



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
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DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

PAMELA O'NEILL
PURCHASING AGENT


February 24, 2023

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, room 710
Albany, NY 12207

Dear Chairman Joyce:

The Purchasing Division respectfully requests approval of the referenced contract for UniFirst Corporation to provide the services of rental and cleaning of uniforms and carpet runners for various County Departments. We are requesting a three-year contract term. These services will be used by the Department of Public Works, General Services, Water Purification District and the Sheriff's Office. The Sheriff's office will use only the rental and cleaning of carpet runners. A bid was issued for these services and the only bid received was UniFirst Corporation. They are the previously awarded vendor and have kept the pricing the same or lower for this contract. We are requesting authorization for a total cost not to exceed \$200,500.00 to cover the cost of a three-year term for the rental and cleaning of uniforms and carpet runners.

Attached are the related documents for your review. If you have any questions, please contact me directly at 447-7139.

Sincerely,

Pamela O'Neill
Purchasing Agent

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Kevin Kannizzaro, Majority Counsel
Minority Counsel