



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Stephen W. Herrick  
**Public Defender's Office**

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** June 3, 2025

**RE:** RFP#2025-083 Supervised Visitation Services

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I am in receipt of your recommendation to award the aforementioned to Building Bridges Supervision, LLC in the amount of \$150,000.00

As Building Bridges Supervision LLC was the single submission and your department did a thorough evaluation to confirm their proposal met the scope of services, I have no objection to the selection of Building Bridges Supervision LLC.

Please obtain the necessary contract approval of the Albany County Legislature so that we may issue a Notice of Award.