



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
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DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Gail Geohagen-Pratt, Commissioner
Children, Youth and Families

FROM: Karen Storm *[Signature]*
Purchasing Agent

DATE: January 27, 2020

RE: RFP #2019-133, Parent Partner Services

I am in receipt of your recommendation to award the aforementioned Request for Proposals to Cayuga Centers in the amount of \$74,962.80.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposals submitted. I have no objection to the selection of Cayuga Centers for an award.

Please obtain the necessary contract approval of the Contract Administration Board, so that we may issue a Notice of Award to the successful proposer.