

**AMENDMENT #1**

This Agreement, made this 21st day of July, 2023 by and between **HEALTH RESEARCH INC.**, hereinafter referred to as "HRI," a domestic not-for-profit corporation, and **ALBANY COUNTY**, hereinafter referred to as "Contractor."

**WHEREAS**, heretofore on or about the 15th day of May 2023, the parties hereto entered into a certain agreement regarding "Rape Prevention and Education Program", HRI Contract Number **6083-05**; and,

**WHEREAS** it is now desired to amend that provision of such contract designated as "Total Contract Amount" and to substitute Exhibit "B" Revised.

**NOW THEREFORE**, it is mutually agreed by both parties the "Total Contract Amount" of Agreement HRI Contract Number 6083-05 will be **\$173,486**.

It is further agreed, by and between the parties hereto, that said Agreement in all portions thereof, as heretofore and herein amended, shall remain in full force and effect in accordance with the terms thereof.

**IN WITNESS WHEREOF**, the parties hereto have agreed and executed this amendment.

**HEALTH RESEARCH INC.**

**ALBANY COUNTY**

*Elizabeth Wood*  
\_\_\_\_\_  
Elizabeth Wood  
Deputy Director

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Summary Budget Form  
EXHIBIT B REVISED

**Contractor:** County of Albany  
**Contract Period:** 2/1/2023 - 1/31/2024  
**Federal ID #:** 14-6002563

Indicate intended voucher frequency with an (X) below:

Quarterly   X    
 Monthly       

Budget Items	Amount Requested
(A) PERSONAL SERVICES	\$29,465
(B) FRINGE BENEFITS	\$13,554
(C) SUPPLIES	\$240
(D) TRAVEL	\$3,108
(E) EQUIPMENT	
(F) MISCELLANEOUS	\$1,200
(G) SUBCONTRACTS/CONSULTANTS	\$125,919
(H) ADMINISTRATIVE COSTS	
(I) RESTRICTED <i>Undetermined budget category. Budget modification required to access these funds.</i>	
<b>TOTAL (Sum of lines A through I)</b>	<b>\$173,486</b>

<b>Personal Services Total</b> Sum of A & B	<b>\$43,019</b>
<b>OTPS Total</b> Sum of C through H	<b>\$130,467</b>

**Notes:**

1: Contract Managers may require additional information necessary for approval of requested dollar amounts.



## Fringe Benefits and Position Descriptions

**Contractor:** County of Albany  
**Contract Period:** 2/1/2023 - 1/31/2024  
**Federal ID #:** 14-6002563

### FRINGE BENEFITS

<p>1. Does your agency have a federally approved fringe benefit rate? <i>Contractor must attach a copy of federally approved rate agreement.</i></p> <p style="text-align: right;"> <input type="checkbox"/> YES   <input type="checkbox"/> NO             </p>	<p>Approved Rate (%) : _____</p> <p>Amount Requested (\$) : _____</p> <p><b>Complete 2-7 below.</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">2. Total salary expense based on most recent audited financial statements:</td> <td style="text-align: right; border-top: 1px solid black;">\$132,077,681</td> </tr> <tr> <td>3. Total fringe benefits expense based on most recent audited financial statements:</td> <td style="text-align: right; border-top: 1px solid black;">\$96,705,583</td> </tr> <tr> <td>4. Agency Fringe Benefit Rate: <i>(amount from #3 divided by amount from #2)</i></td> <td style="text-align: right; border-top: 1px solid black;">73.21%</td> </tr> <tr> <td>5. Date of most recently audited financial statements: <i>Attach a copy of financial pages supporting amounts listed in #2 and #3.</i></td> <td style="text-align: right; border-top: 1px solid black;">09/30/21</td> </tr> <tr> <td>6. Requested rate and amount for fringe benefits:</td> <td style="text-align: right;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Rate Requested (%) :</td> <td style="text-align: right; border-top: 1px solid black;">46.00%</td> </tr> <tr> <td>Amount Requested (\$) :</td> <td style="text-align: right; border-top: 1px solid black;">\$13,554</td> </tr> </table> </td> </tr> </table> <p>7. If the rate requested on this contract exceeds the rate supported by latest audited financials, please justify below.</p> <p>_____</p> <p>_____</p> <p>_____</p>	2. Total salary expense based on most recent audited financial statements:	\$132,077,681	3. Total fringe benefits expense based on most recent audited financial statements:	\$96,705,583	4. Agency Fringe Benefit Rate: <i>(amount from #3 divided by amount from #2)</i>	73.21%	5. Date of most recently audited financial statements: <i>Attach a copy of financial pages supporting amounts listed in #2 and #3.</i>	09/30/21	6. Requested rate and amount for fringe benefits:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Rate Requested (%) :</td> <td style="text-align: right; border-top: 1px solid black;">46.00%</td> </tr> <tr> <td>Amount Requested (\$) :</td> <td style="text-align: right; border-top: 1px solid black;">\$13,554</td> </tr> </table>	Rate Requested (%) :	46.00%	Amount Requested (\$) :	\$13,554
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### POSITION DESCRIPTIONS

For each position listed on the summary budget page, provide a brief description of the duties supported by this contract.

Title: Director

Contract Duties : Responsible for coordinating CVSVC activities: providing grant management, fiscal reporting, and budget modifications. Contact with the Albany County Executive, Albany County Department heads, Comptroller's Office, Management and Budget analyst and policy analyst, Albany County Legislature. Implements policy, procedural and legislative actions. 3.5 hours/week (10%)

Title: Coordinator of Community Education

Contract Duties : Responsibilities include providing sexual violence prevention education in the community as well as training and monitoring staff that work in the prevention education and community mobilization programs. Establishes and maintains strong links with community (nightlife establishments, local schools, community partners). Maintains accurate program data and statistics. 12.25 hours/week (35%)



**Miscellaneous**

Contractor: County of Albany  
 Contract Period: 2/1/2023 - 1/31/2024  
 Federal ID #: 14-6002563

**TELECOMMUNICATIONS :**  
 Detail below the methodology and calculation used to allocate telecommunication costs to this contract. Include costs for all telephone lines funded by this contract, including fax and modem lines. Also include any telecommunication installation or equipment costs, hotline, long distance, cell phone, internet or beeper expenses that apply to this contract.

<u>Item</u>	<u>Amount</u>
<b>Total :</b>	_____

**OTHER** *May include postage, printing, equipment rental or maintenance, stipends, media advertising, recruitment or other appropriate costs. Please indicate with an "X" if the item requested is a shared cost. For shared costs, contractor must have methodology on file to support the amount requested.*

<u>Item</u>	<u>Shared Cost</u>	<u>Amount</u>
<b>Capital Region Safer Bars website</b>		\$400
domain name and site costs, geo-locating		
Including SiteGround Hosting @ \$240		
website updates @ \$160		
brochures, posters, large laminated slides, table tents, printed slides		\$800
<b>Total :</b>		\$1,200

**SPACE :**  
 Detail below the methodology and calculation used to allocate space costs for each location supported by this contract. Provide an address for each location.

<b>Total :</b>	_____

<b>MISCELLANEOUS</b>	\$1,200	Miscellaneous includes the Telecommunications, Space and Other Lines
	_____	



**Subcontracts/Consultants & Administrative Costs**

**Contractor:** County of Albany  
**Contract Period:** 2/1/2023 - 1/31/2024  
**Federal ID #:** 14-6002563

**SUBCONTRACTS/CONSULTANTS :**

*Provide a listing of all subcontracts, including consultant contracts, a description of the services to be provided and an estimate of the hours worked and rate per hour, if applicable. If the subcontractor/consultant has not been selected, please indicate "TBA" in Agency/Name. Contractors are required to use a structured selection process consistent with agency policy and maintain copies of all subcontracts and documentation of the selection process.*

<u>Agency/Name</u>	<u>Description of Services</u>	<u>Amount</u>
YWCA of the Mohawk Valley Federal ID# 15-0532279	The YWCA of the Mohawk Valley will deliver sexual violence prevention initiatives in Oneida County. The YWCA MV will focus on the Healthy Schools Initiative, partnering with middle and high schools to provide comprehensive and community level violence prevention to transform school districts and communities into a healthy school environment, using education, physical environment, social norms and policy.	
	Personnel Services for 12 months at 35 hours/week: Director of Community Education Tracy Stancato (50%); Annual salary of \$70,520.85	\$35,260
	Fringe benefits for 12 months @ 17%	\$5,994
	Supplies: prevention education materials, paper, ink, toner, folders, etc.	\$278
	Training and travel	\$675
	75 miles x \$.58 per mile x 12 months and the required 2 day inperson Troy summit (hotel, mileage, per diem). Estimate cost related to 2-day in-person summit in Troy, NY (\$153) <u>National Sexual Assault Conference (NSAC), San Francisco, CA</u>	\$2,537
	Region 4 will attend the National Sexual Assault Conference in San Fransico, CA from Augusrt 22-24, 2023. Registration \$500; air fare: \$750 Hotel: \$850; Travel: \$200; per diems:\$237	
	Space at YWCA MV 7 Rutger Park,Utica, NY 13501 126.75 sq ft x 13.50/sq ft x .5 (FTE rate)	\$856
	<i>Total</i>	\$45,600

**INDIRECT COSTS/ADMINISTRATIVE COSTS: Costs used to support the indirect rate requested may NOT be directly bille to the contract.**

Does your agency have a federally approved indirect cost rate?  
 **YES**      \*Rate Approved (%) : \_\_\_\_\_ Base \_\_\_\_\_  
 Rate Requested (%) : \_\_\_\_\_  
 Amount Requested (\$) : \_\_\_\_\_  
 Submit a copy of the federally approved indirect rate agreement to support the request.

*\*The rate will be applied to the same base costs as used in the federally approved rate agreement.*

**Financial Officer or Contract Signatory**

**NO**      Indicate the requested rate and amount for administrative costs.  
 \*\*Rate Requested (%) : \_\_\_\_\_ Base \_\_\_\_\_  
 Amount Requested (\$) : \_\_\_\_\_

*MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant costs and the portion of each subaward in excess of \$25,000.*

*\*\*No portion of administrative costs can be directly billed.*

**Subcontracts/Consultants & Administrative Costs**

Contractor: County of Albany  
 Contract Period: 2/1/2023 - 1/31/2024  
 Federal ID #: 14-6002563

**SUBCONTRACTS/CONSULTANTS :**  
 Provide a listing of all subcontracts, including consultant contracts, a description of the services to be provided and an estimate of the hours worked and rate per hour, if applicable. If the subcontractor/consultant has not been selected, please indicate "TBA" in Agency/Name. Contractors are required to use a structured selection process consistent with agency policy and maintain copies of all subcontracts and documentation of the selection process.

<u>Agency/Name</u>	<u>Description of Services</u>	<u>Amount</u>
CVSVC will contract with community organizations to promote healthy nightlife and diversion, equity and inclusion in current prevention strategies in Albany County.	<p><b>In Our Own Voices</b>                      supporting the Healthy Nightlife project with building community connections in LGBTQIA+ gathering spaces: train CVSVC staff; train nightlife staff; LGBTQIA+ environmental scans (2 IOOV staff @ \$25/hour for 86 hours)</p> <p><i>to enhance training and outreach materials, focusing on the LGBTQIA+ POC community; to support community outreach and build relationships with POC bars and restaurants as well as other spaces frequented by LGBTQIA+POC</i>  <i>Some activities will be done one-on-one, some in groups; in person or virtually. The hours are a framework and subject to change as the project develops. The costs will include planning, implementation and administration of the project.</i>  <i>IOOV staff will partner with Region 4 staff to: review current and proposed materials (5 hours); consult with Region 4 staff (20 hours); develop additional materials, to include a guide (30 hours); develop and facilitate trainings to community partners and local businesses/establishments (30 hours); provide intersectional trainings to Region 4 staff (5 hours); plan and facilitate listening sessions (30 hours); partner with Region 4 staff to identify and outreach potential community partners (20 hours)</i></p>	\$11,300
	<p><b>TrueBrew America</b>                      supporting the Healthy Nightlife project with on-line promotion, True Brew magazine and facilitating connections with local businesses                      digital ad with guaranteed contacts and engagements; print ad in magazine                      contact with bars/nightlife establishments as Region 4 Ambassador</p>	\$6,500
	<p><i>Safer Bars website upgrade to be more inclusive and reflective of LGBTQIA+ BIPOC communities (15 hrs @ \$100)</i></p>	\$1,500
	<p><i>Resource Guide: Printing and distribution of materials after DOH approval to be given to partners/businesses to reinforce trainings and inclusivity; provide on-going resources and connections</i></p>	\$1,500
		\$20,800

**INDIRECT COSTS/ADMINISTRATIVE COSTS: Costs used to support the indirect rate requested may NOT be directly billed to the contract.**  
*\*The rate will be applied to the same base costs as used in the federally approved rate agreement.*

Does your agency have a federally approved indirect cost rate?  
 **YES**      \*Rate Approved (%) : \_\_\_\_\_ Base \_\_\_\_\_  
    Rate Requested (%) : \_\_\_\_\_  
    Amount Requested (\$) : \_\_\_\_\_

**All Contractors are entitled to a 10% Modified Total Direct Cost De minimis if they do not have a federally negotiated rate.**

Submit a copy of the federally approved indirect rate agreement to support the request.

**NO**      Indicate the requested rate and amount for administrative costs.  
    \*\*Rate Requested (%) : \_\_\_\_\_ Base \_\_\_\_\_  
    Amount Requested (\$) : \_\_\_\_\_

**Financial Officer or Contract Signatory**

MTDC means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant costs and the portion of each subaward in excess of \$25,000.

\*\*No portion of administrative costs can be directly billed.