

**FOR COUNSEL USE  
ONLY**

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**REQUEST FOR LEGISLATIVE ACTION**

**DATE:** January 17, 2020  
**DEPARTMENT:** Office of the District Attorney  
Contact Person: Heather Orth  
Telephone: 275-4704  
Dept. Representative Attending  
Committee Meeting: District Attorney David Soares and/or Heather Orth

**PURPOSE OF REQUEST:**

Adopting of Local Law	_____
Amendment of prior Legislation	_____
Approval/Adoption of Plan/Procedure	_____
Bond Approval	_____
Budget Amendment (See Below)	X
Contract Authorization (See below)	_____
Environmental Impact	_____
Home Rule Request	_____
Property Conveyance	_____
Other: (State briefly if not listed above)	_____

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING:**

Increase Account/Line No. A91165 12017; 12011; 14021; 12558; 12012; 16412; 12262  
Source of Funds: A91165 16192; 15025; 12710; 14022; 11150; 15015  
Title Change: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION**

**STATE THE FOLLOWING: N/A**

**TYPE OF CONTRACT**

Change Order/Contract Amendment	_____
Purchase (Equipment/Supplies)	_____
Lease (Equipment/Supplies)	_____
Requirements	_____
Professional Services	_____
Education/Training	_____
Grant	_____
New	_____
Renewal	_____
Settlement of a Claim	_____
Release of Liability	_____
Other: (State briefly)	_____

**CONCERNING CONTRACT AUTHORIZATION (Cont'd)**

**STATE THE FOLLOWING :N/A**

Contract Terms/Conditions:  
Party (Name/Address):

Amount/Raise Schedule/Fee:

Term:

Scope of Services:

Contract Funding:

Anticipated in Current Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

Funding Source:

County Budget Accounts

Revenue:

Appropriation:

Bond (Res.No. & Date of Adoption)

CONCERNING ALL REQUESTS:

Mandated Program/Service: Yes \_\_\_\_\_ No \_\_\_\_\_

If Mandated Cite: Authority \_\_\_\_\_

Anticipated in Current Adopted Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes indicate Revenue/Appropriation Account: \_\_\_\_\_

Fiscal Impact - Funding: (Dollars or Percentages)

Federal \_\_\_\_\_

State \_\_\_\_\_

County 0 \_\_\_\_\_

Term/Length of Funding \_\_\_\_\_

Other Reimbursement: \_\_\_\_\_

Previous Requests for Identical or Similar Action:

Resolution /Law Number \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Justification: (State briefly why legislative action is requested)

The attached resolution seek permission to amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms. When the budget was submitted and accepted, the full extent of Reforms were not know. Now that the new laws have been in implemented, these small, budget neutral, changes will allow for compliance based on actual needs rather than anticipated needs.

Back-up Material Submitted: Budget amendment spreadsheet.

Submitted By:

Heather Orth

Title:

Confidential Assistant to the District Attorney