



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF SOCIAL SERVICES  
162 WASHINGTON AVENUE  
ALBANY, NEW YORK 12210-2304  
(518) 447-7300  
WWW.ALBANYCOUNTY.COM

MICHELE G. MCCLAVE  
COMMISSIONER

ERIN M. STACHEWICZ  
EXECUTIVE DEPUTY  
COMMISSIONER

VALERIE SACKS  
DEPUTY COMMISSIONER

July 5, 2023

Hon. Andrew Joyce, Chairman  
Legislative Clerk's Office  
112 State St., Room 710  
Albany, NY 12207

Dear Chairman Joyce,

The Department of Social Services respectfully requests legislative approval for the following:

Authorization is requested to increase the contract amount with Cornell Cooperative Extension of Albany County (CCE) from \$160,000 to \$180,000. CCE currently provides outreach, information and certification services for the general public residing in Albany County.

HEAP is a state-supervised program to assist eligible low-income households in meeting the costs of home energy. The Local Department of Social Services (LDSS) is designated as the lead local agency to administer outreach, certification and payment services. The LDSS must establish a local certification network, which provides for an alternative non-LDSS site(s) for a reasonable share of outreach and intake for regular and emergency HEAP assistance. Cornell Cooperative Extension of Albany County meets these requirements and also accepts/processes all mail-in applications.

Sincerely,

Michele G. McClave  
Commissioner

cc: Dennis Feeny, Majority Leader  
Frank Mauriello Minority Leader  
Rebekah Kennedy, Majority Counsel  
Minority Counsel