

# ALBANY COUNTY SHERIFF'S OFFICE

**CRAIG D. APPLE, SR.**  
SHERIFF



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

County Court House  
Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

October 1, 2024

Honorable Joanne Cunningham  
Chairwoman, Albany County Legislature  
Legislative Office  
112 State Street, Room 710  
Albany, New York 12207

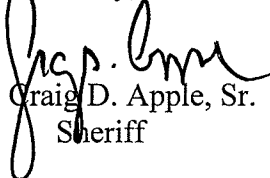
Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to move funds in the amount of \$55,000.00 from the ambulance reserve account to the active budget for the purchase of a used 2019 Ford ambulance from Altamont Rescue Squad. We have attached a budget amendment reflecting this change.

Should there be any questions, please do not hesitate to call.

Sincerely,

  
Craig D. Apple, Sr.  
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive  
Hon. Wanda Willingham, Audit & Finance Chairwoman

**REQUEST FOR LEGISLATIVE ACTION**

<b>FOR COUNSEL USE ONLY</b>	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

**DATE :** September 26, 2024

**DEPARTMENT:** ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D. APPLE SR.  
 TELEPHONE: 518-447-5440  
 DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D. APPLE SR.  
 COMMITTEE MEETING: \_\_\_\_\_

**PURPOSE OF REQUEST:**

- ADOPTION OF LOCAL LAW \_\_\_\_\_
  - AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_
  - APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_
  - BOND APPROVAL \_\_\_\_\_
  - BUDGET AMENDMENT (SEE BELOW) X
  - CONTRACT AUTHORIZATION (SEE BELOW) \_\_\_\_\_
  - ENVIRONMENTAL IMPACT \_\_\_\_\_
  - HOME RULE REQUEST \_\_\_\_\_
  - PROPERTY CONVEYANCE \_\_\_\_\_
  - OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_
- PERMISSION TO MOVE FUNDS FROM EMS AMBULANCE RESERVE TO THE 2024 ACTIVE BUDGET**

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING**

INCREASE ACCOUNT/LINE NO. A93110.22400 (AUTOMOBILES)  
 SOURCE OF FUNDS: AMBULANCE RESERVE FUND  
 TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

- CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_
- PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_
- LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_
- REQUIREMENTS \_\_\_\_\_
- PROFESSIONAL SERVICES \_\_\_\_\_
- EDUCATIONAL/TRAINING \_\_\_\_\_
- GRANT: NEW \_\_\_\_\_
- RENEWAL \_\_\_\_\_
- SUBMISSION DEADLINE DATE \_\_\_\_\_
- SETTLEMENT OF A CLAIM \_\_\_\_\_
- RELEASE OF LIABILITY \_\_\_\_\_
- OTHER: (STATE BRIEFLY) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

\_\_\_\_\_  
\_\_\_\_\_

AMOUNT/RATE SCHEDULE/FEE:

TERM:

SCOPE OF SERVICES:

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO \_\_\_\_\_

FUNDING SOURCE: \_\_\_\_\_

COUNTY BUDGET ACCOUNTS:

REVENUE: \_\_\_\_\_

APPROPRIATION: \_\_\_\_\_

BOND(RES. NO. & DATE OF ADOPTION) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE:

YES \_\_\_\_\_

NO \_\_\_\_\_

X \_\_\_\_\_

IF MANDATED CITE: AUTHORITY \_\_\_\_\_

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES \_\_\_\_\_

NO \_\_\_\_\_

X \_\_\_\_\_

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: \_\_\_\_\_

FISCAL IMPACT - FUNDING:

(DOLLARS OR PERCENTAGES)

FEDERAL \_\_\_\_\_

STATE \_\_\_\_\_

COUNTY \_\_\_\_\_

**100%**

TERM/LENGTH OF FUNDING \_\_\_\_\_

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: \_\_\_\_\_

**179 of 2023**

DATE OF ADOPTION: \_\_\_\_\_

**5/8/2023**

JUSTIFICATION: \_\_\_\_\_ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

**THIS \$55,000 TRANSFER WILL BE USED TO PURCHASE A AMBULANCE**

BACK-UP MATERIAL SUBMITTED \_\_\_\_\_

(I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,

BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS

AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: \_\_\_\_\_

**CRAIG D. APPLE SR.**

TITLE: \_\_\_\_\_

**SHERIFF**

RESOLUTION NO. 179

AMENDING THE 2023 SHERIFF'S OFFICE BUDGET: VEHICLE REPLACEMENT

Introduced: 5/8/23

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested an amendment to the 2023 Sheriff's Office Budget in order to transfer \$62,000 from the reserve fund line to the Automobile line to complete the purchase of a used ambulance, now, therefore, be it

RESOLVED, By the Albany County Legislature, that the 2023 Sheriff's Office Budget is hereby amended as follows:

Decrease Reserve Account A3110 0 0890 Reserve EMS Ambulance Fund by \$62,000

Increase Appropriation Account A3110.2 by \$62,000 by increasing Line Item A3110 2 2400 Automobiles by \$62,000

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote – 5/8/23*

**BID FORM**

**BID IDENTIFICATION:**

Title: Purchase of Used Ambulance  
Bid Number: 2024-124

Item Description	Qty	Price
Purchased of used ambulance As per scope of service (2019 Ford E450 Chassis with 2009 Road Rescue Ultramedic modular body)	1	\$ <u>55,000.00</u>

2019 Ford E450 Chassis with 2009 Road Rescue *Ultra medic modular body*  
Year make and model of Ambulance being bid

COMPANY: Altamont Rescue Squad

ADDRESS: 767 Route 146

CITY, STATE, ZIP: Altamont NY 12009

TEL. NO.: 518-605-5430

FAX NO.: \_\_\_\_\_

FEDERAL TAX ID NO.: 14-6036777

REPRESENTATIVE: Warren Quinn

E-MAIL: Altamont.Rescue@gmail.com

SIGNATURE AND TITLE: Warren Quinn CEO

DATE 9/15/24

2024 BUDGET AMENDMENT

ACCOUNT NO.		APPROPRIATIONS	INCREASE	DECREASE	DEPARTMENT NAME
A9	3110 2 2400	RESOLUTION DESCRIPTION AUTOMOBILES	55,000.00		SHERIFF'S OFFICE
		TOTAL APPROPRIATIONS	55,000.00		
REVENUES					
A	A 00890	RESOLUTION DESCRIPTION RESERVE EMS AMBULANCE FUND		55,000.00	SHERIFF'S OFFICE
		GRAND TOTALS	55,000.00	55,000.00	