



Daniel P. McCoy
County Executive

Mark S. Olsen
Executive Director

March 7th, 2024

The Honorable Joanne Cunningham
Chairwomen, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairwomen Cunningham:

Shaker Place Rehabilitation and Nursing Center respectfully requests to enter into a contract with Plaza Linen Service to provide personal laundry services to our residents and also launder nursing home items, such as mops and cubical curtains. Plaza Linen Services launders these items at a cost per pound rate provided in the bid response.

The initial Request For Bids (RFB), RFB 2021-114, was completed in 2021 and Plaza Linen was the lowest responsible bidder. The RFB was issued with an initial one (1) year term, with the option for two (2) one-year renewals. This request is for the second of the two one-year renewal options. The term of this contract request is January 1st, 2024 through December 31st, 2024 for \$150,000.00.

If any additional information is required, please do not hesitate to contact me.

Sincerely,

Mark S. Olsen
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

