

# **County of Albany**

*112 State Street  
Albany, NY 12207*



## **Meeting Minutes**

**Thursday, January 30, 2020**

**6:30 PM**

**January 2020**

**Room 730**

**Audit and Finance Committee**

**CURRENT BUSINESS:**

**Present:** Legislator Wanda F. Willingham, Legislator Matthew T. Peter, Raymond F. Joyce, David B. Mayo, Joseph E. O'Brien, Lynne Lekakis, Mark E. Grimm and Paul J. Burgdorf

**Excused:** William M. Clay

**1. APPROVING PREVIOUS MEETING MINUTES**

**Attachments:** [11-20-19 Audit and Finance Minutes](#)  
[12-16-19 AF Minutes](#)

A motion was made to approve the previous meeting minutes. The motion carried by a unanimous vote.

**2. AMENDING THE 2020 DEPARTMENT OF AUDIT AND CONTROL BUDGET: ADMINISTRATIVE ADJUSTMENTS**

**Attachments:** [Cover - 1436](#)  
[RLA - 1436](#)  
[Budget - 1436](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**3. AMENDING RESOLUTION NO. 506 FOR 2015 AND AUTHORIZING AN AGREEMENT WITH HODGSON RUSS, LLP REGARDING BOND COUNSEL SERVICES**

**Attachments:** [1471 cover](#)  
[1471 RLA](#)  
[1471 Resolution](#)  
[1471 Memo](#)  
[1471 Service Agreement](#)  
[1471 Request for Proposals](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**4. AUTHORIZING AN AGREEMENT WITH M & T BANK FOR BANKING SERVICES**

**Attachments:** [Cover - 1438](#)  
[RLA - 1438](#)  
[Other - 1438](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

5. AUTHORIZING AN AGREEMENT WITH BST & CO., CPAS LLP FOR INDEPENDENT AUDITING SERVICES

**Attachments:**    [Cover - 1470](#)  
                              [RLA - 1470](#)  
                              [Resolution 507 - 1470](#)  
                              [Memorandum - 1470](#)  
                              [Agreement - 1470](#)  
                              [RFP - 1470](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

6. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE FY2018 HAZMAT GRANT AND AMENDING THE 2020 SHERIFF'S OFFICE BUDGET

**Attachments:**    [1427 cover](#)  
                              [1427 rla](#)  
                              [1427 budget](#)  
                              [1427 other](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

7. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2019 EMERGENCY MANAGEMENT PERFORMANCE GRANT AND AMENDING THE 2020 SHERIFF'S OFFICE BUDGET

**Attachments:**    [1428 cover](#)  
                              [1428 rla](#)  
                              [1428 budget](#)  
                              [1428 other](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

8. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2019 STATEWIDE INTEROPERABILITY

COMMUNICATIONS GRANT AND AMENDING THE 2020 SHERIFF'S  
OFFICE BUDGET

**Attachments:**    [1433 cover](#)  
                              [1433 rla](#)  
                              [1433 budget](#)  
                              [1433 other](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

9. DETERMINATION THAT THE ALBANY COUNTY RAIL TRAIL BRIDGE REHABILITATION PROJECT WILL NOT HAVE A SIGNIFICANT EFFECT ON THE ENVIRONMENT

**Attachments:**    [TMP-1349 Cover Letter Neg Dec](#)  
                              [1349 RLA Form](#)  
                              [TMP-1349 Letter from Laura re Lead Agency](#)  
                              [SHPO Comments](#)  
                              [State Structure Documentation 2019](#)  
                              [TMP-1349 Neg Dec memo](#)  
                              [SEQRA Doc.](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

10. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING THE CONSTRUCTION, RECONSTRUCTION, AND IMPROVEMENTS FOR THE REPLACEMENT OF THE HELDERBERG-HUDSON RAIL TRAIL BRIDGE FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$1,700,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,700,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

**Attachments:**    [Cover Letter-2020 Capital Plan HHRT Bridge over SR85](#)  
                              [1201 RLA Form](#)  
                              [HHRT Bridge over SR85](#)  
                              [Type1 Memo RT Bridge updated](#)  
                              [Resolution 571-Sample](#)

A motion was made that this proposal be moved out with a positive

recommendation. The motion carried by a unanimous vote.

**11. AMENDING THE 2020 DEPARTMENT OF MENTAL HEALTH BUDGET:  
OPIOID GRANT FUNDING**

**Attachments:**    [Opioid Fund Transfer Cover Letter to Legislature](#)  
[1350 RLA Form](#)  
[Opioid GrantBudget Amendment 9-4-2019](#)  
[Opioid Grant Van Bid Specs](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**12. AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING AND  
AGREEMENTS REGARDING THE CHILD RIGHT: SAFE HARBOR  
INITIATIVE AND AMENDING THE 2020 DEPARTMENT FOR CHILDREN,  
YOUTH AND FAMILIES BUDGET**

**Attachments:**    [DCYF Safe Harbor CVSVC Cover letter 2020.doc](#)  
[1365 RLA Form](#)  
[2020 SafeHarbor Justification GG.docx](#)  
[2020 Safe Harbor Funding Letter- Albany County.docx](#)  
[2020 Safe Harbor Budget.xlsx](#)  
[2020 Safe Harbour budget \(RLA\).xls](#)  
[19-64.pdf](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**13. AUTHORIZING AN AGREEMENT WITH NORTHERN RIVERS  
REGARDING THE 30 DAYS TO FAMILY PROGRAM AND AMENDING  
THE 2020 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES  
BUDGET**

**Attachments:**    [Northern Rivers 2020 Coverletter.doc](#)  
[1386 RLA Form](#)  
[2020 Northern Rivers 30 Days to Family  
JustificationGG.docx](#)  
[2020 Northern Rivers 30 Days to Family budget  
\(RLA\).xls](#)  
[Sole Source Northern Rivers.pdf](#)  
[2019 Resolution 331- FFPSA.pdf](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

14. AUTHORIZING AN AGREEMENT WITH BRAWN MEDIA REGARDING BRANDING AND PROMOTIONAL SERVICES FOR THE SHAKER PLACE REHABILITATION AND NURSING CENTER

**Attachments:**    [RLA - Brawn Media Contract rev cvr ltr 1-20.docx](#)  
                          [1409 RLA Form](#)  
                          [Brawn Media Contract 4317](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

15. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION REGARDING A SNOWMOBILE TRAIL DEVELOPMENT GRANT AND AMENDING THE 2020 DEPARTMENT OF ECONOMIC DEVELOPMENT, CONSERVATION AND PLANNING BUDGET

**Attachments:**    [Cover letter.doc](#)  
                          [1364 RLA Form](#)  
                          [Resolution 55 of 2017](#)  
                          [ALBANY COUNTY 2019-2020 Award Letter.pdf](#)  
                          [Budget Amendment \\_grant funds.xls](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

16. AMENDING THE 2020 STORMWATER COALITION BUDGET: TELEPHONE SERVICES

**Attachments:**    [cvrltr 2020 1-2 RLA SWCoal BudgAmd Incr44036Telephone IncrReserve02885 \\$5772 ForReview.docx](#)  
                          [1347 RLA Form](#)  
                          [spdsht 2020 1-2 RLA SWCoal BudgAmd Incr44036Telephone IncrReserve02885 \\$5772 ForReview.xlsx](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

17. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY REGARDING THE CLEAN ENERGY COMMUNITIES GRANT PROGRAM

**Attachments:**    [Latina - RLA Cover Letter - NYSERDA - Jan 3 2020](#)  
[1381 RLA Form](#)  
[County of Albany Award Letter CEC Funding](#)  
[PON 3298 - Clean Energy Communities Program](#)  
[Guidance Document- Summary](#)  
[Clean Energy Community 30k Budget Ammendment](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote. Legislator Raymond Joyce abstained.

A motion was made that Items 18 through 20 be grouped. The motion carried unanimously.

**18. AUTHORIZING THE LEVY UPON THE CITY OF COHOES PROPERTY OF THE AMOUNT NEEDED FOR VARIOUS PURPOSES**

**Attachments:**    [TMP-1463 Cohoes Taxes 2020](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**19. AMOUNTS LEVIED FOR OTHER CHARGES FOR THE CITY OF COHOES**

**Attachments:**    [TMP-1468 Cohoes other Charges 2020](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**20. AMOUNT LEVIED FOR UNPAID WATER AND SEWER CHARGES IN THE CITY OF COHOES**

**Attachments:**    [TMP-1462 Cohoes Water and Sewer 2020](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**21. AMENDING RESOLUTION NO. 548 FOR 2019 REGARDING THE REFUND OF REAL PROPERTY TAXES IN THE TOWN OF GUILDERLAND**

**Attachments:**    [300 Prout Lane updated - cover letter.pdf](#)  
[1369 RLA Form](#)  
[300 Prout Lane updated - back up.pdf](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

22. AMENDING RESOLUTION NO. 547 FOR 2019 REGARDING THE CANCELLATION, CHARGE BACK AND IMPOSITION OF AN ERRONEOUSLY LISTED UNENFORCEABLE DELINQUENT REAL PROPERTY TAX LIEN ON THE CORRECT PARCEL AS AN OMITTED TAX

**Attachments:**    [Point of Woods updated- cover letter.pdf](#)  
[1374 RLA Form](#)  
[Point of Woods -updated - backup.pdf](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

23. RESCINDING THE CONVEYANCE OF REAL PROPERTY PURSUANT TO RESOLUTION NO. 398 FOR 2019 AND AUTHORIZING THE CONVEYANCE OF 38 WHIPPLE WAY (TAX MAP NO. 37.14-5-22) IN THE TOWN OF GUILDERLAND

**Attachments:**    [MGB Request for Legislative Action- Reaquisition - 38 Whipple Way](#)  
[1366 RLA Form](#)  
[Request for Property](#)  
[Tax Bill - 38 Whipple](#)  
[Tax Map-38 Whipple Way](#)  
[Title Sarch-Whipple Way](#)  
[Proof of Taxes on deposit](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

24. RESCINDING THE CONVEYANCE OF REAL PROPERTY PURSUANT TO RESOLUTION NO. 398 FOR 2019 AND AUTHORIZING THE CONVEYANCE OF PROPERTY KNOWN AS DOMINSKI LANE (TAX MAP NO. 106.-2-17.5) IN THE TOWN OF NEW SCOTLAND

**Attachments:**    [MGB Request for Legislative Action- Reaquisition - Dominski Lane](#)  
[1367 RLA Form](#)  
[Tax Map Dominski Lane](#)  
[Tax Bill Dominski Lane](#)  
[Title Search-Dominski Lane](#)  
[Request for property-Proof of deposit](#)

A motion was made that this proposal be moved out with a positive



recommendation. The motion carried by a unanimous vote.

25. RESCINDING THE CONVEYANCE OF REAL PROPERTY PURSUANT TO RESOLUTION NO. 317 FOR 2018 AND AUTHORIZING THE CONVEYANCE OF REAL PROPERTY KNOWN AS SR 145 COOKSBURG (TAX MAP NO. 181.-2-2.20) IN THE TOWN OF RENSSELAERVILLE

**Attachments:**    [MGB Request for Legislative Action-Conveyance SR 145 Cooksburg](#)  
[1376 RLA Form](#)  
[Town Request Letter-SR 145 Cooksburg](#)  
[Tax Map - SR 145 Cooksburg](#)  
[Tax Bill 181.-2-2.20](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

26. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 10 ELMWOOD ROAD (TAX MAP NO. 44.18-2-33.1) IN THE TOWN OF COLONIE

**Attachments:**    [MGB Request for Legislative Action-Sale of 10 Elmwood Road](#)  
[1373 RLA Form](#)  
[Albany County-Elmwood Ave letter \(2\)](#)  
[Tax Map-10 Elmwood Road \(1\)](#)  
[Tax Bill 10 Elmwood](#)  
[Appraisal Summary 10 Elmwood Road](#)  
[Resolution No. 29 \(REVISION\)](#)  
[Resolution No. 29-Elwood-Evg.](#)  
[10 Elmwood Colonie Notification](#)  
[10 Elmwood Menands Notification](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

27. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 230 REMSEN STREET (TAX MAP NO. 10.67-5-16) IN THE CITY OF COHOES

**Attachments:**    [MGB Request for Legislative Action-Conveyance - 230 Rensen Street](#)  
[1396 RLA Form](#)  
[230 Remsen Letter](#)  
[Tax Map-230 Remsen St \(1\)](#)  
[Tax Bill - 230 REMSEN](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**28. AUTHORIZING THE CONVEYANCE OF VARIOUS PARCELS OF REAL PROPERTY TO THE ALBANY COUNTY LAND BANK CORPORATION**

**Attachments:**    [MGB Request for Legislative Action- Properties various Cities and Towns to Land Bank](#)  
[1399 RLA Form](#)  
[Request for Authorization -Property Transfer to Land Bank - January 2020](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**29. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE CAPITAL DISTRICT TRANSPORTATION COMMITTEE REGARDING THE LINKAGE STUDY PROGRAM GRANT**

**Attachments:**    [Linkage Study Cover Letter](#)  
[1377 RLA Form](#)  
[Linkage Program Brochure](#)  
[CDTC Trails Vision Plan](#)  
[FINAL 2020-21 Link Prog solicitation](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

**30. AUTHORIZING ALBANY COUNTY TO ASSUME THE ROLE OF ONE STOP SYSTEMS OPERATOR FOR THE CAPITAL REGION WORKFORCE DEVELOPMENT BOARD AND AMENDING THE 2020 COUNTY EXECUTIVE'S OFFICE BUDGET**

**Attachments:**    [One Stop System Operator Cover Letter](#)  
[1389 RLA Form](#)  
[Capital Region One Stop System Operator Budget Amendment RLA - 2505 \(002\)](#)  
[One Stop System Operator RLA Form](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

31. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND AGREEMENT WITH NEW YORK STATE REGARDING THE 2020 CENSUS AND AMENDING THE 2020 ALBANY COUNTY BUDGET

**Attachments:**    [Census Funding Cover Letter](#)  
[1413 RLA Form](#)  
[CensusRFEILetter12219withESDeditsclean](#)  
[NYS Census Outreach Grant Budget Amendment](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

32. BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS FOR THE ALBANY COUNTY NURSING HOME, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$350,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$350,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

**Attachments:**    [RLA - Bond Vehicle Purchase 1-20.docx](#)  
[1355 RLA Form](#)  
[Shaker Place NH Bonds](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.

33. AUTHORIZING AN AGREEMENT WITH UNITED HEALTH CARE OF NEW YORK REGARDING MEDICARE SERVICES

**Attachments:**    [RLA - United HC cvr ltr 10-19.docx](#)  
[1187 RLA Form](#)  
[United Healthcare of NY, Oxford Health Plans Contract](#)

A motion was made that this proposal be moved out with a positive recommendation. The motion carried by a unanimous vote.