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LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 29, 2021

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into an agreement with Saratoga Railroad Engineering for the Design & Construction Inspection Services for the Voorheesville Rail Crossing Quiet Zone.

The County Purchasing Agent received three (3) proposals for this project. Our engineering staff reviewed the proposals and recommended the award of this contract to Saratoga Railroad Engineering based on their overall proposal. Saratoga Railroad Engineering had the highest rated proposal total. Six (6) weighted criteria are used for rating the proposals. Once the proposals are rated individually, the team gets together to have an open discussion to be sure nothing is missed. After the discussion is complete, the ratings are placed on a tally sheet and totaled. The proposer with the highest average score is then recommended for the project. Saratoga Railroad Engineering did not have the lowest price, but they still had the best overall proposal. The total contract amount shall not exceed \$131,440.00.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel