



Daniel P. McCoy
County Executive

Mark S. Olsen
Executive Director

October 21st, 2024

The Honorable Joanne Cunningham
Chairwoman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairwoman Cunningham:

Shaker Place Rehabilitation and Nursing Center (SPRNC) respectfully request contract authorization with Plaza Linen Services for personal laundry services. Personal laundry services include the laundering of resident clothing along with mops and cubicle curtains. Plaza Linen Services was the lowest of three bidders to Request For Bid (RFB) #2024-111. The initial term for the contract request is for three years commencing 1/1/2025 through 12/31/2027. The awarded amount for the initial term is for \$574,812.00. The RFB also has a provision for two additional one year extensions at the end of the initial contract.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Mark S. Olsen
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

