



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

SHAWN P. NOONAN
CHIEF DEPUTY

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

July 20, 2022

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

[Signature]
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is requested in order to enter into an agreement with the New York State Governor's Traffic Safety Committee for \$12,000.00 for the 2023 Police Traffic Services Grant through the New York State Governor's Traffic Safety Committee.

This grant will be utilized to fund enforcement efforts of the Albany County Sheriff's Office for the period of October 1, 2021 through September 30, 2023.

Should there be any questions, please do not hesitate to call.

Sincerely,

[Signature]
Craig D. Apple, Sr.
Sheriff

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : JULY 21, 2022

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR

TELEPHONE: 518-447-5440

DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: CRAIG D APPLE SR

PURPOSE OF REQUEST:

ADOPTION OF LOCAL LAW _____
AMENDMENT OF PRIOR LEGISLATION _____
APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
BOND APPROVAL _____
BUDGET AMENDMENT(SEE BELOW) _____
CONTRACT AUTHORIZATION (SEE BELOW) X _____
ENVIRONMENTAL IMPACT _____
HOME RULE REQUEST _____
PROPERTY CONVEYANCE _____
OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____

AUTHORIZING AN AGREEMENT WITH THE NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE
TO ACCEPT THE 2023 POLICE TRAFFIC SERVICES GRANT IN THE AMOUNT OF \$12,100.00

CONCERNING BUDGET AMENDMENTS

STATE, THE FOLLOWING

INCREASE ACCOUNT/LINE NO. A33189.03327
SOURCE OF FUNDS: NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE
TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

CHANGE ORDER/CONTRACT AMENDMENT _____
PURCHASE (EQUIPMENT/ SUPPLIES) _____
LEASE (EQUIPMENT/SUPPLIES) _____
REQUIREMENTS _____
PROFESSIONAL SERVICES _____
EDUCATIONAL/TRAINING _____
GRANT: NEW X _____
RENEWAL _____
SUBMISSION DEADLINE DATE _____

SETTLEMENT OF A CLAIM _____

RELEASE OF LIABILITY _____

OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS:

PARTY (NAME/ADDRESS):

NYS DEPT. OF MOTOR VEHICLES-GTSC

6 EMPIRE STATE PLAZA

ALBANY, NY 12228

AMOUNT/RATE SCHEDULE/FEE:

\$ 12,100.00

TERM: 10/1/2022 THRU 9/30/2023

SCOPE OF SERVICES: THE GRANT WILL BE UTILIZED TO FUND

ENFORCEMENT EFFORTS FOR OUR STOP DWI PROGRAM

CONTRACT FUNDING:

2023 BUDGET

ANTICIPATED IN CURRENT BUDGET: YES ☒ NO ☐

FUNDING SOURCE: NYS GOVERNOR'S TRAFFIC SAFETY COMMITTEE

COUNTY BUDGET ACCOUNTS:

REVENUE: A33189.03327

APPROPRIATION: A93189.4046

BOND(RES. NO. & DATE OF ADOPTION)

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE:

YES ☐ NO ☒

IF MANDATED CITE: AUTHORITY

ANTICIPATED IN CURRENT ADOPTED BUDGET:

YES ☒ NO ☐

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS:

A93189.4046

FISCAL IMPACT - FUNDING:

(DOLLARS OR PERCENTAGES)

FEDERAL 0%

STATE 100%

COUNTY 0%

TERM/LENGTH OF FUNDING

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:

RESOLUTION/LAW NUMBER:

DATE OF ADOPTION:

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

OUR GOAL IS TO REDUCE THE NUMBER OF CRASHES, INJURIES AND DEATHS ON

ALBANY COUNTY ROADWAYS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY:

CRAIG D APPLE SR

TITLE:

SHERIFF

RLA



Governor's Traffic Safety Committee

6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • TrafficSafety.NY.gov

CHUCK DEWEESE
Assistant Commissioner

Ph: (518) 474-5111
Ph: (518) 474-5777
Fx: (518) 473-6946

July 13, 2022

Michael Mahan
First Sergeant
Albany County Sheriff's Office
16 Eagle Street
Albany, NY 12207-1089

Re: PTS-2023-Albany Co SO-00201-(001)
Police Traffic Services
T006926
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2022

Dear First Sergeant Michael Mahan:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Albany County Sheriff's Office has been awarded a total of \$12,100 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$2,200
Regular PTS Enforcement	\$9,900
Other Than Personal Services	\$0
Grand Total	\$12,100

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Thank you for participating in this very important statewide enforcement program. I wish you success in your efforts. If you have any questions, please contact the Governor's Traffic Safety Committee at (518) 474-5111.

Sincerely,

A handwritten signature in cursive script, reading "Charles R. DeWeese".

Charles R. DeWeese
Assistant Commissioner

CRD:bp
Enclosure
cc: John Cox
James Goss



Department of
Motor Vehicles

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

STATE AGENCY (Name & Address): New York State Governor's Traffic Safety Committee 6 Empire State Plaza, Room 410B Albany, NY 12228	BUSINESS UNIT/DEPT. ID: DMV01/3700393 CONTRACT NUMBER: T006926 CONTRACT TYPE: <input type="checkbox"/> Multi-Year Agreement <input type="checkbox"/> Simplified Renewal Agreement <input checked="" type="checkbox"/> Fixed Term Agreement
CONTRACTOR SFS PAYEE NAME: ALBANY COUNTY OF	TRANSACTION TYPE: <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment
CONTRACTOR DOS INCORPORATED NAME:	PROJECT NAME: Police Traffic Services - PTS
CONTRACTOR IDENTIFICATION NUMBERS: NYS Vendor ID Number: 1000002428 Federal Tax ID Number: 146002563 DUNS Number (if applicable): 060536653	AGENCY IDENTIFIER: PTS-2023-Albany Co SO-00201-(001) CFDA NUMBER (Federally Funded Grants Only): 20.600
CONTRACTOR PRIMARY MAILING ADDRESS: 112 STATE ST ALBANY, NY 12207 CONTRACTOR PAYMENT ADDRESS: <input checked="" type="checkbox"/> Check if same as primary mailing address 112 STATE ST ALBANY, NY 12207 CONTRACT MAILING ADDRESS: <input type="checkbox"/> Check if same as primary mailing address 16 EAGLE ST ALBANY, NY 12207	CONTRACTOR STATUS: <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Municipality, Code: 010100000 000 <input type="checkbox"/> Tribal Nation <input type="checkbox"/> Individual <input type="checkbox"/> Not-for-Profit Charities Registration Number: Exemption Status/Code: <input type="checkbox"/> Sectarian Entity

STATE OF NEW YORK MASTER CONTRACT FOR GRANTS FACE PAGE

<p>CURRENT CONTRACT TERM:</p> <p>From: 10/01/2022 To: 09/30/2023</p> <p>CURRENT CONTRACT PERIOD:</p> <p>From: 10/01/2022 To: 09/30/2023</p> <p>AMENDED TERM:</p> <p>From: To:</p> <p>AMENDED PERIOD:</p> <p>From: To:</p>	<p>CONTRACT FUNDING AMOUNT:</p> <p><i>(Multi-year - enter total projected amount of the contract; Fixed Term/Simplified Renewal - enter current period amount):</i></p> <p>CURRENT: \$12,100</p> <p>AMENDED:</p> <p>FUNDING SOURCE(S)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> Federal</p> <p><input type="checkbox"/> Other</p>			
<p>FOR MULTI-YEAR AGREEMENTS ONLY - CONTRACT PERIOD AND FUNDING AMOUNT: (Out years represent projected funding amounts)</p>				
#	CURRENT PERIOD	CURRENT AMOUNT	AMENDED PERIOD	AMENDED AMOUNT
1				
2				
3				
4				
5				
<p>ATTACHMENTS PART OF THIS AGREEMENT:</p> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 30%;"> <p><input checked="" type="checkbox"/> Attachment A:</p> <p><input checked="" type="checkbox"/> Attachment B:</p> <p><input checked="" type="checkbox"/> Attachment C: Work Plan</p> <p><input checked="" type="checkbox"/> Attachment D: Payment and Reporting Schedule</p> <p><input type="checkbox"/> Other:</p> </div> <div style="width: 70%;"> <p><input checked="" type="checkbox"/> A-1 Program Specific Terms and Conditions</p> <p><input checked="" type="checkbox"/> A-2 Federally Funded Grants and Requirements Mandated by Federal Laws</p> <div style="display: flex; justify-content: space-between;"> <p><input checked="" type="checkbox"/> B-1 Expenditure Based Budget</p> <p><input type="checkbox"/> B-2 Performance Based Budget</p> </div> <div style="display: flex; justify-content: space-between;"> <p><input type="checkbox"/> B-3 Capital Budget</p> <p><input type="checkbox"/> B-4 Net Deficit Budget</p> </div> <p><input type="checkbox"/> B-1(A) Expenditure Based Budget (Amendment)</p> <p><input type="checkbox"/> B-2(A) Performance Based Budget (Amendment)</p> <p><input type="checkbox"/> B-3(A) Capital Budget (Amendment)</p> <p><input type="checkbox"/> B-4(A) Net Deficit Budget (Amendment)</p> </div> </div>				

**ATTACHMENT B-1
EXPENDITURE BASED BUDGET
SUMMARY**

PROJECT NAME: Police Traffic Services - PTS

CONTRACTOR SFS PAYEE NAME: ALBANY COUNTY OF

CONTRACT PERIOD: From: 10/01/2022
To: 09/30/2023

Personal Services:

Number of Seat Belt Mobilization Enforcement Hours (During May 22 through June 4), and hourly pay rate.¹

Number of Hours	Hourly Rate	Total Personal Services
40	\$55.00	\$2,200.00

Number of regular PTS Enforcement Hours and hourly pay rate.¹

Number of Hours	Hourly Rate	Total Personal Services
180	\$55.00	\$9,900.00

¹Hourly pay rate - Estimate of average pay rate of eligible officers for budgeting purposes, rounded to the nearest dollar.
However, agency must request reimbursement for actual officer pay rates.
GTSC does not reimburse fringe benefits costs on overtime.

Other Than Personal Services

Other costs must be related to grant activity. Each item must be listed separately and justified, or it will not be considered for funding.

Item	Justification	Item Cost

Total Other Than Personal Services: \$0.00

Total Funding Request: \$12,100.00