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December 14, 2023

Request for Qualifications (RFQ)

PIN 1762.29, Albany Shaker Road Corridor Enhancement

Preliminary Engineering and Final Design Services, Right-of-Way Incidental, Right-of-Way Acquisition, Construction Support and Construction Inspection Services

Dear Consultant:

Albany County seeks to retain a professional consulting engineering firm from the NYSDOT Region One Local Design Services Agreement (LDSA) list, to prepare preliminary engineering services and, if funding is secured, to perform final design, right-of-way incidental, right-of-way acquisition, construction support and construction inspection services for a Locally Administered Federal Aid project in the Town of Colonie, Albany County, NY as referenced in the subsequent pages.

Response to this Request for Qualifications shall be submitted in writing no later than **12:00 PM on January 18, 2024.**

All questions and/or requests for clarifications must be submitted by e-mail to the undersigned at Brent.Meredith@albanycountyny.gov.

We look forward to receiving a response from your firm.

Sincerely,

Brent Meredith
Civil Engineer

Project Description:

The project limits extend from Traditional Lane to Maxwell Road, including the roundabout, in the Town of Colonie, Albany County, NY. The project includes the following tasks:

1. Implement pedestrian facilities upgrades at the signalized intersections of Albany Shaker Road with Osborne Road, Everett Road and the Crossings. Pedestrian facilities shall include new or upgraded pedestrian signals at all signalized intersection legs and striped crosswalks. New pedestrian signals shall include countdown timers, leading pedestrian intervals or protected pedestrian phase as appropriate, signal buttons, and ADA ramps.
2. Evaluate curb ramps, crosswalks and pedestrian signals for ADA compliance and design corrective measures where needed throughout the project limits.
3. Implement low cost safety improvements throughout the corridor.
4. Provide a southbound left turn lane at the Everett Road intersection into the commercial drive on the north side of Albany Shaker Road. It is anticipated that the width of the redundant northbound through lane will be sufficient and only pavement markings, a left turn signal head and new signage will be required to accomplish this.
5. Provide opposing left turn lanes on Albany Shaker Road at the intersection of the Crossings and Emerick Lane.
6. Design appropriate pavement rehabilitation treatment along Albany Shaker Road from Maxwell Road to Everett Road.
7. Investigate condition of closed drainage system and design rehabilitation and/or replacement if required.
8. Bring traffic control devices into compliance with the MUTCD version in effect at the time of letting. Investigate the replacement of loop detectors with video or microwave detection.
9. In coordination with the Town of Colonie and CDTA, design sidewalks where they would be most beneficial for pedestrian generators such as businesses, transit stops, The Crossings and Shaker Elementary School.
10. Investigate and resolve apparent sidewalk encroachments off the ROW onto private property at the Osborne Road intersection.
11. Design a temporary traffic control scheme to convey all traffic modes through the work zone.
12. Coordinate with the designer for PIN 1761.80, Albany Shaker Road (CR 151) Wolf Road to Everett Road: Safety Improvements, to avoid conflicting or redundant effort.

Anticipated Schedule: Preliminary design is anticipated to begin in **April 2024**, with a letting date of **November 2025** and construction completion date of **November 2026**.

Preliminary Design Phase will include but not be limited to: preparation of the Design Approval Document (identifying, assessing, and selecting a feasible design alternative and its associated impacts), topographic and right-of-way survey and mapping, property deed research, evaluation of cost and environmental factors, and preparation for attendance and participation at public informational meetings and/or hearings.

Final Design Phase will include but not be limited to development of plans, development and design for public utilities, maintenance and protection of traffic during construction, and preparation and submission of final Plans, Specifications, and Estimate (PS&E) for the project.

All work will be designed to AASHTO specifications and the NYSDOT Standard Specifications (Construction and Materials) along with the recently finalized PROWAG. English standard units will be used.

Construction Support will include but not be limited to providing technical support during construction on questions relating to the design, and providing assistance in construction bid proceedings, analysis of bids, and review of shop drawings, if necessary.

Construction Inspection will include but not be limited to providing on-site construction inspection and oversight to ensure the quality of construction and conformity with the final plans and specifications, and preparation of as-built plans.

Submission Requirements: Albany County is utilizing the NY State County Highway Superintendents Association (NYSCHA) Local Design Service Agreement (LDSA) procedures and list for NYSDOT Region 1 to select a consultant for this project. Consultants are being contacted to:

- A. Determine the firm's interest in performing the work.
- B. Determine the firm's ability to perform the work.
- C. Determine the firm's ability to meet the project schedule based on workload analyses.
- D. Determine the most qualified firm to perform the work.

In order to make these determinations, the following information must be submitted by **12:00 PM January 18, 2024.** Four (4) copies and an electronic file of the information must be provided as follows:

- 1. **Introductory Letter:** Include a statement indicating your interest in providing design and construction services for the project as defined in this solicitation. Highlight any unique and special qualification or approaches the firm wishes to be considered in the evaluation.
- 2. **Understanding of the work to be done:** Include a maximum of one (1) page outlining the project understanding and the firm's approach for the project.
- 3. **Experience with Similar Projects or Work:** Provide a listing and brief narrative description of no more than five (5) projects involving similar type services provided to public or private clients.
- 4. **Firm Capability:** Provide a listing and brief narrative of no more than five (5) Federally funded projects along with their scheduled completion date and actual completion date.
- 5. **Staff Qualifications:** Indicate key personnel to be assigned to the project. Sub-consultant personnel should be included as appropriate. Limit key personnel to no more than seven (7) names. Resumes are to be provided for key staff assigned to each project and shall be limited to a single (one-sided) page.
- 6. **Familiarity with Federal and State Requirements:** List no more than five (5) Federally and/or State funded projects that you have worked on in the past 5 years.
- 7. **Familiarity with Project Area:** Provide a brief summary explaining the firm's proximity to and familiarity with the project area.

This project is included on the Statewide Transportation Improvement Projects (TIP) List and can be viewed on the website for the New York State Department of Transportation and the Capital Region Transportation Committee.

If services are subcontracted out, it is the responsibility of the prime consultant to make good faith efforts (GFE) as defined in 49 CFR 26, Appendix A to solicit Disadvantaged Business Enterprise (DBE) firms and, when feasible, organize the project schedule and task requirements to encourage participation by DBE firms. DBE firms must perform a Commercially Useful Function (CFU) as defined in 49 CFR 26.55(c) a role in which a firm is responsible for the execution of a distinct element of work on a contract and carries out its responsibilities by

actually performing, managing and supervising the work performed. The DBE utilization goal is 20%.

The Consultant Selection Committee, consisting of Albany County Department of Public Works personnel, will select the most highly qualified firm according to the following criteria:

Criteria	Max. Pts. Allowed
Understanding of the work to be done	25
Experience with similar kinds of projects or work	20
Efficient use of project resources to execute project on time and within budget	20
Quality of staff for work to be done	15
Familiarity with Federal and State requirements	15
Familiarity with the project area	5
<i>Total</i>	100

Top ranked firms may be requested to prepare and give oral presentations before the County Selection Committee. Successful firm will be selected based on the Committee's evaluation of the material submitted for this RFQ.



ALBANY COUNTY
DEPT. OF PUBLIC WORKS
HIGHWAY ENGINEERING DIVISION

Albany Shaker Road Corridor
Enhancement PIN 1762.29

TOWN OF COLONIE

