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FRANK COMMISSO, JR.  
EXECUTIVE DEPUTY COMPTROLLER

May 16, 2025

Pamela O'Neill  
Purchasing Agent  
Albany County Division of Purchasing  
112 State Street  
Room 1000  
Albany, NY 12207

Ms. O'Neill:

The Department of Audit and Control has reviewed the five (5) proposals submitted in response to RFP #2025-078. Our recommendation is to award a contract to Hawkins, Delafield & Wood, LLP, for a three-year term with two one-year mutual options to renew, at the rates indicated in their cost proposal. Our scoring is attached for your review. Should you require any additional information please let me know; otherwise, please send a concurrence letter to me at your next convenience.

Thank you,

Frank Commisso Jr.  
Executive Deputy Comptroller  
Albany County Department of Audit & Control

RFP #2025-078: Bond Counsel

Proposal Rating Worksheet

Proposer: Barclay Damon

	Weight	Dott		Commisso		McNeff	
		Rate	Score	Rate	Score	Rate	Score
Proposer's Qualifications & Experience (Section II of Proposal	25%	4	1	5	1.25	4	1
Proposer's Professional References (Section III of the Proposal	25%	5	1.25	5	1.25	3	0.75
Proposer's Plan Implementation (Section IV of Proposal Submission)	15%	5	0.75	5	0.75	4	0.6
Cost Proposal (Section V of Proposal Submission)	35%	3	1.05	3	1.05	3	1.05
TOTALS:			4.05		4.3		3.4
3.92							

NOTES: \_\_\_\_\_

# Bond Schoeneck & King

RFP #2025-078: Bond Counsel

## Proposal Rating Worksheet

Proposer: Bond Schoeneck & King

	Weight	Dott		Commisso		McNeff	
		Rate	Score	Rate	Score	Rate	Score
Proposer's Qualifications & Experience (Section II of Proposal	25%	4	1	5	1.25	4	1
Proposer's Professional References (Section III of the Proposal	25%	5	1.25	5	1.25	4	1
Proposer's Plan Implementation (Section IV of Proposal Submission)	15%	5	0.75	5	0.75	3	0.45
Cost Proposal (Section V of Proposal Submission)	35%	3	1.05	2	0.7	2	0.7
TOTALS:			4.05		3.95		3.15
			3.72				

NOTES:

RFP #2025-078: Bond Counsel

Proposal Rating Worksheet

Proposer: Hawkins Delafield & Wood

	Weight	Dott		Commisso		McNeff	
		Rate	Score	Rate	Score	Rate	Score
Proposer’s Qualifications & Experience (Section II of Proposal	25%	5	1.25	5	1.25	5	1.25
Proposer’s Professional References (Section III of the Proposal	25%	5	1.25	5	1.25	4	1
Proposer’s Plan Implementation (Section IV of Proposal Submission)	15%	5	0.75	5	0.75	3	0.45
Cost Proposal (Section V of Proposal Submission)	35%	5	1.75	5	1.75	5	1.75
TOTALS:			5		5		4.45

4.82

NOTES:

RFP #2025-078: Bond Counsel

Proposal Rating Worksheet

Proposer: Orrick, Herrington & Sutcliffe

	Weight	Dott		Commisso		McNeff	
		Rate	Score	Rate	Score	Rate	Score
Proposer’s Qualifications & Experience (Section II of Proposal	25%	5	1.25	5	1.25	5	1.25
Proposer’s Professional References (Section III of the Proposal	25%	5	1.25	5	1.25	5	1.25
Proposer’s Plan Implementation (Section IV of Proposal Submission)	15%	5	0.75	5	0.75	4	0.6
Cost Proposal (Section V of Proposal Submission)	35%	2	0.7	1	0.35	1	0.35
TOTALS:			3.95		3.6		3.45

3.67

NOTES:

RFP #2025-078: Bond Counsel

Proposal Rating Worksheet

Proposer: Whiteman Osterman & Hanna

	Weight	Dott		Commisso		McNeff	
		Rate	Score	Rate	Score	Rate	Score
Proposer’s Qualifications & Experience (Section II of Proposal	25%	4	1	5	1.25	3	0.75
Proposer’s Professional References (Section III of the Proposal	25%	5	1.25	5	1.25	4	1
Proposer’s Plan Implementation (Section IV of Proposal Submission)	15%	5	0.75	5	0.75	3	0.45
Cost Proposal (Section V of Proposal Submission)	35%	3	1.05	4	1.4	4	1.4
TOTALS:			4.05		4.65		3.6

4.10

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