



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400

WWW.ALBANYCOUNTYSHERIFF.COM

MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

February 9, 2022

Honorable Andrew C. Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the members of the Albany County Legislature.

Legislative approval is being requested authorizing the following personnel changes and we have attached a budget amendment.

Eliminate	Salary
Deputy Director of Communications & Emergency Services	\$51,000.00
Senior Investigator	79,952.00
Sheriff's Deputy	71,151.00
Add	
Health & Safety Coordinator	60,000.00
Sheriff's First Sergeant	79,645.00
Sheriff's Investigator	75,943.00

Should there be any questions, please do not hesitate to contact me.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

cc: Hon. Daniel McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee
Brandon Russell, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel
Christian Barnes, Minority Conference

REQUEST FOR LEGISLATIVE ACTION

DATE : FEBRUARY 8, 2022

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: SHERIFF CRAIG D APPLE SR
TELEPHONE: 518-447-5440
DEPT. REPRESENTATIVE ATTENDING SHERIFF CRAIG D APPLE SR
COMMITTEE MEETING:

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW
AMENDMENT OF PRIOR LEGISLATION
APPROVAL/ADOPTION OF PLAN/PROCEDURE
BOND APPROVAL
BUDGET AMENDMENT(SEE BELOW)
CONTRACT AUTHORIZATION (SEE BELOW)
ENVIRONMENTAL IMPACT
HOME RULE REQUEST
PROPERTY CONVEYANCE
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE)

X

X

THE SHERIFF'S OFFICE IS LOOKING TO MAKE A FEW PERSONNL MOVES IN BOTH
DEPT. 3110 AND DEPT. 3020. THESE MOVES WILL BE BUDGET NEUTRAL IN OUR 2022 BUDGET
SEE ATTACHED SPREADSHEETS

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. SEE ATTACHED
SOURCE OF FUNDS:
TITLE CHANGE:

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT
PURCHASE (EQUIPMENT/ SUPPLIES)
LEASE (EQUIPMENT/SUPPLIES)
REQUIREMENTS
PROFESSIONAL SERVICES
EDUCATIONAL/TRAINING

GRANT: NEW
RENEWAL
SUBMISSION DEADLINE DATE

SETTLEMENT OF A CLAIM
RELEASE OF LIABILITY
OTHER: (STATE BRIEFLY)

FOR COUNSEL USE ONLY

DATE: _____
RECEIVED: _____
RECEIVED BY: _____
METHOD: HAND _____
COURIER _____
MAIL _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

AMOUNT/RATE SCHEDULE/FEE:

TERM:

SCOPE OF SERVICES:

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ NO _____

FUNDING SOURCE: _____

COUNTY BUDGET ACCOUNTS: _____

REVENUE: _____

APPROPRIATION: _____

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: _____

YES _____ NO X

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING:

(DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE _____

COUNTY 100%

TERM/LENGTH OF FUNDING _____

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

PER SPREAD SHEET

THESE WILL BE BUDGET NEUTRAL

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY:

CRAIG D APPLE SR

TITLE:

SHERIFF

2022 BUDGET AMENDMENT (3110)									
APPROPRIATIONS									
RESOLUTION NO.	BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION CONTROL NUMBER		
A 3110	1	1289 001	HEALTH AND SAFETY COORD.	61,000.00		60,000.00	NEED		
A 3110	1	4135 004	SHERIFF'S FIRST SERGEANT	67,500.00		79,645.00	NEED		
A 3110	1	4132 015	SHERIFF'S INVESTIGATOR	64,260.00		75,943.00	NEED		
A 3110	1	9970	TEMPORARY HELP	7,198.00					
			TOTAL APPROPRIATIONS	189,958.00		215,588.00			
APPROPRIATIONS									
RESOLUTION NO.	BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION CONTROL NUMBER		
A 3110	1	1393 001	DEPUTY DIR. COMM. EMER. SRVS		51,000.00	51,000.00	370214 ELIMINATE POSITION		
A 3110	1	4131 004	SHERIFF'S SR. INVESTIGATOR		67,500.00	79,952.00	370210 ELIMINATE POSITION		
A 3110	1	4138 017	SHERIFF'S DEPUTY		71,151.00	71,151.00	370068 ELIMINATE POSITION		
			GRAND TOTALS	189,958.00	189,651.00	202,103.00			
NOTE: THE ANNUAL SALARIES HAVE BEEN PRORATED FOR 44 WEEKS IN 2022									

NOTE: THE ANNUAL SALARIES HAVE BEEN PRORATED FOR 44 WEEKS IN 2022

2022 BUDGET AMENDMENT (3020)											
RESOLUTION NO.	BTCH	ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION CONTROL NUMBER				
A	3020	1 3303	005 SENIOR TELECOMMUNICATOR	52,495.00		52,495.00	NEED				
			TOTAL APPROPRIATIONS	52,495.00		52,495.00					
			APPROPRIATIONS								
			RESOLUTION DESCRIPTION	INCREASE	DECREASE	ANNUAL SALARY	POSITION CONTROL NUMBER				
			TELECOMMUNICATOR		50,560.00	50,560.00	360010	ELIMINATE POSITION			
			TEMPORARY HELP		1,935.00						
			GRAND TOTALS	0.00	52,495.00	50,560.00					