, NY 12207, an organization hereinafter referred to as "INDEPENDENT CONTRACTOR".

WITNESSETH:

WHEREAS, the FOUNDATION has been awarded a certain grant/contract from New York State Office of Mental Health to carry out a project Sponsor grant/contract number C22653GG, entitled "NYS Suicide Prevention Resource Center" (hereinafter referred to as the "PROJECT"); and

WHEREAS, the FOUNDATION desires the INDEPENDENT CONTRACTOR to perform certain services for the FOUNDATION in connection with the PROJECT; and

WHEREAS, the FOUNDATION has previously entered into an AGREEMENT with the INDEPENDENT CONTRACTOR for specific services to be performed for the period: 8/8/2025 - 12/31/2025.

NOW, THEREFORE in consideration of the promises and the mutual covenants and agreements contained herein, it is mutually agreed by and between the respective parties as follows:

1. Article 2 Compensation is changed to \$6,000.00
2. Article 3 Term and Termination is changed to 8/8/2025 - 12/31/2025
3. All other terms and conditions as previously stated in the AGREEMENT will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT.

**RESEARCH FOUNDATION FOR
MENTAL HYGIENE, INC.**

INDEPENDENT CONTRACTOR

By _____

Colleen Corcoran
Managing Director

By _____

RESOLUTION NO. 132

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF MENTAL HEALTH'S SUICIDE PREVENTION CENTER AND THE RESEARCH FOUNDATION FOR MENTAL HYGIENE REGARDING THE 2025-2026 CARES UP SUSTAINABILITY GRANT AND AMENDING THE 2025 SHERIFF'S OFFICE BUDGET

Introduced: 4/14/25

By Public Safety Committee, Willingham and Ethier:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to and enter into an agreement with the New York State Office of Mental Health's Suicide Prevention Center and the Research Foundation for Mental Hygiene regarding the 2025-2026 Cares Up Sustainability Grant in an amount of \$40,000 for a term commencing April 1, 2025 and ending March 31, 2027, and

WHEREAS, The Albany County Sheriff has indicated that the aforementioned grant funds will be used to assist in the renewal of the Sheriff's Office Wellness App, PEER Team training, and administrative support, and

WHEREAS, The Sheriff has also requested a budget amendment to incorporate the aforementioned funding into the 2025 Sheriff's Office Budget, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to and enter into an agreement with the New York State Office of Mental Health's Suicide Prevention Center and the Research Foundation for Mental Hygiene regarding the 2025-2026 Cares Up Sustainability Grant in an amount of \$40,000 for a term commencing April 1, 2025 and ending March 31, 2027, and, be it further

RESOLVED, That the 2025 Sheriff's Office Budget is amended as follows:

2025 BUDGET AMENDMENT					
APPROPRIATIONS					
RESOLUTION NO.	BATCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE
		A9 3110.4 4046	FEES FOR SERVICES	40,000.00	
			TOTAL APPROPRIATIONS	40,000.00	0.00
REVENUES					
RESOLUTION NO.	BATCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE
		A2 3110 02779	UNCLASSIFIED	0.00	40,000.00
			TOTAL REVENUES	0.00	40,000.00
			GRAND TOTALS	40,000.00	40,000.00

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

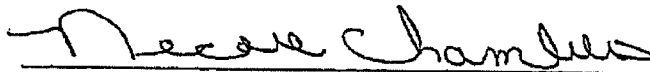
Adopted by unanimous vote - 4/14/25

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 14th day of April, 2025, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the
official seal of the County Legislature this 22nd day of April, 2025.



Clerk, Albany County Legislature

RESOLUTION NO. 133

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF MENTAL HEALTH'S SUICIDE PREVENTION CENTER AND THE RESEARCH FOUNDATION FOR MENTAL HYGIENE REGARDING THE 2025-2026 CARES UP GRANT AND AMENDING THE 2025 SHERIFF'S OFFICE BUDGET

Introduced: 4/14/25

By Public Safety Committee and Ethier:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to and enter into an agreement with the New York State Office of Mental Health's Suicide Prevention Center and the Research Foundation for Mental Hygiene regarding the 2025-2026 Cares Up Grant in an amount of \$60,000 for a term commencing April 1, 2025 and ending March 31, 2027, and

WHEREAS, The Albany County Sheriff has indicated that the aforementioned grant funds will be used to enable increased in-service training, assist with funding for a dedicated mental health professional, and be used for PEER Team training, and

WHEREAS, The Sheriff has also requested a budget amendment to incorporate the aforementioned funding into the 2025 Sheriff's Office Budget, now, therefore, be it,

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to and enter into an agreement with the New York State Office of Mental Health's Suicide Prevention Center and the Research Foundation for Mental Hygiene regarding the 2025-2026 Cares Up Grant in an amount of \$60,000 for a term commencing April 1, 2025 and ending March 31, 2027, and, be it further

RESOLVED, That the 2025 Sheriff's Office Budget is amended as follows:

2025 BUDGET AMENDMENT									
APPROPRIATIONS									
RESOLUTION NO.	BTCH	ACCOUNT NO.		RESOLUTION DESCRIPTION	INCREASE		DECREASE		
		A1	3110	1	9900	Overtime	52,000.00		
		A9	3110	4	4046	Fees for Service	8,000.00		
						TOTAL APPROPRIATIONS	60,000.00	0.00	
REVENUES									
RESOLUTION NO.	BTCH	ACCOUNT NO.		RESOLUTION DESCRIPTION	DECREASE		INCREASE		
		A2	3110	02770	UNCLASSIFIED	0.00	60,000.00		
					TOTAL REVENUES	0.00	60,000.00		
					GRAND TOTALS	60,000.00	60,000.00		

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

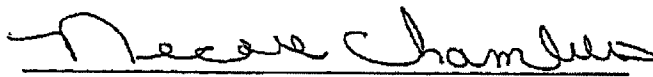
Adopted by unanimous vote - 4/14/25

State of New York
County of Albany

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IN WITNESS THEREOF, I have hereunto set my hand and the
official seal of the County Legislature this 22nd day of April, 2025.



Clerk, Albany County Legislature