



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

WILLIAM M. RICE
UNDERSHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY

LEON A. BORMANN
CHIEF DEPUTY

February 23, 2021

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to accept grant funding and make a budget amendment for funding awarded by the New York State Division of Criminal Justice Services. The attached is our award notice for the Livescan Equipment grant. This grant was previously authorized under resolution number 464, dated 12/07/20.

The term of this contract will be 12 months from 12/1/20 through 11/30/21.

The award amount for Albany County is \$23,568.00. These funds will assist with the costs of maintaining our Livescan finger printing equipment.

The match for this grant is \$6,892.13.

Should there be any questions, do not hesitate to call.

Sincerely,
Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee
Brandon Russell, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
Christian Barnes, Minority Conference

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY

DATE: _____

RECEIVED: _____

RECEIVED BY: _____

METHOD: HAND _____

COURIER _____

MAIL _____

DATE : FEBRUARY 23, 2021

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING:

SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW

AMENDMENT OF PRIOR LEGISLATION

APPROVAL/ADOPTION OF PLAN/PROCEDURE

BOND APPROVAL

BUDGET AMENDMENT(SEE BELOW)

X

CONTRACT AUTHORIZATION (SEE BELOW)

ENVIRONMENTAL IMPACT

HOME RULE REQUEST

PROPERTY CONVEYANCE

OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)

X

TO ACCEPT THE 2020/2021 LIVESCAN EQUIPMENT GRANT BEING OFFERED BY THE STATE OF

NEW YORK, DIVISION OF CRIMINAL JUSTICE SERVICES.

ALSO, TO PROCESS THE ATTACHED BUDGET AMENDMENT

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. _____

SOURCE OF FUNDS: _____

TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT

PURCHASE (EQUIPMENT/ SUPPLIES)

LEASE (EQUIPMENT/SUPPLIES)

REQUIREMENTS

PROFESSIONAL SERVICES

EDUCATIONAL/TRAINING

GRANT: NEW

X

RENEWAL

SUBMISSION DEADLINE DATE

10/28/2020

SETTLEMENT OF A CLAIM

RELEASE OF LIABILITY

OTHER: (STATE BRIEFLY)

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

STATE OF NEW YORK

DIVISION OF CRIMINAL JUSTICE SERVICES

ALBANY, NY 12210

AMOUNT/RATE SCHEDULE/FEE:

\$23,568.00 WITH A \$6,892.13 CASH MATCH = \$30,460.13 TOTAL

TERM: 12 MONTHS STARTING 12/1/20 THRU 11/30/21

SCOPE OF SERVICES:

THESE FUNDS WILL BE USED TO UPGRADE THE SIX LIVESCAN FINGERPRINT
SYSTEMS USED BY THE SHERIFF'S OFFICE

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO X

FUNDING SOURCE: NYS, DCJS

COUNTY BUDGET ACCOUNTS:

REVENUE:

APPROPRIATION:

BOND(RES. NO. & DATE OF ADOPTION)

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO X

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)

FEDERAL 100%

STATE

COUNTY

TERM/LENGTH OF FUNDING 12/1/2020 THRU 11/30/2021

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: 464 OF 2020

DATE OF ADOPTION: 12/7/2020

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS GRANT WILL HELP WITH UPGRADES TO OUR LIVESCAN EQUIPMENT

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

2021 BUDGET AMENDMENT																
APPROPRIATIONS																
RESOLUTION NO.	BTCH	ACCOUNT NO.			RESOLUTION DESCRIPTION	INCREASE	DECREASE									
		A9 3110	2 2750	LSE21	SECURITY EQUIPMENT	23,568.00									CREATE	
						TOTAL APPROPRIATIONS	23,568.00	0.00								
REVENUES																
RESOLUTION NO.	BTCH	ACCOUNT NO.			RESOLUTION DESCRIPTION	DECREASE	INCREASE									
		A3 3110	03305	LSE21	CIVIL DEFENSE	0.00	23,568.00								CREATE	
						TOTAL REVENUES	0.00	23,568.00								
						GRAND TOTALS	23,568.00	23,568.00								
Attn: Comptrollers Office - project code - LSE21 (Description "LIVESCAN EQUIPMENT Grant")																