



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5683, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Adoption of the Rensselaer County Business Analysis and Risk Assessment for purposes of using electronic signatures.

Date: 7/1/2024  
Department: County Executive's Office  
Attending Meeting: Michael Lalli  
Submitted By: Michael Lalli  
Title: Director of Operations  
Phone: 447-5642

Purpose of Request: Approval of Plan/Procedure      Electronic signatures

### CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:  
Enter text.

Term: (Start/end date or duration)      Enter text.  
Amount/Raise Schedule/Fee:      Enter text.

### BUDGET INFORMATION:

Is there a Fiscal Impact:      Yes  No   
    Anticipated in Budget:      Yes  No   
    Spreadsheet attached:      Yes  No

### Source of Funding - (Percentages)

Federal:      Enter text.      County:      Enter text.  
State:      Enter text.      Local:      Enter text.

### County Budget Accounts:

Revenue Account and Line:      Enter text.  
Revenue Amount:      Enter text.  
Appropriation Account and Line:      Enter text.  
Appropriation Amount:      Enter text.

### ADDITIONAL INFORMATION:

Mandated Program/Service:      Yes  No   
If Mandated, Cite Authority:      New York (CRR-NY) 9.N.540.4.C

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes  No

# of Response(s): Enter text.

# of MWBE: Enter text.

# of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes  No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Enter text.

**DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

This will allow Albany County to execute contracts with electronic signatures. Codes, Rules and Regulations of New York (CRR-NY) 9.N.540.4.C requires that "A governmental entity shall complete and document a business analysis and risk assessment when selecting an electronic signature to be used or accepted by that governmental entity in an electronic transaction." Rensselaer County has performed said business analysis and risk assessment. Per the same regulation, "A governmental entity may elect to adopt an existing business analysis and risk assessment completed and documented by another governmental entity when selecting an electronic signature for use or acceptance in the same type of electronic transaction to which the existing business analysis and risk assessment applies."