



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 820  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Dr. Stephen J. Giordano  
Department of Mental Health

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** May 27, 2026

**RE:** RFP #2026-068  
Opioid Settlement Funded Mini-Grants

---

I am in receipt of your recommendation to award the aforementioned to **Healthy Capital District** in the amount of \$25,000.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of **Healthy Capital District**.

Please obtain the necessary contract approval of the County Executive/Contract Administration Board/County Legislature, so that we may issue a Notice of Award.