

# ALBANY COUNTY SHERIFF'S OFFICE

**CRAIG D. APPLE, SR.**  
SHERIFF



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

County Court House  
Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)

May 5, 2025

Honorable Joanne Cunningham  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Jo*  
Dear Chairwoman Cunningham:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to amend a grant contract with the New York State Division of Homeland Security and Emergency Services (DHSES) for the FY2024 Emergency Management Performance Grant and to make a purchase of over \$100,000.00. Approval is sought to authorize the Sheriff's Office to move \$115,836.00 from budget line A93110.1.9900.EMP24 to A93110.2.2750.EMP24 and use the \$115,836.00 to purchase movable barriers and a trailer to transport them. This action will enable the most efficient use of the grant funding to secure needed equipment.

The term of this contract remains at 36 months, from October 1, 2023 to September 30, 2026.

This grant was previously approved by the Albany County Legislature in 2025 under Resolution No.33.

Should there be any questions, do not hesitate to call.

Sincerely,

*[Signature]*  
Craig D. Apple Sr.  
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive  
Hon. Wanda Willingham, Audit & Finance Committee

## REQUEST FOR LEGISLATIVE ACTION

### Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to amend the FY2024 Emergency Management Performance Grant

..body

Date:	January 6, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Contract Authorization 10/01/2023 – 09/30/2026

### **CONTRACT TERMS/CONDITIONS:**

#### Party Names and Addresses:

Jackie Bray, Commissioner Division of Homeland Security & Emergency Services 1220 Washington Avenue  
Bldg. 7A, Suite 710, Albany NY 12242

Term: (Start/end date or duration)	10/01/2023 - 09/30/2026
Amount/Raise Schedule/Fee:	\$115,836.00

### **BUDGET INFORMATION:**

Is there a Fiscal Impact:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Anticipated in Budget:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Spreadsheet attached:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### **Source of Funding – (Percentages)**

Federal:	0	County:	0
State:	100%	Local:	0

### **County Budget Accounts:**

Revenue Account and Line:	Enter text.
Revenue Amount:	Enter text.
Appropriation Account and Line:	Enter text.
Appropriation Amount:	Enter text.

### **ADDITIONAL INFORMATION:**

Mandated Program/Service:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Mandated, Cite Authority:	Enter text.
Request for Bids / Proposals:	
Competitive Bidding Exempt:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
# of Response(s):	Enter text.
# of MWBE:	Enter text.
# of Veteran Business:	Enter text.
Bond Resolution No.:	Enter text.
Apprenticeship Program	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

### **Previous requests for Identical or Similar Action:**

Resolution/Law Number and Date:	#33 of 2025
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### **DESCRIPTION OF REQUEST:** (state briefly why legislative action is requested)

This grant will support our Emergency Management Office and it's Programs

2025 BUDGET AMENDMENT

APPROPRIATIONS					
RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	
A9 3110	1 9900	OVERTIME		115,836.00	
A9 3110	2 2750	SECURITY EQUIPMENT	115,836.00		
TOTAL APPROPRIATIONS			115,836.00	115,836.00	

REVENUES					
RESOLUTION NO. BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	
TOTAL REVENUES			0.00	0.00	
GRAND TOTALS			115,836.00	115,836.00	

**RESOLUTION NO. 33**

**AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE  
DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES  
REGARDING THE 2024 EMERGENCY MANAGEMENT PERFORMANCE  
GRANT AND AMENDING THE 2025 SHERIFF'S OFFICE BUDGET**

Introduced: 2/10/25  
By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to enter into an agreement with the New York State Division of Homeland Security and Emergency Services regarding 2024 Emergency Management Performance Grant funding in an amount of \$115,836 for a term commencing October 1, 2023 and ending September 30, 2026, and

WHEREAS, The Albany County Sheriff has indicated that the aforementioned grant funds will be utilized to assist with the personnel costs related to the support and enhancement of emergency management activities and capabilities, and

WHEREAS, The Sheriff has also requested a budget amendment to incorporate the aforementioned funding into the 2025 Sheriff's Office Budget, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the New York State Division of Homeland Security and Emergency Services regarding 2024 Emergency Management Performance Grant funding in an amount of \$115,836 for a term commencing October 1, 2023 and ending September 30, 2026, and, be it further

RESOLVED, That the 2025 Sheriff's Office Budget is amended as follows:

2025 BUDGET AMENDMENT							
APPROPRIATIONS							
RESOLUTION NO.	ACCOUNT NO.			RESOLUTION DESCRIPTION	INCREASE	DECREASE	
	A	3110	1 9900	EMP24 OVERTIME	115,836.00		CREATE
				TOTAL APPROPRIATIONS	115,836.00	0.00	
REVENUES							
RESOLUTION NO.	ACCOUNT NO.			RESOLUTION DESCRIPTION	DECREASE	INCREASE	
	A3	3110	03305	EMP24 CIVIL DEFENSE		115,836.00	CREATE
				TOTAL REVENUES	0.00	115,836.00	
				GRAND TOTALS	115,836.00	115,836.00	

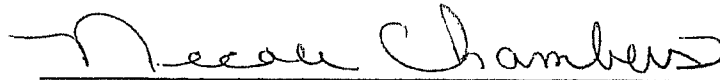
and, be it further

State of New York  
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 10<sup>th</sup> day of February, 2025, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



**IN WITNESS THEREOF**, I have hereunto set my hand and the official seal of the County Legislature this 11<sup>th</sup> day of February, 2025.



Clerk, Albany County Legislature