



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2888, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for Thompson Reuters' Westlaw Legal Research Services

Date: 10/28/2021
Submitted By: Eugenia Condon
Department: Law Department
Title: County Attorney
Phone: 518-447-7110
Department Rep.
Attending Meeting: Eugenia Condon

Purpose of Request:

- ☐ Adopting of Local Law
- ☐ Amendment of Prior Legislation
- ☐ Approval/Adoption of Plan/Procedure
- ☐ Bond Approval
- ☐ Budget Amendment
- ☒ Contract Authorization
- ☐ Countywide Services
- ☐ Environmental Impact/SEQR
- ☐ Home Rule Request
- ☐ Property Conveyance
- ☐ Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- ☐ Contractual
- ☐ Equipment
- ☐ Fringe
- ☐ Personnel
- ☐ Personnel Non-Individual

☐ Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

☐ Change Order/Contract Amendment

☐ Purchase (Equipment/Supplies)

☐ Lease (Equipment/Supplies)

☐ Requirements

☒ Professional Services

☐ Education/Training

☐ Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

☐ Settlement of a Claim

☐ Release of Liability

☐ Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party :

Thompson Reuters

610 Opperman Dr, PO Box 64833, Eagan, MN 55123

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$152,985 (\$12,748.75 monthly)

Scope of Services: Legal Research Services for County Attorney, District Attorney, Public Defender, Alternate Public Defender, Assigned Counsel Program/18-B, and Regional Immigration Assistance Center

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes ☐ No ☒

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes ☒ No ☐

Anticipated in Current Budget: Yes ☒ No ☐

County Budget Accounts:

Revenue Account and Line:

Click or tap here to enter text.

Revenue Amount:

Click or tap here to enter text.

Appropriation Account and Line:

Law: 1420.44040 (Books, Transcripts, Subscriptions); Public Defender: 1170.44040 (Books, Transcripts, Subscriptions); Alternate Public Defender: 1171.44122 (Legal Reference); 18-B Assigned Counsel Program: 1172.44040 (Books, Transcripts, Subscriptions); Immigration: 1173.44040 (Books, Transcripts, Subscriptions); District Attorney: 1165.44040 (Books, Transcripts, Subscriptions)

Appropriation Amount:

Click or tap here to enter text.

Source of Funding - (Percentages)

Federal:

Click or tap here to enter text.

State:

Click or tap here to enter text.

County:

100%

Local:

Click or tap here to enter text.

Term

Term: (Start and end date)

1/1/2022 to 12/31/2022

Length of Contract:

12 months

Impact on Pending Litigation

Yes ☐ No ☒

If yes, explain:

Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number:

2020-459

Date of Adoption:

12/7/2020

Justification:

See Attachments. This agreement with Thompson Reuters' Westlaw provides for a license to conduct legal research for every attorney in County government as determined by the Department head. This is a renewal of last year's agreement. User capacity was increased under the renewal agreement to 125 users as a result of additional staffing.