



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
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DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

KAREN STORM  
PURCHASING AGENT

April 27, 2022

Hon. Andrew Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

The Purchasing Division respectfully requests approval of the reference contract for National Business Technologies to provide lease and maintenance of 36 copiers for various County Departments. All copiers will be networked for use as printers/copiers/and document scanners. Purchasing received four (4) competitive proposals from contracts holding current national cooperative contracts. National Business Technologies submitted the best pricing proposal utilizing Kyocera's national Omnia National Cooperative contract. Lease costs and usage charges are calculated using estimated quantities totals of \$186,598.24. We are requesting authorization for a total cost not to exceed \$200,000 to cover usage charges in excess of those estimated, unforeseen costs such as relocation of copiers, optional costs such as staples/hard drive surrender fees and any additional added copiers to the lease term.

Attached are the related documents for your review. If you have any questions, please contact me directly at 447-7149.

Sincerely,

Karen A. Storm

cc: Dennis A. Feeney, Majority Leader  
Frank A. Mauriello, Minority Leader  
Rebecca Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel