



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

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**File #:** TMP-4039, **Version:** 1

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### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Authorization to accept grant funding regarding Supplemental Nutrition Assistance Program.

Date: 1/30/2023  
Submitted By: Patrick Dillon  
Department: Aging  
Title: Contract Administrator  
Phone: 518 447 7733  
Department Rep.  
Attending Meeting: Deborah C. Riitano, Commissioner

**Purpose of Request:**

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☒ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☐ Professional Services

☐ Education/Training

☒ Grant

Acceptance

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

Party (Name/address):

National Council on Aging  
251 18<sup>th</sup> Street, South  
Suite 500  
Arlington, VA 22202

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$25,000

Scope of Services: To increase the participation of older adults in Supplemental Nutrition Assistance Program (SNAP) through community based outreach and enrollment activities. The primary focus being the number of older adults who complete and submit applications for SNAP.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐  
Anticipated in Current Budget: Yes ☐ No ☒

County Budget Accounts:

Revenue Account and Line: A46772 04771  
Revenue Amount: \$25,000

Appropriation Account and Line: A96772 44457  
Appropriation Amount: \$25,000

Source of Funding - (Percentages)

Federal: 100%  
State: Click or tap here to enter text.  
County: Click or tap here to enter text.  
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 12/1/2022 -4/30/2024  
Length of Contract: 17 Months

Impact on Pending Litigation

Yes ☐ No ☒  
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: NA  
Date of Adoption: NA

**Justification:** (state briefly why legislative action is requested)

The Department for Aging (DFA) requests legislative approval to accept the Supplemental Nutrition Assistance Program (SNAP) grant award from the National Council on Aging (NCOA) to accomplish the following objectives;

- Using a person centered approach to find and assist at least 500 eligible older adults, in completing applications for the SNAP.
- Designing a program level staff member to serve as the primary contact who will take major responsibility for working with NCOA on initiative components including the design implementation and evaluation of the project.
- Significantly increasing the participation of older adults in SNAP through community based outreach and enrollment activities.
- Increasing public awareness of older adults hunger as an issue of national and local importance, and of SNAP as an effective strategy for reducing food insecurity among older adults.
- Providing monthly reports of outreach and enrollment figures, including numbers of people assisted with enrolling in benefits, client demographics, and required interim financial and end of grant reporting.
- Participating in periodic conference calls and responding to surveys aimed at gathering information such as best practices that will help other organizations in their outreach and enrollment efforts.

