



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

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**File #:** TMP-4318, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Budget amendment for Social Services

Date: 5/24/2023  
Submitted By: Joseph DeAngelis  
Department: Social Services  
Title: Contract Administrator  
Phone: 518-447-7583  
Department Rep.  
Attending Meeting: Michele G. McClave

#### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) [Click or tap here to enter text.](#)

#### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: See attached budget worksheet  
Source of Funds: NYS OTDA  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
NYS Office of Temporary and Disability Assistance (OTDA)  
40 North Pearl Street, Albany, NY 12243-0001

Additional Parties (Names/addresses):  
Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$1,125,750  
Scope of Services: This grant will provide ongoing rental supplements to individuals and families, who are experiencing homelessness or are facing an imminent loss of housing.

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: A 6010.3801  
Revenue Amount: \$1,125,750

Appropriation Account and Line: A 6010.4087  
Appropriation Amount: \$1,125,750

Source of Funding - (Percentages)

Federal: 0  
State: 100%  
County: 0  
Local: 0

Term

Term: (Start and end date) 4/1/23-3/31/24  
Length of Contract: 12 months

Impact on Pending Litigation

Yes  No

If yes, explain: [Click or tap here to enter text.](#)

Previous requests for Identical or Similar Action:

Resolution/Law Number: 64  
Date of Adoption: 3/14/2022

**Justification:** (state briefly why legislative action is requested)

Approval is requested to accept an allocation from the NYS Office of Temporary and Disability Assistance to provide vital rental supplements to homeless families and individuals in our shelter system, or are facing an imminent loss of housing.

The Albany County Department of Social Services (DSS) proposes to administer the Rental Supplement Program in its entirety. DSS will coordinate and include our Continuum of Care (a local planning body that coordinates housing and services funding for homeless families and individuals to assist us in identifying appropriate candidates for the supplement.

The Rent Supplement Program will pay rent in the amount of up to 85% of Fair Market Rent for each household. DSS will pay monthly rent as long as the NYS program continues. Recipients will pay 30% of their income towards rent. Eligibility will continue until the household's income reaches the level whereby the rent is 30% or less of their income and they are able to make full rent payments on their own.

DSS will provide education and outreach and work closely with our contracted shelter providers (two Family Shelters, Domestic Violence shelter provider and four single shelters) to identify families and singles who would benefit from the Rental Supplemental Program in order to move them out of shelter and into permanent housing. We will also provide education and outreach to other community providers who work with homeless families and singles to identify individuals who are homeless or facing an eviction for not being able to pay rent, who may be potentially eligible for RSP.

Families or individuals who are in our emergency contracted shelters can work with their shelter case managers to complete and file an application. Case managers at the shelters will forward the application to our Temporary Assistance Client Support Specialist and/or Temporary Assistance Caseworker for approval and follow up.

DSS expects to serve 80 households annually with this allocation.