



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

---

**File #:** TMP-7019, **Version:** 1

---

### REQUEST FOR LEGISLATIVE ACTION

#### **Description (e.g., Contract Authorization for Information Services):**

Authorization to Renew Contract Between Social Services and the Altamont Program for the Employment Readiness Program

Date: 10/29/2025  
Department: Social Service  
Attending Meeting: Erin M. Stachewicz, Commissioner  
Submitted By: Maggie Skarlis  
Title: Contract Administrator  
Phone: 518-447-7583

Purpose of Request: Contract Authorization      Enter text.

### **CONTRACT TERMS/CONDITIONS:**

#### Party Names and Addresses:

The Altamont Program, Inc.  
428 Duane Avenue  
Schenectady, New York 12304

Term: (Start/end date or duration) 1/1/2026 -12/31/2026  
Amount/Raise Schedule/Fee: \$434,700

### **BUDGET INFORMATION:**

Is there a Fiscal Impact: Yes ☒ No ☐  
Anticipated in Budget: Yes ☒ No ☐  
Spreadsheet attached: Yes ☐ No ☒

#### Source of Funding - (Percentages)

Federal: 100%      County: 0%  
State: Enter text.      Local: Enter text.

#### County Budget Accounts:

Revenue Account and Line: AA6010 04615  
Revenue Amount: \$434,700  
Appropriation Account and Line: AA6010 44052  
Appropriation Amount: \$434,700

### **ADDITIONAL INFORMATION:**

Mandated Program/Service:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If Mandated, Cite Authority:	Enter text.
Request for Bids / Proposals:	
Competitive Bidding Exempt:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**Previous requests for Identical or Similar Action:**

Resolution/Law Number and Date: Resolution 730 - Adopted 11/12/2024

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

Approval is requested to renew an agreement with the Altamont Program, Inc. to provide employment and related services for Temporary Assistance (TA) and Supplemental Nutrition Assistance Program (SNAP) clients in the amount of \$429,700, with an additional \$5,000 requested for translation services, as needed.

The Altamont Program will assist recipients in their transition into or return to the workforce, to enhance self-sufficiency. As a key component of client success, the program will fully engage participants in a combination of virtual and in-person activities that lead to employment and achieving financial independence. The program will also provide retention services as of the first day a client enrolls, and will strive to keep individuals engaged in all aspects and at all points in the program.

Through intensive case management, the program will provide orientation of employment requirements, individual assessments/reassessments, pre-employment job readiness/job skills training, including employment preparedness skills, resume preparation, job searching skills, job development/placement, post-employment retention services, work experience development/placement and other countable activities.

In addition to referring employed TA recipients who may benefit from their services, Altamont will collaborate with an Employment Success Coach provider to identify barriers to employment and develop curriculum to address them prior to future employment.

The Altamont Program was selected through a competitive bid for services under RFP #2022-076. The Altamont Program was the sole bidder and this request is for year five (5) of a five-year contract.