



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

November 23, 2020

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested for the Albany County Sheriff's Office to enter into an agreement with Technical Building Services. Technical Building Services will be our vendor to install controls and train our employees on their usage with our HVAC equipment at our Public Safety Building in Clarksville, NY. This agreement would allow the Albany County Sheriff's Office to utilize the services of Technical Building Services as outlined in the attached proposal and allow the Sheriff's Office to move forward with the Public Safety Building renovations.

The cost of this agreement is not to exceed \$215,060.00 and was approved in the 2021 Capital Plan.

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance
Brandon Russell, Esq., Majority Counsel
Hon. Arnis Zilgme, Esq., Minority Counsel
Christian Barnes, Minority Conference

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

REQUEST FOR LEGISLATIVE ACTION

DATE : NOVEMBER 18, 2020

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING:

SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW	_____
AMENDMENT OF PRIOR LEGISLATION	_____
APPROVAL/ADOPTION OF PLAN/PROCEDURE	_____
BOND APPROVAL	_____
BUDGET AMENDMENT(SEE BELOW)	_____
CONTRACT AUTHORIZATION (SEE BELOW)	<u>X</u>
ENVIRONMENTAL IMPACT	_____
HOME RULE REQUEST	_____
PROPERTY CONVEYANCE	_____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)	_____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. _____

SOURCE OF FUNDS: _____

TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT	_____
PURCHASE (EQUIPMENT/ SUPPLIES)	_____
LEASE (EQUIPMENT/SUPPLIES)	_____
REQUIREMENTS	_____
PROFESSIONAL SERVICES	<u>X</u>
EDUCATIONAL/TRAINING	_____
GRANT: NEW	_____
RENEWAL	_____
SUBMISSION DEADLINE DATE	_____

SETTLEMENT OF A CLAIM _____

RELEASE OF LIABILITY _____

OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: **PARTY (NAME/ADDRESS):**

TECHNICAL BUILDING SERVICES

12E COMMERCE DRIVE

BALLSTON SPA, NY 12020

AMOUNT/RATE SCHEDULE/FEE:

NOT TO EXCEED \$215,060

TERM:

SCOPE OF SERVICES: VENDOR WILL INSTALL CONTROLS, AND TRAIN

EMPLOYEES ON THEIR USEAGE, ON OUR HVAC EQUIPMENT AT OUR

PUBLIC SAFETY BUILDING IN CLARKSVILLE NY

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO X

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION: 2021 CAPITAL PLAN

BOND(RES. NO. & DATE OF ADOPTION)

2019-097, 3/12/2019

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ X NO _____

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

INCLUDED IN 2021 CAPITAL PROJECT

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL

STATE

COUNTY

100%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 2020-423

DATE OF ADOPTION: 11/9/2020

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS AGREEMENT WOULD ALLOW THE ALBANY COUNTY SHERIFF'S OFFICE TO

UTILIZE THE SERVICES OF TECHNICAL BUILDING SERVICES AS OUTLINED IN THE ATTACHED

PROPOSAL AND MOVE FORWARD WITH THE PUBLIC SAFETY BUILDING RENOVATIONS

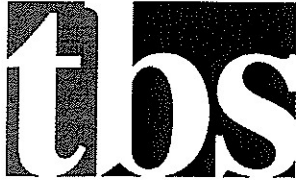
AT THE CLARKSVILLE PUBLIC SAFETY BUILDING

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

RLA



TECHNICAL BUILDING SERVICES

128 Commerce Drive
Ballston Spa, NY 12020
518-885-4444, X-3367
518-385-4680 fax
Jessica O'Brien
jessicaobrien@tbscontrols.com

Project Scope of Work

PROJECT: Albany County Sheriff's Building
Renovations
LOCATION: Clarksville, NY

DATE: 8-20-2020

PROPOSAL NO.: 20JAO080 **REV. NO.:**

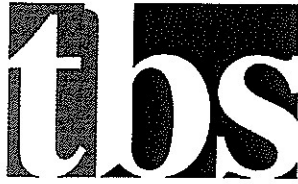
Technical Building Services bid is for an extension to the existing Schneider Electric IA series Building Management System, to be provided via State Contract # PT68868 based on the 'M' drawings dated 8/26/2016 with the following clarifications:

Included by Technical Building Services:

1. Our Proposal/Scope of Work becomes a part of the contract documents
2. Technical Building Services bid includes the following addendums 1, 2, 3, 4, 5
3. All wiring installed in mechanical rooms shall be in EMT conduit. Wire Above Ceilings shall be without conduit.
4. Web based graphics including all programming, floor plan & equipment graphics and start up
5. Email or text message alarming will require access to the simple mail transport protocol (SMTP) server in order to send out email or text message alarms from the user interface.
6. 8 Hours of Training included as specified
7. BASE BID price includes:
 - 2 Energy Recovery Unit (ERV-1,2) field mounted DDC Controls, includes low voltage actuators for factory control dampers
 - 1 Energy Recovery Unit (ERV-3) field mounted DDC Controls, includes outside air and exhaust air control dampers with low voltage actuators
 - 3 Unit Ventilator (UV-1,2,3) field mounted DDC Controls, includes control valve, low voltage actuators for factory control dampers
 - Low voltage interlock wiring to three (3) Air Cooled Condensing Units (ACCU-1,2,3)
 - Integrate to fifteen (15) Split Systems (DAC-1,2,3,4,5,6,7,8,9,10,11,12,13,14; CCU-1 / DCU-4,5,6,7,8,9,10,11,12,13,14). Low voltage wiring of indoor units to factory thermostat and low voltage interlock wiring from indoor unit to outdoor unit.
 - Integrate to three (3) Split Systems (FCU-1,2,3 / DCU-1,2,3). Low voltage wiring of indoor units to factory thermostat and low voltage interlock wiring from indoor unit to outdoor unit. BMS to monitor space temperature. Includes one (1) control damper with low voltage actuator for FCU-3.
 - 3 Cabinet Heater (CH-1,2,3) field mounted DDC Controls
 - 3 Exhaust Fan (EF-1,2,3) field mounted DDC Controls, includes control dampers with low voltage actuators
 - 9 Fin Tube Radiator (FTR-1) field mounted DDC Controls, includes control valves
 - 1 Control Valve for existing Pumps
 - **Note: Differential Pressure Sensor is existing**
 - Relocate one (1) BMS Panel in Utility Room 129
 - Monitor Space Temperature in Server Room
 - One (1) Data Server with computer
 - Two (2) complete BAS Inspections within the first year of substantial completion of project
 - Controls related Demolition

ALTERNATE MC-01, ADD TO THE BASE BID price:

- 1 Exhaust Fan (EF-4) field mounted DDC Control, includes control damper with low voltage actuator
- 3 Fin Tube Radiator (FTR-1) field mounted DDC Controls, includes control valves



TECHNICAL BUILDING SERVICES

128 Commerce Drive
Ballston Spa, NY 12020
518-885-4444, X-3367
518-885-4680 fax

Jessica O'Brien

jessicaobrien@tbscontrols.com

Project Scope of Work

ALTERNATE MC-02, ADD TO THE BASE BID price:

- 1 Rooftop Unit (RTU-1) field mounted DDC Controls, includes low voltage actuators for factory control dampers, control valve
- 1 Fin Tube Radiator (FTR-1) field mounted DDC Controls, includes control valve

Not Included by Technical Building Services:

1. All access doors
2. The setting of valves, dampers, flow measuring devices, humidifiers, and sensor wells furnished by Technical Building Services
3. Fire Alarm Control System work, Smoke Detectors and all associated installation & wiring
4. Fire, smoke and combination fire/smoke dampers, associated actuators, wiring, and installation
5. Re-insulation
6. Asbestos Abatement, Demolition, Removals, Cut, Patch, and Painting
7. Roof penetrations
8. Power wiring, motor starters, disconnects and VFD's
9. Installation of unit manufacturer supplied controls, & safety equipment including interlock wiring and end devices
10. Boiler Control Panel, Boiler Train and Packaged Controls
11. Remote connectivity for viewing or alarm distribution via email or text message.
12. Electric Cabinet Heater (ECH-1), to be provided with built in thermostat
13. Allowances and/or Liquidated Damages
14. Applicable Sales Tax, Use Tax and/or Bonds

BASE PRICE: \$ 197,500
ALTERNATE MC-01, ADD TO THE BASE BID: \$ 6,550
ALTERNATE MC-02, ADD TO THE BASE BID: \$ 11,010

RESOLUTION NO. 423

**AUTHORIZING AN AGREEMENT WITH H2M ARCHITECTS & ENGINEERS
FOR THE CLARKSVILLE 911-EOC PROJECT**

Introduced: 11/9/20

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to enter into an agreement with H2M Architects & Engineers regarding construction management services for the Clarksville 911-EOC project located in Clarksville, New York in an amount not to exceed \$813,250, and

WHEREAS, The Albany County Purchasing Department issued a Request for Proposals (RFP) for Construction Management Services for the Construction of the Clarksville 911-EOC project in Clarksville, New York, and

WHEREAS, Eleven proposals were received in response to the RFP and H2M Architects & Engineers was considered the most qualified to provide the services and meets or exceeds all criteria as set forth in the RFP, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with H2M Architects & Engineers, Latham, NY 12110 regarding construction management services for the Clarksville 911-EOC project located in Clarksville, New York in an amount not to exceed \$813,250, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.