



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5518, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Requesting authorization to Renew our Memorandum of Understanding (MOU) with the Town of Guilderland allowing use of the Albany County Data Center as a Data Backup Site for the Town of Guilderland.

Date:	5/16/24
Submitted By:	Sue Gross
Department:	Division of Information Services
Title:	Implementation Specialist
Phone:	518-447-5612
Department Rep.	
Attending Meeting:	David Berkun

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe

- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Renewal of Memorandum of Understanding (MOU) for Municipal Use of Albany County Data Center as Data Backup Site

#### **Contract Terms/Conditions:**

##### Party (Name/address):

Town of Guilderland  
5209 Western Turnpike  
Guilderland, NY 12084

##### Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$0.00

Scope of Services: Per MOU, Albany County will provide a data disaster recovery site for the Town of Guilderland. Albany County will only provide rack space, network connectivity and power in its data center located at 112 State Street, Albany. The Town of Guilderland will provide its own equipment needed to back up data.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.  
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.  
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: Click or tap here to enter text.  
County: Click or tap here to enter text.  
Local: Click or tap here to enter text.

Original Awarding Agency / Funder:  
Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):  
Click or tap here to enter text.

Term

Term: (Start and end date) 6/1/24 - 5/31/25  
Length of Contract: 12 months

Impact on Pending Litigation Yes  No   
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Resolution 188  
Date of Adoption: 6/13/22

**Justification:** (state briefly why legislative action is requested)

The Albany County Division of Information Services is requesting authorization to renew our Memorandum of Understanding (MOU) with the Town of Guilderland to allow their Technology Department to use the County's 112 State Street Data Center as a data backup site. The Town of Guilderland will provide their own equipment to include a firewall, switch and data storage. The County will provide rack space, electricity and use of their fiber connectivity - all of which are currently established. Albany County will not be responsible for maintenance of equipment. Any support for maintenance will be provided by the Town of Guilderland. This is the last renewal of the MOU. There is no cost to the County associated with this request.