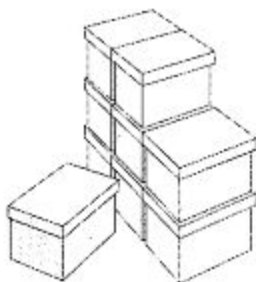


BRUCE A. HIDLEY
COUNTY CLERK



**ALBANY COUNTY
HALL OF RECORDS**
ALBANY COUNTY CLERK

CRAIG A. CARLSON
DEPUTY COUNTY CLERK

Interoffice Memorandum

To: Hon. Dan McCoy, County Executive
Hon. Andrew Joyce, Chair, County Legislature
From: Bruce A. Hidley, County Clerk
Subject: Request for permission to accept the New York State LGRMIF
Shared Services Grant money in the amount of \$149,669.
Date: October 26, 2022

Attached is a request for Legislative approval to accept the New York State Local Government Records Management Improvement Fund (LGRMIF) Shared Services Grant for the period July 1, 2022 thru June 30, 2023. The New York State Education Department has announced that Albany County, in cooperation with the Town of Guilderland, has been awarded the grant funding in the amount of \$149,669.

We have received a number of these discretionary grants since 1989, most recently for funds to help finance the capital costs associated with the digitizing and indexing of the Albany County Clerk's Office's Pistol Permits and Appropriation Maps, as well as the digitizing and indexing of the Town of Colonie's Vital Records, Contracts, and Payroll Records.

The Albany County Hall of Records, in partnership with the County's IT Department and the Town of Guilderland, will be utilizing this grant money to assist with the digitization and indexing of the Albany County Penitentiary Records, along with the Vital Records, Payroll Records, and Town Board Meeting Minutes for the Town of Guilderland. The newly digitized records will be stored on Albany County's Laserfiche Rio Electronic Content Management System. This will result in greater security and ease of access for and to these essential records as Albany County continues to fulfill its commitment to Shared Services.

The County Clerk is now seeking full authorization to accept the LGRMIF grant. A budget amendment will be made when we receive legislative approval.

Thank you for your attention to this matter and please feel free to contact me if I can provide any further information.

cc: Dennis Feeney, Majority Leader, Kevin Cannizzaro, Counsel
Frank Mauriello, Minority Leader, Arnis Zilgme, Counsel