



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM  
PURCHASING AGENT

## MEMORANDUM

**TO:** Andy Lucarelli  
Building Services  
Shaker Rehabilitation

**FROM:** Karen Storm  
Purchasing Agent

**DATE:** May 24, 2021

**RE:** RFB #2021-066 Boiler Maintenance

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I am in receipt of your recommendation to award the aforementioned Request for Bids to Adirondack Combustion Technologies in the amount of \$4,469.00 per year for a Five (5) Year Term totaling \$22,235.00.

As Adirondack Combustion Technologies is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board, so that we may issue a Notice of Award to the successful bidder.