

ALBANY COUNTY DEPARTMENT OF PUBLIC WORKS
UNIFORM SPECIFICATIONS
RFB-2020-021
SECTION #1

This specification shall describe the minimum acceptable standards to provide uniform rental and cleaning for the Department of Public Works. The successful vendor will be supplying 76 employees with uniforms. All uniforms will be brand new. **The new contract shall include new uniforms.** Each uniform shirt, coat and coverall will be supplied with two patches one with the logo “**Albany County DPW**” and one with the employees last “**Name**”.

Shop employees have the option of either:

- (a) Eleven (11) sets of shirts and pants and two (2) sets of coveralls
- (b) Nine (9) sets of shirts and pants, two sets of coveralls and two jackets

Shop **Foreman** shall be issued tan shirts with either brown pants **or** blue jeans

Shop **Mechanics** and **Laborers** shall be issued blue shirts with either blue pants **or** blue jeans

Field employees have the option of either:

- (a) Nine (9) sets of shirts and pants and two (2) winter jackets each **or**;
- (b) Two (2) sets of coveralls and seven (7) sets of shirts and pants and two (2) winter jackets.

Field **Foreman** shall be issued tan shirts with either brown pants **or** blue jeans

Field **Operators** and **Laborers** shall be issued blue shirts with either blue pants **or** blue jeans

Each employee shall be individually fitted by a representative of the successful vendor who shall guarantee the correct fitting and make adjustments as necessary with new uniforms. New employees shall be fitted within ***seven days of notification***.

All garments delivered shall be clean, in wearable condition, free of tears, rips and deteriorated stitching.

All garments cleaned and returned ***will be the original issued garment, no substitutions accepted***.

Albany County will determine when a worn and unusable garment is to be replaced. All uniform items shall be cleaned and delivered on hangers in poly bags on a weekly basis.

Prices shall be charged on a **per item** and **per weekly** for full inventory basis F.O.B. destination. Service is every week.

Example: one shirt, one pair trousers, one coverall, and one jacket.

ALBANY COUNTY DEPARTMENT OF PUBLIC WORKS
UNIFORM SPECIFICATIONS (continued)
RFB-2023-010

Shirts:

Color: Blue or Tan

(1) 65% polyester 35% cotton poplin shirt with reinforced stress points for severe usage:

or

(2) 100% cotton shirt with reinforced stress points for severe usage:

Industrial Pants:

Color: Blue, Brown

(1) 65% polyester 35% cotton, 7 ½ oz. Twill with heavy duty zipper, reinforced crotch and heavy weight pocketing front and rear.

or

(2) 100% cotton pants with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear.

or

(3) Denim 100% cotton pants with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear, regular or carpenter style.

Coveralls

Color: Blue

(1) 65% polyester, 35% cotton with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear.

(2) Insulated coveralls blue 7.5 ounce poly/cotton with insulated zip leg. Two (2) pairs per person for 26 weeks, October through April for approximately 10 employees.

Winter Jackets

Color: Blue or Brown

(1) 65% polyester, 35% cotton 7 ½ oz twill, quilted back lining, zippered front, pencil pocket on sleeve, adjustable cuff.

**ALBANY COUNTY DEPARTMENT OF PUBLIC WORKS
PICK UP & DELIVERY LOCATIONS
RFB-2020-021**

| <u>DIVISION</u> | <u>ADDRESS</u> | <u>PHONE</u> |
|------------------------|--|---------------------|
| Berne | #821 Cole Hill Road County Rte 2 East Berne, NY 12059 | 872-0347 |
| Coeyman | #156 County Rte 111 Alcove, NY 12212 | 756-2811 |
| Colonie | #756 Albany Shaker Road Albany, NY 12212 | 869-7198 |
| New Scotland | 449 New Salem Road State Rte 85A Voorheesville, NY 12186 | 765-4510 |
| Shop | 449 New Salem Road State Rte 85A Voorheesville, NY 12186 | 765-2055 |
| Knox | #1296 Township Road State Rte 146 Knox, NY 12107 | 861-6952 |
| Rensselaerville | #265 County Rte 357 Medusa, NY 12120 | 239-6715 |
| Westerlo | #19 County Rte 410 Westerlo, NY 12193 | 797-3911 |

**ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
SECURITY / MAINTENANCE / CONSUMER AFFAIRS
UNIFORM SPECIFICATIONS
RFB-2023-010**

This specification shall describe the minimum acceptable standards to provide uniform rental for the Department of General Services. The successful vendor will be supplying approximately thirty (30) employees with uniforms.

Initially, all garments shall be new and in unused condition.

Each employee shall be individually fitted by a representative of the successful vendor who shall guarantee the correct fitting and make adjustments as necessary.

Initially all employees must be fitted and supplied new uniforms within thirty (30) days of receiving Bid Award Letter.

New employees shall be fitted and supplied new uniforms within two (2) weeks of written notification.

Cleaning service will be weekly and all collected garments must be returned the following week.

All soiled garments will be picked up, cleaned and returned to the County Office building back entrance, 37 Howard Street, Albany, NY 12207.

All garments cleaned and returned shall be the original issued garment, no substitutions accepted.

All cleaned garments shall be returned on hangers in poly bags on a weekly basis.

Albany County will determine when a worn and unusable garment is to be replaced. Noted unusable garments must be replaced within two weeks.

Pricing shall be all inclusive, calculated weekly, per item, per employee and F.O.B. destination, invoiced monthly.

Individual employees may be removed or added at any time during the term of the contract.

**ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
SECURITY UNIFORM SPECIFICATIONS
RFB-2023-010**

Each Security employee (17 total) shall receive:

Eleven (11) shirts – long sleeve
Eleven (11) shirts – short sleeve
Eleven (11) pairs of pants

Each full time Watchman employee (3 total) shall receive:

Eleven (11) shirts – long sleeve
Eleven (11) pairs of pants

Security Shirts

Color: White Oxford Security shirts 65% polyester - 35% cotton with a County of Albany approved security emblem on center left sleeve and a large U.S. flag with matching gold trim on center right sleeve. Flag must be placed with stars first (as if flag is going into the wind).

Security Pants

Color: Black Cargo - 65% polyester - 35% cotton

Watchman Shirts

Color: Light blue Oxford shirts 65% polyester – 35% cotton long sleeve with a County of Albany approved security emblem on center left sleeve and a large U.S. flag with matching gold trim on center right sleeve. Flag must be placed with stars first (as if flag is going into the wind).

Watchman Pants

Color: Navy blue Cargo - 65% polyester - 35% cotton

**ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
MAINTENANCE UNIFORM SPECIFICATIONS
RFB-2023-010**

Each Maintenance employee (10 total) shall receive:

Seven (7) shirts – short sleeve

Seven (7) pairs of pants

One (1) Winter Jacket

Maintenance Shirts:

Navy Blue 100% Poly, Short Sleeve Collard Polo with no pocket

Industrial Pants:

Denim 100% cotton pants with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear.

Winter Jacket

Navy Blue 65% polyester, 35% cotton 7 ½ oz twill, quilted back lining, zippered front, pencil pocket on sleeve, adjustable cuff.

**ALBANY COUNTY DEPARTMENT OF GENERAL SERVICES
CONSUMER AFFAIRS UNIFORM SPECIFICATIONS
RFB-2023-010**

Each Consumer Affairs Employee (4 total) shall receive:

Seven (7) shirts each – short sleeve
Seven (7) shirts each – long sleeve
Seven (7) Pants each
One (1) Winter Jacket
One (1) Coveralls,
One (1) Insulated Coveralls,

Consumer Affairs Shirts:

Navy Blue 100% Poly, Short Sleeve Collared Polo with no pocket
Navy Blue 8oz Cotton/Poly, Long Sleeve Collared Polo with no pocket

Consumer Affairs Pants:

Denim 100% cotton pants with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear.

Consumer Affairs Winter Jacket:

Navy Blue 65% polyester, 35% cotton 7 ½ oz twill, quilted back lining, zippered front, pencil pocket on sleeve, adjustable cuff.

Consumer Affairs Coveralls:

Navy Blue Coveralls, 65% polyester, 35% cotton, 7.5 oz. twill
Navy Blue Insulated Coveralls, 65% polyester, 35% cotton, 7.5 oz. twill w/ zippered legs

**ALBANY COUNTY WATER PURIFICATION DISTRICT
UNIFORM SPECIFICATIONS
RFB-2023-010**

This specification shall describe the minimum acceptable standards to provide uniform rental and cleaning for the Albany County Water Purification District.

MAINTENANCE/OPERATIONS PERSONNEL:

23 employees with uniforms. All uniforms will be brand new. **The new contract shall include new uniforms.** Each uniform shirt and coat will be supplied with two patches one with the logo “**ACWPD**” and one with the employees first “**Name**”.

Each employees have receive eleven (11) sets of shirts (long or short sleeve) and pants and two (2) winter jackets

21 Employees shall be issued blue shirts with blue pants and blue jackets

2 Supervisors shall be issued tan shirts with brown pants and brown jackets

Each employee shall be individually fitted by a representative of the successful vendor who shall guarantee the correct fitting and make adjustments as necessary with new uniforms. New employees shall be fitted within *seven days of notification*.

All garments delivered shall be clean, in wearable condition, free of tears, rips and deteriorated stitching.

All garments cleaned and returned *will be the original issued garment, no substitutions accepted*.

Albany County will determine when a worn and unusable garment is to be replaced. All uniform items shall be cleaned and delivered on hangers in poly bags on a weekly basis.

Prices shall be charged on a **per item** and **per weekly** basis F.O.B. destination. Service is every week. Example: one shirt, one pair trousers, and one jacket.

Shirts:

Color: Blue or Tan Long or Short Sleeve

100% cotton shirt with reinforced stress points for severe usage:

Industrial Pants:

Color: Blue, Brown

100% cotton pants with heavy-duty zipper, reinforced crotch and heavyweight pocketing front and rear.

**ALBANY COUNTY WATER PURIFICATION DISTRICT
UNIFORM SPECIFICATIONS
RFB-2023-010**

Winter Jackets

Color: Blue or Brown

65% polyester, 35% cotton 7 ½ oz twill, quilted back lining, zippered front, pencil pocket on sleeve, adjustable cuff. Employees choice of waist or hip length.

LABORATORY PERSONNEL NORTH PLANT:

The three (3) Laboratory personnel will be supplied with four (4) lab coats with a two (2) coat weekly rotation.

Color: Navy Blue

5 oz. 80/20 poly/cotton poplin or combed cotton. Notched lapel, left chest pocket and two lower pockets.

Each coat shall have a patch on the left breast with the employee's first name.

In addition to the specific laboratory personnel, the lab shall be supplied with three (3) "stock" lab coats.

Two (2) Large (1 coat weekly rotation)

Two (2) X-Large (1 coat weekly rotation)

Two (2) XX-Large (1 coat weekly rotation)

50 lb. Boxes of Rags – 16-20 boxes per year between both plants

**ALBANY COUNTY SEWER DISTRICT
PICK UP & DELIVERY LOCATIONS**

North Plant:

1 Canal Road South
Menands, NY 12204

South Plant:

209 Church Street
Albany, NY 12201

VARIOUS ALBANY COUNTY DEPARTMENTS
CARPETED FLOOR RUNNER SIZES
RFB-2023-010
SECTION #2

This is a separate section. You do not have to bid on this section to be considered for an award for the uniforms. All carpet runners are to be installed new at the beginning of the contract. All carpet runners are to be of Industrial Weight to prevent curling. Unless otherwise directed all carpet runners will be delivered and placed in the areas of use at each address. Any County Department may start, discontinue or change service for the carpets at any time during the term of the contract.

Department of Public Works:
Color – Black

Quantity 11 – 3' x 10' carpet

Quantity 16 – 3' x 5' carpet

Quantity 7 – 4' x 6' carpet

To be changed every other week. Department has the option to change to weekly service

Water Purification District
Color – Black or Blue

Quantity of 4 – 4' x 6' carpet

Quantity of 1 – 3' x 10" carpet

To be changed every other week. Department has the option to change to weekly service

**VARIOUS ALBANY COUNTY DEPARTMENTS
CARPETED FLOOR RUNNER SIZES – (continued)
RFB-2023-010
SECTION #2**

Department of General Services: Scheduled replacement every other week.

Color – Black

Board of Elections, 224 South Pearl Street, Albany, NY 12202

Quantity 2 – 4' x 6' carpet
Quantity 2 – 3' x 10' carpet

Department of Social Services, 162 Washington Ave, Albany, NY

Quantity 2 – 4' x 8' carpet
Quantity 5 – 4' x 6' carpet
Quantity 4 – 3' x 10' carpet
Quantity 4 – 3' x 5' carpet

Albany County Court House, 16 Eagle Street, Albany, NY 12207

Quantity 8 – 4' x 6' carpet
Quantity 18 – 3' x 10' carpet
Quantity 4 – 3' x 5' carpet

Albany County Judicial Center, 6 Lodge Street, Albany, NY 12207

Quantity 4 – 4' x 6' carpet
Quantity 13 – 3' x 10' carpet

Albany County Family Court, 30 Clinton Ave, Albany, NY 12207

Quantity 3 – 4' x 6' carpet
Quantity 7 – 3' x 10' carpet

Albany County Office Building 112 State Street, Albany 12207

Quantity 3 – 4' x 6' carpet
Quantity 12 – 3' x 10' carpet

**VARIOUS ALBANY COUNTY DEPARTMENTS
CARPETED FLOOR RUNNER SIZES – (continued)
RFB-2023-010
SECTION #2**

**Sheriff's Department E-911
Color – Black**

Quantity of 3 – 4' x 6' carpet

Quantity of 1 – 4' x 8' carpet

To be changed every other week. Department has the option to change to weekly service

**Sheriff's Department Clarksville
Color – Brown**

Quantity of 2 – 3' x 5' carpet

Quantity of 4 – 3' x 10' carpet

Quantity of 1 – 4' x 8' carpet

To be changed every other week. Department has the option to change to weekly service

**Sheriff's Department EMS Voorheesville
Color – Black**

Quantity of 2 – 4' x 6' carpet

Quantity of 2 – 3' x 10' carpet

Dust Mops

Quantity of 4 - 36" Dust Mop Head - To fit on frame owned by County

To be changed every other week

The Sheriff may add more locations during the contract.