

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

994 Madison Avenue
Albany, New York 12203 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

January 23, 2026

Honorable Joanne Cunningham
Legislative Chairwoman
112 State Street, Room 710
Albany, New York 12207

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Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested to replace one (1) current Fire Advisory Board Member. Eric Adams will replace Bill Adams as the Town of Guilderland representative. His resume is attached for your review.

Should there be any questions, do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read 'C.D. Apple', is written over the typed name and title.

Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. Wanda F. Willingham, Chairwoman Audit & Finance

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to appoint new member to the Albany County Fire Coordinator's Office

..body

Date: January 23, 2026 Submitted By: Craig D. Apple, Sr.
Department: Sheriff's Office Title: Sheriff
Attending Meeting: Sheriff Craig D. Apple, Sr. Phone: 518-487-5440

Purpose of Request: Approval of Plan/Procedure Enter text.

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

Albany County Fire Coordinator's Office
58 Verda Avenue Clarksville, N.Y. 12041

Term: (Start/end date or duration) Enter text.

Amount/Raise Schedule/Fee:

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes No

Anticipated in Budget: Yes No

Spreadsheet attached: Yes No

Source of Funding – (Percentages)

Federal: 0 % County: 0%

State: 0% Local: 0%

County Budget Accounts:

Revenue Account and Line: Enter text.

Revenue Amount: Enter text.

Appropriation Account and Line: Enter text.

Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes No

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes No

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date:

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Appointing new member to the Albany County Fire Coordinator Office, Advisory Board.

ERIC J. ADAMS

404 Jessamine Lane Schenectady, NY 12303

Phone: 518-779-6547

Email: eric.adams@forthunterfd.org

Employment

FACILITIES MANAGER

SEPTEMBER 2022- PRESENT

FACILITIES SUPERVISOR

APRIL, 1999 - AUGUST 2022

New York Independent System Operator

10 Krey Boulevard

Rensselaer, NY 12144

Description: Manage and oversee the safe operation and maintenance of two facilities including 24x7 operations of critical assets including control centers and data centers. Manage a Facilities Team of 9 employees and oversee vendor support. This includes building infrastructure services such as electrical distribution, environmental systems, HVAC, UPS, diesel generators, and fire protection systems. Responsible for identifying, scheduling and implementing routine, preventive and corrective maintenance work performed by maintenance mechanics and contracted building service vendors. Contribute towards ensuring a safe workplace and compliance with applicable regulations including OSHA, National Electric Code, National Fire Protection Assoc and local building codes. Prepare and manage Operations and Capital budgets, prepare purchase requests and approve spending.

CHIEF FIRE INSPECTOR

Town of Guilderland

JULY, 1989 - APRIL, 1999

Guilderland, NY

Description: Responsible for inspections of new and existing structures to ensure compliance with New York State Uniform Fire Prevention and Building Codes; serve on Townwide Fire Investigation Unit; oversee maintenance and operation of Town Fire Training Center; develop and administer annual department budget; supervision of Deputy Fire Inspector(s); preparation and reporting of arson investigation reports as required by the NYS Office of Fire Prevention and Control.

ELECTRICIAN ASSISTANT

Santorelli Electric

1987 - 1999

Guilderland, NY

Description: Part-time general electrical installation and repair under the direction and supervision of a local electrical contractor.

FIRE ALARM TECHNICIAN

Technical Building Services, Inc.

1987 - 1989

Clifton Park, NY

Description: Maintenance and installation of fire alarm and security systems.

Education

AAS - FIRE PROTECTION TECHNOLOGY

Schenectady County Community College

JUNE, 2000

Schenectady, NY

Related Courses: Fire Investigation; Hazardous Materials I & II; Fire Administration; Building Construction & Codes; Firefighting Tactics; Fire Suppression; Industrial Fire Protection; Hydraulics and Equipment I & II

Other Education

US Training Courses: Hazardous Materials First Responder; Hazardous Materials Technician; Essentials of Firemanship; Initial Fire Attack; Officers Training; Accident Victim Extrication; Radiation Safety; Pump Operators Training; Grass, Brush, and Forest Firefighting; Cause and Origin Determination; Fire Behavior and Arson Awareness; Incident Command; Firefighter Safety and Survival; Fire Reporting Workshop; Commanding the Initial Response; Confined Space Awareness and Safety; A.S.T..

US Association of Fire Chiefs Seminars: OSHA Safety Training; Building Construction Principals for the Company Officer; Initial Fire Attack; Fire Ground Command; Fire Ground Tactics and Fire Service Leadership; Surviving Fire Ground Operations; Disaster Management; Strategic Tactical Considerations on the Fireground; Fireground Tactics; Flashover Survival; Millennium Engine Company, Company Officer Leadership

US Fire Academy: Training Officers Workshop I; Emergency Vehicle Operator-Train the Trainer.

Additional Fire Academy: Initial Company Tactical Operations; Tactical Operations for Company Officers I & II.

US Department of State Code Enforcement Training: Introduction to Code Enforcement Practices; Inspection of Existing Structures; Low-Rise Residential Construction; General Building Construction; Code Administration and Enforcement; Inspection Procedures for School Facilities; Child Care Services and the Uniform Code; Hotel/Motel Life Safety; Hazardous Materials & the Code Enforcement Official

Community Service

PORT HUNTER VOLUNTEER FIRE COMPANY 1983 - PRESENT

Town of Guilderland NY

Chief	1995-1997/2023-2024
1st Assistant Chief	1992-1994/2020-2022
2nd Assistant Chief	1989-1991/2018-2019
Captain	2015-2017
Lieutenant	1986-1988/2013-2014
Active Firefighter	1983 - present

Chairman, Board of Fire Commissioners	2003-2013
Commissioner	2001-2003
District Secretary.	2026-Present

TOWN OF GUILDERLAND FIRE CHIEF'S ASSOCIATION

RESIDENT OF ASSOCIATION 2008-2010/2025-PRESENT

Town of Guilderland Guilderland, NY

Responsible for overseeing the operations and continuity of the seven Fire Departments within the Town of Guilderland, including monthly meetings within the town, and represent our seven Departments at meetings with other agencies, emergency response to major incidents to assist fire departments where needed, oversight of Town Training Center, and coordination of departments and programs to ensure uniform response and procedures among departments including fire prevention, joint purchasing, operations, and training. Also served as Director in 1997 and Secretary 1992-1996.

References

Available upon request