



Daniel P. McCoy
County Executive

Mark S. Olsen
Executive Director

November 3, 2023

The Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Joyce:

Shaker Place Rehabilitation and Nursing Center respectfully requests to enter into a three (3) year agreement with Guardian Consulting Services who will perform Drug Regimen Reviews, Nursing Unit Inspections, Medication Administration Audits, Observation of Medication Pass, attend Quarterly Meetings and follow Federal and State regulatory requirements as outlined for Pharmacy Consultants.

We are requesting that this contract be approved for a three (3) year period commencing on February 1, 2024 at a not to exceed amount of \$144,372 for the period of the agreement.

Guardian Consulting Services was the best qualified vendor, met all of the requirements of the RFP and was recommended by Purchasing to receive this award. We, therefore, concur with Purchasing and respectfully request approval of this contract.

Thank you for your consideration.

Sincerely,

Mark S. Olsen
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

