

ALBANY COUNTY SHERIFF'S OFFICE

CRAIG D. APPLE, SR.
SHERIFF



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

County Court House
Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

September 29, 2025

Honorable Joanne Cunningham
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

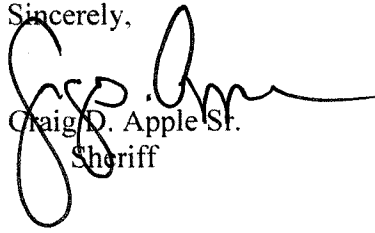
JO
Dear Ms. Cunningham:

Enclosed please find the Albany County Sheriff's Office Request for Legislative Action relative to the above captioned.

Briefly, this request is to extend an existing agreement with New York State Unified Court System for Court Security provided by the Albany County Sheriff's Office for Supreme & County Courts. If approved, this extension represents the second year of the five-year agreement. The monetary reimbursement amount for the period commencing on April 1, 2025 and termination on March 31, 2026 shall not exceed One Million Six Hundred Ninety Thousand and Seventy-Six Dollars (\$1,690,076.00)

Please present the enclosed at the next available Legislative Meeting for consideration and action. Thank you and if you have any questions please feel free to contact me.

Sincerely,


Craig D. Apple Sr.
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive
Hon. Wanda Willingham, Audit & Finance Committee

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

..title

Legislative approval to extend an agreement with NYS Unified Court System

..body

Date:	September 29, 2025	Submitted By:	Craig D. Apple, Sr.
Department:	Sheriff's Office	Title:	Sheriff
Attending Meeting:	Sheriff Craig D. Apple, Sr.	Phone:	518-487-5440

Purpose of Request: Contract Authorization 04/01/2025-03/31/2026

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

New York State Unified Court System
2500 Pond View, Suite 210 Castleton-on Hudson, NY 12033

Term: (Start/end date or duration) 04/01/2025-03/31/2026

Amount/Raise Schedule/Fee: \$1,690,076.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Budget: Yes ☒ No ☐

Spreadsheet attached: Yes ☐ No ☒

Source of Funding – (Percentages)

Federal: 0% County: 0%

State: 100% Local: 0%

County Budget Accounts:

Revenue Account and Line: A3 3110 03331

Revenue Amount: Enter text.

Appropriation Account and Line: A9 3110 14138

Appropriation Amount: Enter text.

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes ☒ No ☐

If Mandated, Cite Authority: Enter text.

Request for Bids / Proposals:

Competitive Bidding Exempt: Yes ☐ No ☐

of Response(s): Enter text.

of MWBE: Enter text.

of Veteran Business: Enter text.

Bond Resolution No.: Enter text.

Apprenticeship Program Yes ☐ No ☒

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: Res 558 of 2024

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

Authorizing an agreement with the NYS UNIFIED COURT SYSTEM regarding Court security for Supreme, and County Courts

Maximum Compensation for 4/1/25-3/31/26 to be \$1,690,076.00



New York State
Unified Court System

Office of the Administrative Judge • 3rd Judicial District

Hon. James P. Murphy
Deputy Chief Administrative Judge
for Courts Outside New York City

Hon. Christina L. Ryba
Administrative Judge

Amelia Lepore Sessions
District Executive

Matt Schaefer
Deputy District Executive

September 8, 2025

Craig D. Apple, Sheriff
Albany County Sheriff's Department
Albany County Courthouse
16 Eagle Street
Albany, New York 12207

Re: Second Period (Fiscal Year 2025-26) of Agreement between the UCS and the County of
Albany (UCS05-C200544-5000279)

Dear Sheriff Apple:

Section I(B) of the above-referenced Agreement provides that the term of the Agreement shall consist of an initial one-year period commencing on April 1, 2024 and terminating on March 31, 2029, and four subsequent one-year periods commencing on April 1st and terminating on March 31st in each succeeding year of the Agreement (Periods). Section I(B) of the Agreement further provides that each Period shall have its own maximum amount of monetary reimbursement and its own staffing schedule (Appendices B and B-1). Section I(D) of the Agreement provides that both the maximum monetary reimbursement amount and the staffing schedule are to be established by mutual written agreement of the parties.

The maximum monetary reimbursement amount for the period commencing on April 1, 2025 and terminating on March 31, 2026 (Current Period) shall not exceed **\$1,690,076**. The staffing schedule for the Current Period is set forth in the new Appendices B and B-1 attached hereto. The new Appendices B and B-1 are made a part of this letter and a part of the Agreement, and they replace the previous Appendices B and B-1 for the Current Period.

Except as expressly provided otherwise herein, all terms and conditions of the Agreement shall remain in full force and effect and shall apply to this Period. The signatures of the parties below shall constitute the mutual written agreement of the parties to the terms and conditions set forth herein. The original of this letter should be signed by an authorized representative of the Contractor and the acknowledgment page should be notarized. Please return the signed original letter, the appendices and the acknowledgment page to my office and retain a copy for your files.

Enc.

Very truly yours,
Amelia Lepore Sessions
Amelia Sessions
District Executive

Digitally signed by Amelia Lepore Sessions
DN: OU=Third Judicial District, O=NYS Unified Court System,
CN=Amelia Lepore Sessions, E=alepore@nycourts.gov
Reason: I am approving this document
Location: 2500 Pond View, Suite 210, Castleton-on-Hudson,
NY 12033
Date: 2025.09.08 12:50:28 -0400
PDF PDF Editor Version: 13.1.4

FOR: COUNTY OF ALBANY

FOR: NEW YORK STATE
UNIFIED COURT SYSTEM

By: _____
Name: _____
Title: _____

Maureen H. McAlary, Director
Division of Financial Management

DATED: _____

DATED: _____

APPENDIX B

STAFFING SCHEDULE

DESIGNATED COURT	TITLE	RANK	MINIMUM NO. OF SECURITY PERSONNEL REQUIRED	MAXIMUM NO. OF SECURITY PERSONNEL REQUIRED
Albany Supreme & County	Deputy Sheriff	Sergeant	0	1
Albany Supreme & County	Deputy Sheriff	None	7	14
Albany Supreme & County	Court Attendant	None	2	4

APPENDIX B**STAFFING SCHEDULE**

DESIGNATED COURT	TITLE	AVERAGE ANNUAL SALARY*	AVERAGE ANNUAL FRINGE BENEFITS*	ESTIMATED FTE	MAXIMUM COST
Albany Supreme & County	Deputy	\$73,009	\$48,047	11.65	\$1,410,302
Albany Supreme & County	Court Attendant	\$41,049	\$25,065	2.00	\$132,228
Albany Supreme & County	Sergeant	\$86,451	\$61,095	1.00	\$147,546
					\$0
					\$0
					\$0
					\$0
Maximum Annual Contract Amount					\$1,690,076

*Average annual salary and average annual fringe benefits must include all allowable reimbursable costs as specified in Section III(B) of the Agreement.

FRINGE BENEFITS

Fringe benefits pursuant to collective bargaining agreement for 2025. All applicable benefit categories must be listed below to be eligible for reimbursement.

<u>Type</u>	<u>% of Salary (or Amount)</u>		
	Deputies	Attendants	Sergeant
Retirement	23.49%	16.24%	24.42%
FICA/Medicare	7.65%	7.65%	7.65%
Health Insurance	28.95%	36.68%	31.42%
Longevity	1.03%	0.49%	2.49%
Lineup Rate	4.69%	0.00%	4.69%
	Deputies Total: 65.81%		
	Attendants Total: 61.06%		
	Sergeant Total: 70.67%		

APPENDIX B-1**STAFFING SCHEDULE**

04/01/2025- 03/31/2026

TITLE	RANK	NAME	CERTIFIED ON DCJS POLICE OR PEACE OFFICER REGISTRY
	Deputy Sheriff	MUELLER, MATTHEW	YES
	Deputy Sheriff	JAROSZ, JARRED	YES
	Deputy Sheriff	UPTON BRANDON	YES
	Deputy Sheriff	CONNELLY, THOMAS	YES
	Deputy Sheriff	APPLE, JAMES	YES
	Deputy Sheriff	RINGLER, COLIN	YES
	Deputy Sheriff	GEORGE, NICHOLAS	YES
	Deputy Sheriff	RIDNER, FRANK	YES
	Deputy Sheriff	GALLO, ANTHONY	YES
	Deputy Sheriff	MARA, GRACE	YES
	Deputy Sheriff	WARNER, JOSEPH	YES
	Deputy Sheriff	LAYAOU, RAYMOND	YES
	Deputy Sheriff	MCGIVERN, JOHN	YES
	Deputy Sheriff	O'MELIA, SERENA	YES
	Deputy Sheriff	VAN ALSTYNE, KELSEY	YES
	Deputy Sheriff	NOONAN, DEVIN	YES
	Deputy Sheriff	STIGLMEIER, JOSEPH	YES
	Deputy Sheriff	ROBERTSON, CONNOR	YES
	Deputy Sheriff	GUICE, JOSEPH	YES
	Deputy Sheriff	VANE, COLE	YES
	Deputy Sheriff	DELORIEA, KAILA	YES
	Deputy Sheriff	BUZZARD, SHAWN	YES
	Deputy Sheriff	QUAY, RYAN	YES
	Deputy Sheriff	DONVITO, LORYN	YES
	Deputy Sheriff	REILLY, MATT	YES
	Deputy Sheriff	HUGHES, CHRISTOPHER	YES
	Deputy Sheriff	LAWRENCE, JOHN	YES
	Deputy Sheriff	FRANCE, BRIAN	YES
	Deputy Sheriff	IUORNO, NICHOLAS	YES
	Deputy Sheriff	VAN WOEART, MATTHEW	YES
	Deputy Sheriff	EVERS, ROBERT	YES
	Deputy Sheriff	BRISTOL, SHOSHONI	YES
	Deputy Sheriff	JOHNSTON, CASEY	YES
	Deputy Sheriff	MUNRETT III, GERALD	YES
	Deputy Sheriff	HOTALING, CHAD	YES

APPENDIX B-1**STAFFING SCHEDULE****04/01/2025- 03/31/2026**

	Deputy Sheriff	STROLLO, PATRICK	YES
	Deputy Sheriff	KEAN,ZACHARY	YES
	Deputy Sheriff	HOLMES, PAUL	YES
	Deputy Sheriff	WYGEL, NOAH	YES
	Deputy Sheriff	KELLY, DENNIS	YES
	Deputy Sheriff	TOMLIN, TYLER	YES
	Deputy Sheriff	TUNNY, DECLAN	YES
	Deputy Sheriff	MARCHENA, JAMES	YES
	Deputy Sheriff	MARTEL, JOSEPH	YES
	Deputy Sheriff	SVENDSEN, DANIKA	YES
	Deputy Sheriff	HOTALING, STEPHEN	YES
	Deputy Sheriff	TAYLOR, VICTORIA	YES
	Deputy Sheriff	MCGILL, DEVIN	YES
	Deputy Sheriff	SIDOTI, ANTHONY	YES
	Deputy Sheriff	VANDERVEER, DANIELLE	YES
	Deputy Sheriff	MAISENBACHER, RYAN	YES
	Deputy Sheriff	BUDKA, TIMOTHY	YES
	Deputy Sheriff	MANNS, CLIFTON	YES
	Deputy Sheriff	SMITH, JESSE	YES
	Deputy Sheriff	LEAMY, KRISTINA	YES
	Deputy Sheriff	PASQUINI, VINCENT	YES
	Deputy Sheriff	GERMANI, RYAN	YES
	Deputy Sheriff	PATTI, BRIAN	YES
	Deputy Sheriff	WHITING, PAUL	YES
	Deputy Sheriff	BECKER, CAMERON	YES
	Deputy Sheriff	HILSON II, JAMES	YES
	Deputy Sheriff	RIVERS, COREY	YES
	Deputy Sheriff	LIMA, LEWIS	YES
	Deputy Sheriff	MATUSZEK, MICHAEL	YES
	Deputy Sheriff	SANO, MICHAEL	YES
	Deputy Sheriff	AVALLONE-SERRA, JAMES	YES
	Deputy Sheriff	SACCOCIO, ANTHONY	YES
	Deputy Sheriff	FLYNN, TIMOTHY	YES
	Deputy Sheriff	STONE, GIUSEPPE	YES
	Deputy Sheriff	DECKER, RYAN	YES
	Deputy Sheriff	GUERRO, NICHOLAS	YES
	Deputy Sheriff	SMITH, JOSEPH	YES

APPENDIX B-1**STAFFING SCHEDULE****04/01/2025- 03/31/2026**

	Deputy Sheriff	MCSHANE, EVAN	YES
	Deputy Sheriff	RUSO, LOUIS	YES
	Deputy Sheriff	COCHRAN, JOHN-RUSSELL	YES
	Deputy Sheriff	WILKES, MEGAN	YES
	Deputy Sheriff	WYGEL, CALEB	YES
	Deputy Sheriff	WHITNEY, CYRUS	YES
	Deputy Sheriff	ZEGERS, THEODORE	YES
	Deputy Sheriff	FRISS, THOMAS	YES
	Sheriffs Sergeant	YOUNG, TRESSA	YES
	Sheriffs Sergeant	MAHAN, MICHAEL	YES
	Sheriffs Sergeant	LAWLER, BRIAN	YES
	Sheriffs Sergeant	HENRY, JOHN	YES
	Sheriffs Sergeant	REISS, ANDREW	YES
	Sheriffs Sergeant	SHOLTES, CODY	YES
	Sheriffs Sergeant	CONDE, ERIC	YES
	Sheriffs Sergeant	JOHNSTON, BRADLEY	YES
	Sheriffs Sergeant	PUSHEE, JONATHAN	YES
	Sheriffs Sergeant	PALUMBO, STEPHEN	YES
	Court Attendant	VACANT	NO
	Court Attendant	HITCHCOCK, TODD J	NO
	Court Attendant	JONES, LORMENZO	NO
	Court Attendant	VACANT	NO
	Court Attendant	ROULHAC, DONNELL	NO
	Court Attendant P.T.	LONGO, MICHAEL	NO
	Court Matron	MCCARROLL, MADISON N	NO
	Court Matron	RYAN, NICOLE M	NO

RESOLUTION NO. 558

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM REGARDING COURT SECURITY FOR SUPREME AND COUNTY COURTS

Introduced: 9/9/24

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to enter into the first year of a five-year agreement with the New York State Unified Court System regarding court security for the Supreme and County Courts in an amount not to exceed \$1,693,341 for a term commencing April 1, 2024 and ending March 31, 2025, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into the first year of a five-year agreement with the New York State Unified Court System regarding court security for the Supreme and County Courts in an amount not to exceed \$1,693,341 for a term commencing April 1, 2024 and ending March 31, 2025, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 9/9/24