



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Moira Manning  
Commissioner Children, Youth and Families

**FROM:** Pamela O Neill  
Purchasing Agent

**DATE:** November 17, 2023

**RE:** RFP 2023-116  
Non-Secure Detention Services

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I am in receipt of your recommendation to award the aforementioned to Berkshire Farm Center & Services for Youth in the amount of \$1,152,323.00 for 2024.

I believe that you have performed a thorough evaluation of the proposal submitted. I have no objection to the selection of Berkshire Farm Center & Services for Youth.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award.